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**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
APRIL 9, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF NEW UNIFORMS FOR COSMETOLOGY PROGRAM-TRUMAN COLLEGE, CULINARY
ARTS AND HOSPITALITY PROGRAMS–WASHBURNE CULINARY AND HOSPITALITY AND SAFETY AND
SECURITY DEPARTMENTS
VCG UNIFORMS
KALE UNIFORMS, INC.
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the issuance of a purchase order for the purchase of new uniforms for the Cosmetology Program at Truman College, the Culinary Arts and Hospitality Programs at the Washburne Culinary and Hospitality Institute and the Security Departments – District Wide, on an as needed basis, for the period commencing no sooner than April 9, 2015 through April 30, 2018, with an option to extend for an additional two (2) year period, at a total cost not to exceed \$400,000.

VENDOR: VCG Uniform
505 West Irving Park Road
Chicago, IL 60641

Kale Uniforms, Inc.
204 West Liberty Drive
Wheaton, IL 60187

USER: Washburne Culinary Institute, Harry S Truman College, Safety and Security -
District Wide

TERM:

The term of this purchase shall commence no sooner than April 9, 2015 and will continue through April 30, 2018 with an option to extend for an additional two (2) year period.

SCOPE OF SERVICES:

The identified vendors will supply and deliver uniforms for students enrolled in the Cosmetology Program at Truman College and the Culinary Arts Program at the Washburne Culinary and Hospitality Institute at Kennedy-King College. Also, the vendors identified will supply and deliver security uniforms throughout the District.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The culinary uniforms worn by the students of Washburne Culinary Institute are required in all kitchen facilities across the world. Culinary uniforms help in keeping the student and the professional chef safe from burns from flames and hot liquids. Culinary uniforms also assist in keeping the environment sanitary due to the ability to reverse the sides of the jacket. The uniforms also keep the students and security staff looking professional at all times.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement Services staff and a Request for Sealed Bid #MWJ1501 was publicly advertised on December 29, 2014 and issued to twenty-four (24) companies. Five (5) companies submitted bids on February 6, 2015: 1) Aramark Uniform Services; 2) Just Uniforms, LLC; 3) Kale Uniforms, Inc.; 4) Pro Biz Products, LLC; and 5) VCG Uniforms. Aramark Uniform Services was deemed non-responsive for failure to comply with requirements in specifications.

All bids and uniform samples were reviewed by staff from Truman College, Washburne Culinary and Hospitality Institute, Safety and Security. Based on the lowest responsive and responsible bids submitted and the quality of the bid samples, staff recommends acceptance of the bids from the following vendors per category: VCG Uniforms for the Cosmetology Uniforms for Truman College; VCG Uniforms for the Chef Program, VCG Uniforms for the Hospitality Program and Kale Uniforms, Inc. for the Security Departments District Wide.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the above referenced agreements and recommends a partial waiver of both the MBE and WBE goals of the Board Approved Participation Plan for each Vendor due to the nature of the services ("purchase of new uniforms") and the absence of subcontracting opportunities.

VCG Uniforms

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Excel Screen Printing & Embroidery 10567 Delta Parkway Schiller Park, IL 60176	MBE	3	Indirect	CMSDC
Action Bag Company 1001 Entry Dr. Bensenville, IL 60106	WBE	0.3	Indirect	WBENC
The Office Works 5 E. Main St. Plano, IL 60545	WBE	0.6	Indirect	CMS
Classic Embroidery Inc. 6939 W. 59th St. Chicago, IL 60638	WBE	9	Direct	City of Chicago

Kale Uniforms

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
ProBiz Products 164211 S. Frontage Rd Burr Ridge, IL 60527	MBE	9	Direct	WBENC
Discovery Promotions and Merchandising 3108 S. Route 59 Naperville, IL 60564	WBE	5	Direct	CMS

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$400,000

Charge to: Washburne Culinary Institute, Harry S Truman College, District Wide

Source of Funds: Education

- FY15:** 540000-00003-1230150-10000 - Washburne Culinary Institute
- 540000-07005-1240X00-60000 - Washburne – Catering & DO Cafe
- 540000-00003-0015003-70000 – Safety & Security
- 540000-00003-4030250-10000 – TR Cosmetology

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

April 9, 2015 – Office of Administrative and Procurement Services