

**32602**  
**APPROVED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**APRIL 9, 2015**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES**

**REGULAR BOARD MEETING**  
**THURSDAY, MARCH 5, 2015**  
**DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 300**

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, the regular meeting of the Board of Trustees of Community College District No. 508 was held on March 5, 2015 at 9:00 a.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

**ATTENDEES**

**TRUSTEES**

Paula Wolff, Chair  
Clarisol Duque  
Marisela Lawson  
Everett Rand  
Jacques Sarr, Student Trustee

**ASSISTANT BOARD SECRETARY**

Candace Montgomery

**CHIEF ADVISOR TO THE BOARD**

Tracey B. Fleming

**CHANCELLOR**

Cheryl L. Hyman

**GENERAL COUNSEL**

Eugene Munin

**CHIEF ACADEMIC OFFICER**

Vernese Edghill-Walden

**INSPECTOR GENERAL**

John Gasiorowski

**OFFICERS OF THE DISTRICT**

Joyce Carson – Vice Chancellor, Finance  
Craig Lynch – Chief of Staff/Enterprise Services  
Rasmus Lynnerup – Vice Chancellor, Strategy, Research and Organizational Effectiveness  
Jerrold Martin – Vice Chancellor, Information Technology  
Diane Minor – Vice Chancellor, Administrative and Procurement Services  
Beatrice O'Donnell – Vice Chancellor, Safety and Security  
Laurent Pernot – Executive Vice Chancellor  
Stephanie Tomino – Vice Chancellor, Human Resources  
Carole Wood – Vice Chancellor, Institutional Advancement

**COLLEGE PRESIDENTS**

President Jose Aybar, Daley College  
Interim President, Margaret Martyn, Harold Washington College  
President Arshele Stevens, Kennedy-King College  
President Anthony Munroe, Malcolm X College  
President Angelia Millender, Olive-Harvey College  
President Reagan Romali, Truman College  
President David Potash, Wright College

**FACULTY COUNCIL PRESIDENT**

Professor Joseph Craan, Olive-Harvey

**OTHER ATTENDEES:**

Kai Davis	CCC - District Office
Sharod Gordon	CCC - District Office
Katheryn Hayes	CCC - District Office
Ralph Passarelli	CCC - District Office
Kathy Rugar	CCC - District Office
Steve Saba	CCC - District Office
David Sanders	CCC - District Office
Timothy Zylstra	CCC - Student
Juluis Nadas	CCC - Wright College
Tom Butala	Daily Whale
Bill Silver	IEA
Audrey Butler	Local 1708
Delores Withers	Local 1708
Patricia Davis	UCI
Paul McKinley	V.O.T.E.
Reginald Rooks	

**I. CALL TO ORDER REGULAR BOARD MEETING**

Chair Wolff called to order the March 5, 2015 regular Board Meeting at 9:00 a.m.

**II. ROLL CALL**

The Assistant Board Secretary called roll:

Chair Paula Wolff	Present
Vice Chair Ellen Alberding	Absent
Secretary Larry Rogers, Sr.	Absent
Trustee Clarisol Duque	Present
Trustee Darrell Griffin	Absent
Trustee Marisela Lawson	Present
Trustee Everett Rand	Present
Student Trustee Jacques Sarr	Present

Chair Wolff acknowledged that in accordance with the Illinois Public Community College Act and the Illinois Open Meetings Act, there was a quorum.

**III. REMARKS FROM THE CHAIR**

Chair Wolff thanked President Potash for hosting her and Trustee Duque on a recent visit to Humboldt Park Vocational Education Center. She also noted Trustee Duque's participation in the Chair Review of the March Board Packet. Lastly, Chair Wolff formally welcomed the new Chief Advisor to the Board, Tracy Fleming

and thanked his predecessor, Leah Heinecke-Krumhus for her hard work and support during her time as Chief Advisor.

#### **IV. PUBLIC PARTICIATION**

There were four public participants.

1. Patricia Davis addressed the board regarding MBE participation with the Malcolm X College capital project.
2. Paul McKinley addressed the board regarding MBE participation with the Malcolm X College capital project.
3. Reginald Rooks addressed the board regarding his experience as a carpenter on the Malcolm X College capital project.
4. Timothy Zylstra addressed the board regarding the adjunct faculty collective bargaining agreement.

#### **V. CHANCELLOR'S UPDATES**

Chancellor Hyman discussed the roll-out of the new Campus Solutions system. She also made note of a recent milestone with the Malcolm X College capital project. She stated that the District hosted a topping off ceremony to mark the 50 percent completion of the project. In honor of this milestone, Chancellor Hyman gifted the Board with a steel beam with the CCC logo. Lastly, Chancellor Hyman updated the Board on the National Junior College Athletic Association (NJCAA) playoffs. The Malcom X College women's team has advanced to the district championship and the Olive-Harvey men's team has advanced to the regional championship.

#### **VI. DISTRICT UPDATES**

Vice Chancellor Jerrold Martin and Associate Vice Chancellor Michael Mutz provided an update on Campus Solutions. The full presentation can be found [here](#).

With respect to process and functionality improvements, Chair Wolff asked AVC Mutz to provide examples of improvements related to tuition and fees. AVC Mutz shared how redundancies were eliminated and system complexities were shifted to the back-end to allow for a more user-friendly experience.

AVC Mutz noted the practice of sending adult education data to the Illinois Community College Board (ICCB). Chair Wolff inquired about the significance of transferring adult education data nightly vs. the previous practice of sending it on a monthly bases. AVC Mutz and Chancellor Hyman both expressed that the nightly transfer of data helps with monitoring and compliance of adult education programming.

Trustee Lawson asked if Campus Solutions was mobile friendly. Chancellor Hyman stated that the system is not currently mobile friendly but there may be opportunities for some aspects of the system to be mobile in the future.

Trustee Lawson also asked if faculty and students are able to communicate within the system. Chancellor Hyman stated that this functionality is not part of Campus Solutions, however students and faculty are able to communicate via Blackboard.

**Student Trustee Sarr stated that he enjoys the new system and its improvements, but would like an opportunity for students to provide feedback either through him or some other avenue. Chancellor Hyman stated AVC Preston Harden would assist with that process.**

Chair Wolff asked how much of the system was off the shelf vs. customized. VC Martin stated that the core system is off the shelf. Elements unique to CCC were customized, such as pathways and early alerts. VC Martin noted that his focus was to minimize customization to increase ease and reduce costs associated with future system upgrades.

Trustee Rand inquired about student involvement during the developmental stage. AVC Mutz stated there was feedback throughout the process.

## **VII. FACUTLY COUNCIL REPORT**

Professor Craan presented on the following:

- Concerns related to Campus Solutions; (1) training, (2) accurate/timely system updates to align with changes to curriculum and (3) enrollment defaults that steer students to one campus over another.
- Ongoing issues with the on-line bookstore.

## **VIII. REVIEW OF AGENDA ITEMS**

Chair Wolff asked the Vice Chancellors for an oral review of the Board agenda items, beginning with 1.00 and ending with 6.00, with the exception of items 1.01 and 1.03 which were pulled from the agenda.

## **IX. APPROVAL OF AGENDA ITEMS, COMMITTEE MINUTES, AND REGULAR BOARD MINUTES**

Chair Wolff asked for a roll call vote to approve the March 5, 2015 Board packet (with the exception of item 4.01 which was voted on separately), the January 22, 2015 Committee on Finance and Administrative Services minutes and the February 5, 2015 Regular Board meeting minutes.

The Assistant Board Secretary called roll:

Chair Paula Wolff	Aye
Trustee Clarisol Duque	Aye
Trustee Marisela Lawson	Aye
Trustee Everett Rand	Aye

There were four ayes and zero nays.

Chair Wolff asked for a roll call vote on Agreement 4.01 - Material Testing for New Construction, GSG Consultants, Inc.

The Assistant Board Secretary called roll:

Chair Paula Wolff	Aye
Trustee Clarisol Duque	Recused
Trustee Marisela Lawson	Aye
Trustee Everett Rand	Aye

There were three ayes, zero nays and one recusal.

**X. CLOSED SESSION**

Pursuant to the Open Meetings 2(c)1, 2(c)2 and 2(c)11 Chair Wolff called for a motion to hold Closed Session at 10:27 a.m. for the discussion of personnel, collective bargaining and litigation matters.

<Motion>Trustee Clarisol Duque  
<Second>Trustee Everett Rand Motion Carried

**XI. RETURN FROM CLOSED SESSION**

Closed Session ended at 10:51 a.m. There was no action taken during closed session.

**XII. MOTION TO ADJOURN**

Chair Wolff asked for a motion to adjourn the meeting.

<Motion>Trustee Clarisol Duque  
<Second>Trustee Everett Rand

Meeting adjourned at 10:52 a.m.

**Larry R. Rogers, Sr.**  
**Secretary,**  
**Board of Trustees**

**Submitted by – Candace M. Montgomery, Assistant Board Secretary**