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APPROVED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 10, 2015

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES

REGULAR BOARD MEETING
THURSDAY, NOVEMBER 5, 2015
DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 300

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on November 5, 2015 at 9:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Charles R. Middleton, Chair
Gary Gardner, Vice Chair
Clarisol Duque, Secretary
Isaac S. Goldman
Darrell Griffin
Karen Kent

CHIEF ADVISOR TO THE BOARD

Tracey B. Fleming

CHANCELLOR

Cheryl L. Hyman

GENERAL COUNSEL

Eugene Munin

INSPECTOR GENERAL

John Gasiorowski

OFFICERS OF THE DISTRICT

Jim Frankenbach – Chief Operating Officer
Craig Lynch – Chief of Staff and Enterprise Services
Rasmus Lynnerup – Executive Vice Chancellor and Chief Strategy Officer
Jerrold Martin – Vice Chancellor, Information Technology
Beatrice O'Donnell – Vice Chancellor, Safety and Security
Laurent Pernot – Executive Vice Chancellor and Chief Adviser
Stephanie Tomino – Vice Chancellor, Human Resources

COLLEGE PRESIDENTS

President Jose Aybar, Daley College
President Margaret Martyn, Harold Washington College
President Arshele Stevens, Kennedy-King College
Interim President David Sanders, Malcolm X College
President Angelia Millender, Olive-Harvey College
President Reagan Romali, Truman College
President David Potash, Wright College

FACULTY COUNCIL PRESIDENT

Professor Jennifer Alexander, Daley College

OTHER ATTENDEES

Leah Heinecke-Krumhus	CCC-District Office
Ralph G. Passarelli	CCC-District Office
Bill Silver	IEA
Charnlle Logan	Student, Richard J. Daley College
Loretta Ragsdell	Faculty, Harold Washington College
Alex Bean	Faculty, Harold Washington College
Marlene Chamberlain	Faculty, Malcolm X College
Tadeusz Blichowski	Faculty, Richard J. Daley College
Daniel Galemb	Faculty, Wilbur Wright College
Shannon O'Donnell	Faculty, Richard J. Daley College
J. White	
Michelle Lydigsen	CCC-Malcolm X College
Denise Garza	Student, Richard J. Daley College
Maria Kossakowski	Faculty, Malcolm X College
Robert Johnson	Chicago Black United Communities
Roberta Bole	Faculty, Harold Washington College
Timothy Zylstra	
Victoria Beal	Faculty, Harold Washington College
Audrey Butler	Local 1708
Joseph Watkins	
B. Hampton	
L. Johnson	
Delores Withers	Local 1708
Paul McKinney	V.O.T.E.
Maria Kossakowski	CCC-Malcolm X College
Benita Hunter	Faculty, Richard J. Daley College
Heather Coffey	Faculty, Harold Washington College
Mark Patoska	Civic Federation
Sheila Johnson	CCC-District Office
Jacqueline Callery	CCC-District Office
Todd Lakin	Faculty, Malcolm X College
Cleveland Jones	Faculty, Olive-Harvey College
Kim Taylor	CCC-District Office
Laurette Hasbrook	Faculty, Harold Washington College
Enid Wells	Faculty, Kennedy-King College
Dorothy Grossman	Faculty, Harold Washington College
Athena Porter	Faculty, Malcolm X College
Susan Colon	Faculty, Harry S Truman College
Michael Held	Faculty, Richard J. Daley College
Nilka Julio	National Education Association
Juan Flores	Faculty, Richard J. Daley College
J.R. Dempsey	CCC-District Office
Christy Pine	
Anthony	
Kim Knutson	Faculty, Wilbur Wright College
Eddie Reed	
William L. Scott	
Randall Miller	Faculty, Harry S Truman College

Sharon Weil	CCC-District Office
Cheryl Anderley	CCC-District Office
Jane Barnes	CCC-District Office
Nicole Dax	CCC-District Office
Logan Deane	CCC-District Office
Andre Kirby	CMO
Valerie Harvey	Student, Richard J. Daley College

I. CALL TO ORDER REGULAR BOARD MEETING

Chair Middleton called to order the November 5, 2015 Regular Board Meeting at 9:03 a.m.

II. ROLL CALL

The Chief Advisor to the Board called roll:

Clarisol Duque	Present
Gary Gardner	Present
Isaac S. Goldman	Present
Darrell Griffin	Present
Karen Kent	Present
Charles R. Middleton	Present
Marisela Lawson	Absent
Eliana Blancas (Student Trustee)	Absent

III. REMARKS FROM CHAIR MIDDLETON

Chair Middleton thanked President Stevens for his recent visit to Kennedy-King College. Chair Middleton also expressed his excitement for an upcoming visit with Vice Chair Gardner to Wright College to meet with students, faculty and staff in the start of his series of campus visits. This will be the first of an ongoing rotation of visits to the campuses for this purpose starting this month. The Chair also commended the Chancellor's recent excellent presentation to the City Club of Chicago and expressed appreciation for her advocacy for City Colleges in this important venue.

Chair Middleton thanked Trustee Goldman for attending the Chair Review meeting for the November board packet and noted that during the Chair review meetings the members go into a detailed review of the items planned for consideration at the monthly board meeting.

IV. CHANCELLOR'S UPDATES

The Chancellor began her remarks noting that registration for the spring semester for current students was underway and open enrollment would be beginning soon. The Chancellor announced the roll out of an

automated Smart Planner to help students in their class selections starting with the upcoming semester. This will facilitate class selection based on work previously done with their advisors and their time and location preferences previously indicated. This Smart Planner will allow CCC advisors more time to have in depth conversations with students and provide targeted interventions. The Chancellor also noted that as of October 2015, 100% of credit students will have education plans to help them develop a clear path to graduation. Chancellor Hyman commended Interim President David Sanders and the staff at Malcolm X College for several accomplishments including the recent reaccreditation of the Mortuary Science program for a period of seven years and for receiving accreditor approval to proceed with planning for a Physical Therapy Assistants program to launch in spring 2017. Chancellor Hyman also noted that the third quarter score for the New School of Nursing on the NCLEX nursing exam was the highest in City Colleges' history at a consolidated 94% pass rate, with Truman, Malcolm X and Daley Colleges alone having pass rates over 90%. She complimented the entire district on these achievements.

V. **DISTRICT UPDATES**

President Reagan Romali presented the first district update on Harry S Truman College. President Romali's presentation can be found [here](#). During the course of her presentation, she discussed the specialized centers that have been established to address the Reinvention goal of dramatically improving outcomes for students in developmental education. Chair Middleton asked how long students stay and take advantage of the special centers. President Romali indicated that students make appointments from 30-60 minutes, but data shows that if students visit the centers between 2 and three separate times during a semester that they have higher success rates. Secretary Duque asked what financial assistance is provided to students participating in the Gateway to College program. President Romali indicated that students get up to nine credits free so they can transition seamlessly into the credit program. President Romali indicated that students are usually very excited about this kind of opportunity and they have a very high success rate in course completion and progressing successfully toward graduation. Chancellor Hyman noted that this program is a proactive City Colleges initiative, not something we are required to do by law.

Next, President Millender presented on Olive-Harvey College. Her presentation can be found [here](#). At the conclusion of President Millender's presentation, Vice Chair Gardner commended both presidents on their enthusiastic support of City Colleges' and the students at Truman and Olive-Harvey Colleges. Chair Middleton complimented President Millender on achieving Predominantly Black Institutions Program (PBI) designation from the U.S. Department of Education and noted the trend for colleges across the country of needing to be more aggressive and thoughtful about identifying new revenue sources to support their work. Chair Middleton asked if there are plans or aspirations to grow Olive-Harvey's comparatively small population of first-time, full-time traditional age students—students that are counted in IPEDS data. President Millender said that due to the communities that Olive-Harvey serves, that may not be a likely trend to expect, however she stressed her efforts to make sure more of the members of that cohort complete their educations in a timely manner. To that end, President Millender indicated that they have invested significant energy and resources on stackable credentials to allow students to get a BC or an AC and ultimately complete a degree. The cohort of first-time, full-time, traditional age students have one holistic advisor and they are being aggressively tracked to provide them with information and support to help them complete on-time. Chair Middleton asked if students take four years to

complete their degree would they be counted in IPEDS data. Chancellor Hyman and President Millender indicated that those students would be counted in total completion, but not in the IPEDS timeframe data. Secretary Duque asked about the trends on certificate achievement. President Millender indicated that currently, most of the certificates awarded by Olive-Harvey come out of their TDL focus. President Millender noted that her students face many non-cognitive challenges in their personal lives and economic circumstances. President Millender stated she and her staff are working diligently to help students target certificate completion as motivation to stay on the path to a degree.

VI. PUBLIC PARTICIPATION

There were nine (9) public participants.

1. Eddie Read addressed the board regarding the MBE program and the Malcolm X construction project.
2. William L. Scott, III, addressed the board regarding CCC Student Government Collaboration with CHA's Learn & Earn Summer Youth Program Participants.
3. Timothy Zylstra addressed the board regarding communications and transparency issues.
4. Michael Held addressed the board regarding the child development program.
5. Denise Garza addressed the board regarding the child development program.
6. Randy Miller addressed the board regarding Adjunct issues.
7. Cleveland Jones addressed the board regarding Adjunct issues.
8. Victoria Beal addressed the board regarding Adjunct issues.
9. Marlene Chamberlain addressed the board regarding Adjunct issues.

VII. FACULTY COUNCIL REPORT

Professor Jennifer Alexander presented the faculty council report. The report can be found [here](#).

VIII. REVIEW AND APPROVAL OF THE AUGUST 27, 2015 FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE MINUTES AND THE OCTOBER 1, 2015 REGULAR BOARD MEETING MINUTES

Chair Middleton noted that Secretary Duque reported on the August 27, 2015 Finance and Administrative Services committee meeting at the board's October meeting. With no questions or comments from the body, he asked for a motion to approve these and the October 1, 2015 Regular Board Meeting minutes.

<Motion> Trustee Karen Kent

<Second> Trustee Isaac Goldman

Motion Carried

REVIEW AND APPROVAL OF AGENDA ITEMS

[Section 1 – Resolutions](#)

Chair Middleton asked for a review and discussion of [Resolution 1.00](#).

Hearing no further questions or comments, Chair Middleton asked for a motion to approve Resolution 1.00.

<Motion> Trustee Isaac Goldman

<Second> Trustee Karen Kent

Motion Carried

Chair Middleton asked for a review and discussion of Resolutions [1.01](#) and [1.02](#).

Regarding Resolution 1.02, Chair Middleton asked for confirmation that this change is for one term only to allow the District to encourage additional student enrollment and that an entire package of proposed revisions of the Satisfactory Academic Progress (SAP) policy will be brought before the board prior to the beginning of the next academic year. Executive Vice Chancellor and Chief Strategy Officer Lynnerup confirmed the Chair's understanding indicating the board can expect additional information in either March or April 2016.

Hearing no further questions or comments, Chair Middleton asked for a motion to approve Resolutions 1.01 and 1.02.

<Motion> Trustee Isaac Goldman

<Second> Trustee Karen Kent

Motion Carried

Chair Middleton asked for a review and discussion of [Resolution 1.03](#).

Vice Chancellor Tomino read a memorial resolution in honor of District Director for Human Resources, Sharon Prayor who recently passed away. A moment of silence was held in her honor.

<Motion> Secretary Clarisol Duque

<Second> Trustee Karen Kent

Motion Carried

Section 2 - Personnel

Chair Middleton asked if there were any questions or comments regarding [Personnel 2.00](#). With no questions or comments, he asked for a motion to approve Personnel 2.00.

<Motion> Secretary Clarisol Duque

<Second> Trustee Karen Kent

Motion Carried. Trustee Isaac Goldman abstained.

Section 3 - Resource Development

Chair Middleton commended the staff for working to identify additional resources for the district. Next, hearing no further questions or comments, Chair Middleton asked for a motion to approve [Resource Development 3.00](#).

<Motion> Trustee Darrell Griffin

<Second> Vice Chair Gary Gardner

Motion Carried

Section 4 - Agreements

Chair Middleton asked for a review and discussion of Agreements 4.00-4.06. After the review of [item 4.00](#), Trustee Goldman recused himself from the discussion and vote on item 4.01.

Subsequent to Trustee Goldman's recusal, Chair Middleton asked for a motion to approve and a roll call vote on [item 4.01](#).

<Motion> Trustee Karen Kent

<Second> Vice Chair Gary Gardner

Motion Carried. Trustee Isaac Goldman recused himself.

The Chief Advisor called the roll,

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Recused
Darrell Griffin	Aye
Karen Kent	Aye
Charles R. Middleton	Aye

There were five ayes, zero nays and one recusal.

The review and discussion of Agreements renewed with [item 4.02](#). Regarding [item 4.03](#), Trustee Goldman objected to the suggestion of two of the three years of the agreement being “free”. Trustee Goldman inquired if the price of the agreement is fair. Vice Chancellor Carson indicated that the price is consistent with what we paid for one year service in the past and that we are entering this contract to maintain compliance required by federal regulations for retention of student financial aid data for past fiscal years.

In reviewing [item 4.04](#), Executive Chancellor and Senior Advisor Pernot mentioned two agreements for similar work that were not subject to board approval because the amount of those expenses were under \$25,000. In response, Chair Middleton asked as an example, what would happen with one of those vendors if the District negotiated an agreement for an additional period of time and that additional agreement increased the cost beyond \$25,000. Executive Vice Chancellor Pernot indicated that in the scenario described, any additional agreement which took the total paid to a vendor over \$25,000 in one year would require board action. Trustee Goldman asked how compensation on this agreement is calculated. Executive Vice Chancellor Pernot indicated that in prior agreements, it has been calculated at \$5,000 a month for six months. Trustee Goldman and Chair Middleton asked the agreement be revised to state that calculation, as opposed as the “not to exceed” language previously included. That change was accepted by Executive Vice Chancellor Pernot.

During the discussion of [item 4.05](#), Chair Middleton asked if the agreement is the initial instance where we’ve purchased this service or if this agreement replaces an existing vendor. Vice Chancellor O’Donnell indicated this is a replacement.

Trustee Goldman asked if there were plans to rebid the work authorized by [item 4.06](#) in calendar 2016. Director of Risk Management Passarelli indicated that plans are to rebid the contract prior to July 2016.

Hearing no further questions or comments, Chair Middleton asked if any trustee would like to consider any additional items separately.

Chair Middleton asked for a motion to approve Agreements 4.00 as well as items 4.02 - 4.06 with a roll call vote.

<Motion> Trustee Isaac Goldman
<Second> Secretary Darrell Griffin

Motion Carried

The Chief Advisor called the roll,

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Aye
Darrell Griffin	Aye
Karen Kent	Aye

Charles R. Middleton Aye

There were six ayes, zero nays and no abstentions.

Section 5 - Purchases

Chair Middleton asked for a review and discussion of items [5.00](#) and [5.01](#).

In discussing item 5.01 Chair Middleton noted that James Frankenbach, Chief Operating Officer, disclosed a personal relationship with Medline Industries. Further, the Chair noted in the current instance, Mr. Frankenbach did not play a role in the selection process of any of the firms listed in 5.01, nor will he be involved in the management of this contract in the future.

Trustee Goldman stated that due to the volume of vendors providing the services in item 5.01 he assumed it would have been prohibitive to list all bids on all categories of work, but asked for confirmation that the data confirming that the lowest bid was selected is available for each of the items listed.

Vice Chancellor Minor confirmed the information is on file.

Hearing no further questions or comments, Chair Middleton asked if any trustee would like to consider any item separately. Hearing no requests, Chair Middleton asked for a motion to approve Purchases 5.00-5.01 with a single roll call vote.

<Motion> Secretary Duque
<Second> Trustee Isaac Goldman

Motion Carried

The Chief Advisor called the roll,

Clarisol Duque	Aye
Gary Gardner	Aye
Isaac S. Goldman	Aye
Darrell Griffin	Aye
Karen Kent	Aye
Charles R. Middleton	Aye

There were six ayes, zero nays and no abstentions.

Section 6 - Legal Invoices

Chair Middleton asked for a review and discussion of [Legal Invoices 6.00](#).

Hearing no further questions or comments, Chair Middleton asked for a motion to approve Legal Invoices 6.00.

<Motion> Trustee Karen Kent
<Second> Secretary Clarisol Duque

Motion Carried

IX. MOTION FOR CLOSED SESSION

Pursuant to the Open Meetings Act sections 2 (c) 1 and 2 (c) 2, Chair Middleton called for a motion to hold Closed Session at 11:16 a.m. for the discussion of personnel and collective bargaining matters.

<Motion> Secretary Clarisol Duque
<Second> Trustee Isaac Goldman

Motion Carried

X. RETURN FROM CLOSED SESSION

Closed Session ended at 12:16 p.m. There was no action taken during closed session. Chair Middleton noted that there is a Finance and Administrative Services Committee meeting scheduled for Nov. 5, 2015.

XI. MOTION TO ADJOURN

Chair Middleton asked for a motion to adjourn the meeting.

<Motion> Trustee Isaac Goldman
<Second> Secretary Clarisol Duque

Motion Carried

The meeting adjourned at 12:20 p.m.

Clarisol Duque
Secretary, Board of Trustees

Submitted by – Tracey B. Fleming, Chief Advisor to the Board of Trustees