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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 10, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

ROOFING MATERIAL AND LABOR SERVICES
TRUMAN COLLEGE
GARLAND / DBS, INC.
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Garland/DBS, Inc. for the provision and installation of roofing materials at the Truman College Phase II Building for the period commencing no sooner than December 10, 2015 through December 31, 2017, at a total cost not to exceed \$750,535, which includes an 8% unforeseen conditions contingency.

VENDORS: Garland / DBS, Inc.
 3800 East 91st Street
 Cleveland, Ohio 44105

USER: Truman College

TERM:

The term of the agreement shall commence no sooner than December 10, 2015 and continue through December 31, 2017.

SCOPE OF SERVICES:

Garland/DBS, Inc. will remove areas of roofing deemed to be wet through the insulation as per the infrared scan, reinstall insulation, patch areas, remove top coating of roofing and replace with new Garland Roofing material as per the scope of services issued to certified roofing companies. Due to the nature of roofing work, the Office of Administrative Services is recommending approval of an 8% unforeseen conditions contingency on this project.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Garland/DBS and was selected through to perform roofing analysis to study our roofing system. As a supplier of materials, it was deemed that they could perform the required work. Using Garland/DBS, Inc. for this work is a proactive measure to minimize any risk associated with roof

leaks over the student facing areas in the Phase II Building which include the gym, theater, cosmetology, and fitness center. Left untended, this could lead to costly internal damage to the areas mentioned as the roof is near the end of its useful life.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report #29816 and #32583, the Board approved the use of US Communities Government Purchasing Alliance to maximize volume discounts on various products and services. Garland/DBS, Inc. was competitively awarded Contract 14-5903 to offer turnkey roofing solutions to members.

Garland/ DBS, Inc. was selected through a competitive bid process administered through the Office of Procurement for Cobb County in Marietta, Georgia. One responsive bid was received by Garland/DBS, Inc. Pursuant to state law, contracts for goods or services procured from another governmental agency are exempt from the District’s competitive bidding requirements.

To ensure there was a fair competitive price to the District, Garland was required to solicit three bids from local roofing companies certified to install its roofing system. Bids were received from the following contractors:

Vendor	Price
CIC Corporation	\$694,393
National Roofing Corp.	\$720,978
AMDEC Roofing	\$764,871

Garland/DBS, Inc. has agreed to utilize the lowest responsive bid from CIC Corporation which meets our needs to complete the project.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Compliance has reviewed the proposed agreement and has determined the Vendor is in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
American Decorating 361 Renner Dr. Elgin, IL 60123	MBE	25	Direct	Cook County
Garth Building Products and Services 7741 E. 223rd St. Chicago, IL 60411	WBE	7.2	Indirect	Cook County

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability - Pursuant to Section 7-14 of the Illinois Public Community College Act, all Agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$750,535

Charge to: Administrative and Procurement Services

Source of Funds: Capital Fund

FY16: 580000-92015-0005031-70000-900001518

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

December 10, 2015 – Office of Administrative and Procurement Services – Truman College