

**32408**  
**ADOPTED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**SEPTEMBER 4, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**FISCAL YEAR 2015 DISTRICT WIDE LEGISLATIVE SERVICES**  
**MJS ASSOCIATES**  
**OFFICE OF INSTITUTIONAL ADVANCEMENT**  
**LEGISLATIVE AND INTERGOVERNMENTAL AFFAIRS**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to execute an agreement with MJS Associates, to provide lobbying services for the period commencing no sooner than November 1, 2014 through June 30, 2015, at a total cost not to exceed \$38,000.

**VENDOR:** MJS Associates  
P.O Box 664  
Springfield, Illinois 62705

**USER:** District-Wide

**TERM:**

The term of this agreement will begin on November 1, 2014 and will continue through June 30, 2015 with an option to renew for one (1) additional year.

**SCOPE OF SERVICES:**

MJS Associates will provide assistance with the following legislative needs: (1) The development of legislative strategies; (2) Drafting, preparing and presenting legislation; (3) Identification and retrieval of information on state programs that may benefit City Colleges of Chicago (CCC); and (4) Communication of CCC's positions to the legislature.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

MJS Associates will assist in developing CCC's legislative strategy and moving our legislative agenda forward.

**VENDOR SELECTION CRITERIA:**

MJS Associates was selected based upon the high degree of professional skill necessary for these services and is therefore, pursuant to State law, exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the agreement referenced above and recommends a waiver of the board Approved Participation Plan due to the nature of the services ("lobbying services") and the absence of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$38,000

**Charge to:** Office of Intergovernmental Affairs

**Source of Funds:** Education Fund

**FY14:** 539100-00003-0019015-83000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**September 4, 2014– Office of Legislative and Intergovernmental Affairs**