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ADOPTED-BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
OCTOBER 2, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

PRE-QUALIFICATION OF ARCHITECTS AND ENGINEERS
OFFICE OF ADMINISTRATIVE & PROCUREMENT SERVICES
DISTRICT OFFICE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to approve the listed Pre-Qualified Architects and Engineers that meet the District's evaluation criteria established to enable the firms to respond to solicitations for work.

VENDORS: See Appendix A – List of ninety-eight (98) Pre-qualified firms

USER: Office of Administrative and Procurement Services

TERM:

The effective date of this Pre-Qualified List shall be October 2, 2014, and it shall remain in effect for an initial period of twelve months with a subsequent renewal period of three years based upon a follow-up review.

SCOPE OF SERVICES:

The architects and engineers will provide full architectural, space planning, engineering, landscaping, environmental, construction management/administrative services and project management services that includes design, planning, and oversight through project completion for new construction, maintenance and repairs conducted throughout the District. Additionally, the architects and engineers will develop maintenance and repair plans, provide commissioning services when needed and prepare construction and repair documents for bidding, city permitting, construction phase services and site observation services during the subsequent construction of miscellaneous exterior and interior renovation work identified in the FY 2015 Capital Plan, and subsequent FY 2016 Capital Plan. Construction Administrators and Project Managers will facilitate the administration and execution of capital projects on an "as needed" basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Selecting architects and engineers requires an extensive and time consuming review of qualifications and required licenses. Conducting these time consuming activities in advance enables the District to implement capital projects in a more time efficient manner.

DELIVERABLES:

When work needs to be performed, the Office of Administrative and Procurement Services will provide detailed project descriptions to the firms in the designated area of expertise. The Office of Administrative and Procurement Services will request that the firms provide a more detailed project scope and pricing for their services. Pricing will be based on the standard policies followed by the Illinois Capital Development Board and City Colleges of Chicago. Upon proposal review and interviews, the appropriate architectural or engineering firm will be recommended to provide services for the respective project.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff and a Request for Qualifications (RFQ) #MWJ1401 – Public Notice for Pre-Qualification of Architectural and Engineering Firms was publically advertised on February 3, 2014. One-hundred sixty-eight (168) companies were contacted, a pre-proposal conference was held on February 10, 2014 and one-hundred eleven (111) firms responded to the RFQ on March 14, 2014.

All qualifications were reviewed, evaluated, and ranked by staff which included the Offices of Administrative & Procurement Services, Operations and MBE/WBE Contract Compliance.

The evaluation criteria outlined in RFQ #MWJ1401 included:

- 1) Institutional experience, qualifications and past performance
- 2) Individual experience, qualifications and past performance
- 3) M/WBE Compliance Commitments

Based on the evaluation, the committee determined that the ninety-eight companies, referenced in Appendix A, should be recommended for the pool of pre-qualified architectural and engineering firms in their areas of expertise.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Contract Compliance has ensured the commitment of each proposed pre-qualified firm to comply with the Board Approved MBE/WBE Board Participation Plan upon subsequent contract awards.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

There are no costs associated with this recommendation.

Respectfully submitted,

**Cheryl Hyman
Chancellor**

October 2, 2014 – Office of Administrative and Procurement Services-District Office

Appendix A
List of Ninety-Eight (98) Pre-Qualified Architectural and Engineering Firms

	Name of Firms
1	AECOM 303 E. Wacker Dr., Suite 1400 Chicago, IL 60601
2	Affiliated Engineers, Inc. 10 S. LaSalle St., Suite 2700 Chicago, IL 60603
3	Altus Works, Inc. (WBE) 4224 N. Milwaukee Ave. Chicago, IL 60641
4	Arcadis US, Inc. 120 S. LaSalle St., Suite 1350 Chicago, IL 60603
5	The Architects Enterprise, Ltd. (TAEL) (MBE) 230 W. Monroe St., Suite 2205 Chicago, IL 60606
6	Architrave, Ltd. (MBE) 1128 W. Chicago Ave., 2nd Flr. Chicago, IL 60642
7	Ardmore Associates, LLC (MBE) 33 N. Dearborn, Suite 1720 Chicago, IL 60602
8	Bailey Edward (WBE) 35 E. Wacker Dr., Suite 2800 Chicago, IL 60601-2308
9	Bauer Latoza Studio, Ltd. 2241 S. Wabash Ave. Chicago, IL 60616

10	BKL Architecture, LLC 225 N. Columbus Dr., Suite 100 Chicago, IL 60601
11	BLDD Architects 833 W. Jackson Blvd., Suite 100 Chicago, IL 60607
12	Brailsford & Dunlavey, Inc. (MBE) 444 N. Michigan Ave., Suite 2940 Chicago, IL 60611
13	BSA Life Structures 35 E. Wacker Dr., Suite 800 Chicago, IL 60601
14	Cannon Design 225 N. Michigan Ave., Suite 1100 Chicago, IL 60601
15	Carnow, Conibar & Associates, Ltd. (WBE) 600 W. Van Buren St., Suite 500 Chicago, IL 60607
16	CCJM Engineers, Ltd. (MBE) Two N. Riverside Plaza, Suite 1050 Chicago, IL 60606
17	Conecta Group (MBE) 2450 W. Division St. Chicago, IL 60622
18	Cordogan, Clark & Associates, Inc. 716 N. Wells St. Chicago, IL 60654
19	Cotter Consulting, Inc. (WBE) 100 S. Wacker Dr., Suite 920 Chicago, IL 60606
20	CTL Group 5400 Old Orchard Rd. Skokie, IL 60077-1030

21	dbHMS (Nestbuilders) (MBE) 303 W. Erie, Suite 510 Chicago, IL 60654
22	Demonica Kemper Architects 125 N. Halsted St., Suite 301 Chicago, IL 60661
23	d'Escoto, Inc. (MBE) 420 N. Wabash, Suite 200 Chicago, IL 60611
24	Design Oganization, Inc. 300 W. Hubbard St., Suite 201 Chicago, IL 60654
25	DLR Group 222 S. Riverside Plaza, Suite 2220 Chicago, IL 60606
26	Doyle & Associates (WBE) 800 S. Wells St., Suite 503 Chicago, IL 60607
27	DuSable, Inc. (MBE) 300 W. Adams St., Suite 517 Chicago, IL 60606
28	Environmental Design International (EDI) (MBE) 33 W. Monroe St., suite 1825 Chicago, IL 60603
29	Environmental System Design, Inc. (ESD) (MBE) 175 W. Jackson Blvd., Suite 1400 Chicago, IL 60604
30	exp US Services, Inc. (fka Teng & Associates) 205 N. Michigan Ave., Suite 3600 Chicago, IL 60601

31	Fanning Howey 32 Main St., Suite C Park Ridge, IL 60068
32	FGM Architects, Inc. 200 W. Jackson Blvd., Suite 1040 Chicago, IL 60606
33	Forum Studio 36 E. Wacker Dr. Chicago, IL 60601
34	Ghafari Associates, LLC 122 S. Michigan Ave., Suite 1500 Chicago, IL 60603
35	GEC Design Group (MBE) 300 S. Wacker Dr., Suite 400 Chicago, IL 60606
36	Goettsch Partners, Inc. 224 S. Michigan Ave., 17th Floor Chicago, IL 60604
37	GSG Consultants, Inc. (MBE) 855 W. Adams, Suite 200 Chicago, IL 60611
38	Harding Partners 224 S. Michigan Ave., Suite 245 Chicago, IL 60604
39	Harley Ellis Devereaux (HED) 401 W. Superior Chicago, IL 60610
40	Henneman Engineering, Inc. 200 S. Wacker Dr., Suite 850 Chicago, IL 60606

41	Hitchcock Design Group 180 S. Wacker Dr., Suite 003 Chicago, IL 60606
42	HOH Architects, Inc. 55 E. Jackson Blvd., Suite 600 Chicago, IL 60604
43	Holabird & Root, LLC 140 S. Dearborn, Suite 500 Chicago, IL 60603
44	Hughes Associates 1910 S. Highland Ave., Suite 320 Lombard, IL 60148
45	IHC Construction Companies, LLC 1500 Executive Dr. Elgin, IL 60123
46	Infrastructure Engineering, Inc. (MBE) 33 W. Monroe St., Suite 1540 Chicago, IL 60603
47	Inspec 8618 W. Catalpa, Suite 1109 Chicago, IL 60656
48	Interior Architects (IA) 104 S. Michigan Ave., Suite 1200 Chicago, IL 60602
49	Jacobs Project Management Company 525 W. Monroe St., Suite 200 Chicago, IL 60661
50	Johnson & Lee, Ltd. (MBE) 828 S. Wabash Ave., Suite 210 Chicago, IL 60605

51	Juan Gabriel Moreno Architects (MBE) 218 S. Wabash, Suite 200 Chicago, IL 60604
52	Kaltsouni Mehdi, Inc. (WBE) 223 W. Jackson Blvd., Suite 1010 Chicago, IL 60606
53	Knight E/A, Inc. 221 N. LaSalle St., Suite 300 Chicago, IL 60601
54	KOO & Associates, Ltd. (MBE) 53 W. Jackson Blvd., Suite 215 Chicago, IL 60604
55	Larson Engineering, Inc. 1488 Bond St., Suite 100 Naperville, IL 60563
56	Legat Architects, Inc. 651 W. Washington Blvd., Suite 1 Chicago, IL 60661
57	Loebl Schlossman & Hackl 233 N. Michigan Ave., Suite 3000 Chicago, IL 60601
58	Lothan Van Hook DeStefano Architecture, LLC (WBE) 57 W. Grand Ave., Suite 300 Chicago, IL 60654
59	MEP Infrastructure System (MBE) 1042 W. Monroe St. Chicago, IL 60607
60	Milhouse Engineering & Construction, Inc. (MBE) 60 E. Van Buren, Suite 1501 Chicago, IL 60605

61	MRA Architects, Ltd. (WBE) 55 E. Washington St., Suite 500 Chicago, IL 60602
62	Muller & Muller, Ltd. (WBE) 700 N. Sangamon Chicago, IL 60642
63	Myefski Architects, Inc. 630 Davis St., 5th Floor Evanston, IL 60201
64	Nagle Hartray Architecture 30 W. Monroe, Suite 700 Chicago, IL 60603
65	Perimeter Architects 1732 W. Hubbard, #1B Chicago, IL 60622
66	Perkins & Will 330 N. Wabash Ave., Suite 3600 Chicago, IL 60611
67	PositivEnergy Practice 115 S. LaSalle St., Suite 2800 Chicago, IL 60603
68	Primera Engineers, Ltd. (MBE) 100 S. Wacker Dr., Suite 700 Chicago, IL 60606
69	RADA Architects, Ltd. (WBE) 233 N. Michigan Ave., Suite 2320 Chicago, IL 60601
70	Ratio Architects, Inc. 455 N. Cityfront Plaza Dr., Suite 1800 Chicago, IL 60611

71	R.M. Chin & Associattes, Inc. (MBE) 500 W. 18th St., Suite 200 Chicago, IL 60616
72	Rodriguez & Associates, Inc. (MBE) 65 E. Wacker Place, Suite 501 Chicago, IL 60601
73	Ross Barney Architects, Inc. (WBE) 10 W. Hubbard St. Chicago, IL 60654
74	Roula Associates Architects, Chartered (WBE) One E. Superior St., Suite 205 Chicago, IL 60611
75	Rubinos & Mesia Engineers, Inc. (RME) (MBE) 200 S. Michigan Ave., Suite 1500 Chicago, IL 60604
76	Singh & Associates, Inc. (MBE) 230 W. Monroe St., Suite 1400 Chicago, IL 60606
77	Site Design Group, Inc. (MBE) 888 S. Michigan Ave., Suite 1000 Chicago, IL 60605
78	SmithGroup JJR, LLC 35 E. Wacker Dr., Suite 2200 Chicago, IL 60601
79	SMNG-A Architects, Ltd. 936 W. Huron St. Chicago, IL 60642
80	Solomon Cordwell & Buentz 625 N. Michigan Ave. Chicago, IL 60611
81	SPAAN Tech, Inc. (MBE) 311 S. Wacker Dr., Suite 2400 Chicago, IL 60606

82	STL Architects, Inc. (MBE) 808 N. Dearborn Chicago, IL 60614
83	Stanley Consultants, inc. 8501 W. Higgins Rd., Suite 730 Chicago, IL 60631
84	STR Partners, LLC (MBE) 350 W. Ontario St., Suite 200 Chicago, IL 60654
85	StructureTec Group 770 Pasquinelli Dr., Suite 424 Westmont, IL 60559
86	Studio ARQ, LLC (MBE) 329 W. 18th St., Suite 904-A Chicago, IL 60616
87	Studio GC 233 W. Jackson Blvd., Suite 1200 Chicago, IL 60606
88	STV Architects, Inc. 200 W. Monroe St., Suite 1650 Chicago, IL 60606
89	Terra Engineering, Ltd. (WBE) 225 W. Ohio St., 4th Floor Chicago, IL 60654
90	Terry Guen Design Associates, Inc. (WBE) 714 S. Dearborn St., 5th Floor Chicago, IL 60605
91	Tilton, Kelly & Bell, LLC (WBE) 55 W. Monroe St., Suite 1975 Chicago, IL 60603
92	Tripartite, Inc. (WBE) 4720 N. Virginia Ave. Chicago, IL 60625

93	Upland Design (WBE) 564 W. Randolph St., 2nd Floor Chicago, IL 60606
94	Urban Works, Ltd. (MBE) 213 W. Institute Place, Suite 710 Chicago, IL 60610
95	V3 Companies of Illinois, Ltd. 7325 Janes Ave. Woodridge, IL 60517
96	VOA Associates, Inc. 224 S. Michigan Ave., Suite 1400 Chicago, IL 60604
97	Walker Restoration Consultants 850 W. Jackson Blvd., Suite 310 Chicago, IL 60607
98	Wight & Company 211 N. Clinton St., Suite 300N Chicago, IL 60661