

32855

**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 10, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**SNOW REMOVAL SERVICES
TOVAR SNOW PROFESSIONALS
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to Tovar Snow Professionals to provide snow removal services for the District for the period from December 10, 2015 through December 9, 2018, at a total cost not to exceed \$900,000.

VENDORS: Tovar Snow Professionals
195 Penny Avenue
East Dundee, Illinois 60118

USER: District Wide

TERM:

The term of the agreement shall commence on December 10, 2015 and shall end on December 9, 2018 with an option to extend for a two year period.

SCOPE OF SERVICES:

The vendor listed above will provide service for winter snow removal to plow snow, clear walk ways, salt areas, and haul away snow as requested by the Chief Engineers for all Colleges and Auxiliary Facilities.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This service will allow the parking lots and sidewalks during snowfalls to be safely plowed and treated for students and faculty.

VENDOR SELECTION CRITERIA:

On September 28, 2015 a Request for Sealed Bid# JM1505 was publicly advertised by City Colleges of Chicago (CCC) and posted on CCC's website. On October 16, 2015, eight (8) bids were received. The firms responding to the bid request were as follows: 1) A&M General Contractors Inc.; 2) AMB Associates, Inc.; 3) Beverly Snow & Ice Inc.; 4) Elanar Construction Company; 5) Kaplan Paving; 6) Oliver Construction Services; 7) Snow Systems; and 8) Tovar Snow Professionals.

Company	Campus Site	Cumulative Total Cost for all Snow Events
Tovar Snow Professionals	Kennedy-King College and Dawson Tech	\$12,645
	Olive-Harvey College and South Chicago Learning Center	\$10,055
	West Side Learning Center	\$790
	Daley College	\$4,875

AMB Associates and Kaplan Paving were deemed non-responsive for failure to comply with the District's MBE/WBE plan. Elanar Construction withdrew their bid submission. Therefore, the next lowest and responsible bidder Tovar Snow Professionals has been recommended for award to provide snow removal services as needed per the bid specification for the locations listed above.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Compliance has reviewed the proposed agreement and has determined the selected vendor is in compliance with the Board Approved Participation Plan.

Tovar Snow Professionals

Vendor	MBE or WBE	%	Participation	Certifying Agency
Tovar Snow Professionals 195 Penny Ave. East Dundee, IL 60118	MBE	93	Direct	State of IL--CMS
American Apparel & Promotions 1119 W. Algonquin Rd. Lake in the Hills, IL 60156	WBE	7	Indirect	WBNEC

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL: FY16 – FY18 \$900,000

Charge to: Various Colleges and Departments

Source of Funds: Operations and Maintenance Fund

FY16: 53000-05501-X005031-70000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

December 10, 2015 – Office of Administrative and Procurement Services