THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of additional purchase orders for adult education textbooks for the period from July 1, 2013 through June 30, 2016, to include: 1) Contemporary Publishing Company and BMI Publishing to be added as vendors and 2) an additional cost of $326,000 as indicated by Vendor, at a total cost not to exceed $1,086,000 annually.

<table>
<thead>
<tr>
<th>VENDORS:</th>
<th>Annual Cost</th>
<th>Increase in Annual Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Houghton Mifflin Harcourt/Steck Vaughn</td>
<td>$190,000</td>
<td></td>
</tr>
<tr>
<td>222 Berkeley Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Boston, Massachusetts 02116</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CTB/McGraw Hill (plus subsidiaries)</td>
<td>260,000</td>
<td></td>
</tr>
<tr>
<td>20 Ryan Ranch Road</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monterey, California 93940</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cambridge University Press</td>
<td>$100,000</td>
<td></td>
</tr>
<tr>
<td>32 Avenue of the Americas</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New York, New York 10013-2473</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pearson Longman/ELT</td>
<td>$100,000</td>
<td></td>
</tr>
<tr>
<td>10 Bank Street, 10th floor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>White Plains, NY 10606</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Readers Press</td>
<td>$120,000</td>
<td>$70,000</td>
</tr>
<tr>
<td>104 Marcellus Street</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Syracuse, New York 13204</td>
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<td></td>
</tr>
</tbody>
</table>
Elsevier $20,000
225 Wyman Street
Waltham, Massachusetts 02144

Heinle Cengage/Cengage Learning/
National Geographic Learning (plus subsidiaries) $100,000 $80,000
10650 Toebben Drive
Independence, Kentucky 41051

Oxford University Press $70,000 $50,000
198 Madison Avenue
New York, New York 10016

NEW VENDORS

Contemporary Publishing Company $90,000
5849 Lease Lane
Raleigh, North Carolina 27617

BMI Publishing $36,000
PO Box 800
Dayton, New Jersey 08810-0800

USER: District Wide

TERM:
The term of this purchase began on July 1, 2013 and will continue through June 30, 2016.

SCOPE OF SERVICES:
The vendors listed provide various textbooks to support the District’s Adult Education programs. The request to increase the initial amount is to allow the Adult Education departments the means to purchase from additional companies that are now offering textbooks geared toward the new GED® exam recently implemented in Illinois as of January 2014. The two companies being added are Contemporary Publishing Company at a cost of $90,000 and BMI Publishing at a cost of $36,000. Additional money is needed for the following vendors: New Reader Press ($70,000), Heinle Cengage/Cengage Learning/National Geographic Learning ($80,000) and Oxford University Press ($50,000).

BENEFIT TO CITY COLLEGES OF CHICAGO:
Adult education classes are required by state and federal policies to charge no tuition for most classes. Consequently, the District must purchase the textbooks it intends to use in classroom instruction. Textbooks continue to be an important part of preparing students to move on to college-level work and increase the rigor of our curriculum.
VENDOR SELECTION CRITERIA:
The vendors listed above are the only vendors that supply the various textbooks necessary to support the District’s Adult Basic Education programs without affecting the curriculum and classroom instruction. Pursuant to state law, goods or services that are procurable from only one source are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:
The Office of M/WBE Contract Compliance has reviewed the above referenced purchase request and recommends a waiver of the Board Approved Participation Plan due to the nature of the purchases (adult education textbooks from sole providers) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:
Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:
Total: $1,086,000 Annually
Charge to: Office of Academic Affairs
Source of Funds: Education/Grant Funds
FY15: 540000-00003-XX50000-10000

Respectfully submitted,

Cheryl L. Hyman
Chancellor

October 2, 2014 – Office of Academic Affairs