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APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
NOVEMBER 10, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES

AD HOC CONSTRUCTION COMMITTEE MEETING
SEPTEMBER 24, 2014
DISTRICT OFFICE – 226 W. JACKSON BOULEVARD, ROOM 300

Pursuant to provisions of the Illinois Public Community College Act, as amended of the State of Illinois, County of Cook, an Ad Hoc Construction Committee meeting of the Board of Trustees of Community College District No. 508 was held on September 24, 2014 at 1:00 p.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Paula Wolff, Chair
Ellen Aldberding, Vice Chair
Clarisol Duque
Marisela Lawson

**CHIEF ADVISOR TO THE
BOARD**

Leah Heinecke-Krumhus

ASSISTANT BOARD

SECRETARY

Candace Montgomery

CHANCELLOR

Cheryl L. Hyman

GENERAL COUNSEL

Eugene Munin

OFFICERS OF THE DISTRICT

Jim Frankenbach, Chief Operating Officer
Craig Lynch, Chief of Staff
Rasmus Lynnerup, Vice Chancellor of Strategy, Research and
Organizational Effectiveness
Jerrold Martin, Vice Chancellor Information Technology
Beatrice O'Donnell, Safety and Security

COLLEGE PRESIDENTS

President Anthony Munroe, Malcolm X College
President Angelia Millender, Olive-Harvey College

OTHER ATTENDEES

Kai Love Davis	CCC-District Office
Brian LaBelle	CCC-District Office
Steve Saba	CCC-District Office
David Sanders	CCC-District Office
Michael Santangelo	CCC-District Office
Tiffany Dixon	CCC-District Office
Ashlee Gabrysch	Civic Federation
Stephanie Calhoun	CMO
Andre Kirby	CMO
Jim Alexander	Illinois Action for Children

I. CALL TO ORDER

Chair Paula Wolff called the September 24, 2014 Ad Hoc Construction Committee meeting to order at 1:01 p.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Chair, Paula Wolff	Present
Vice Chair, Ellen Alberding	Present
Trustee Clarisol Duque	Present
Trustee Marisela Lawson	Present
Trustee Everett Rand	Absent

III. WELCOME REMARKS

Chair Wolff welcomed the non-trustee members of the Ad Hoc Construction Committee; Ashlee Gabrysch-Civic Federation and James Alexander-Illinois Action for Children.

IV. CHANCELLOR'S REMARKS

Chancellor Hyman provided an overview of the presentation.

V. AGENDA ITEMS

The full presentation of agenda items can be viewed [here](#).

Speakers: Deputy Chief Operating Officer, David Sanders, President Anthony Munroe, President Angelia Millender, AVC Sharod Gordon, Director of Project Management, Brian

Labelle Adam Keyzers-Jacobs, Renauld Mitchell-Moody-Nolan, Stephanie Calhoun-CMO and Andre Kirby-CMO.

1. Olive-Harvey TDL Center Construction Update

Brian Labelle provided a construction update on the Olive-Harvey TDL center. He outlined the phases of the project, the associated tasks and the progress that has been made thus far.

Chair Wolff asked if the Phase 2 construction work was on budget. Mr. Labelle stated that it is was on budget.

With respect to bid packages, Chair Wolff asked if the failure to award the fire sprinkler authorization inhibits work going forward. Mr. Labelle stated that it challenges the work going ahead. However, there has been coordination among the contractors to help overcome those challenges.

2. Malcolm X College Project Management/Utility Relocation Update

Adam Keyzers reviewed the programmatic schedule and shared information regarding phase II of utility relocation and utility supply.

3. Malcolm X College Community Affairs Plan

AVC Sharod Gordon updated the committee on the community hiring plan.

Chair Wolff asked if the data in the community hiring plan could be translated to individuals vs. hours worked. Stephanie Calhoun stated that the hours work is based on a 40 hour work week. This number could be used to identify the number of individuals represented in the plan.

Trustee Duque asked for diversity goals in future presentations.

4. Malcolm X College Architect Update

Renauld Mitchell presented branding/student GPS, procurement milestones and shared designs for the parking garage.

Vice Chair Alberding inquired about standards used to design the parking garage. Mr. Mitchell spoke about universally applied governing principles in garage design. He stated that the sloped deck used in the Malcolm X garage was the best strategy for this particular site. Deputy COO Sanders spoke to parking garage elements such as security, the size of parking spaces, signage and the like.

Vice Chair Alberding asked if there was parking for bikes and if the garage would be run by CCC or privatized. Mr. Mitchell stated that parking is available for bikes. Chancellor Hyman stated that the parking garage would be run by CCC.

James Alexander inquired about the number of spaces. Deputy COO Sanders stated that there are approximately 1200 parking spaces.

5. New Malcolm X College General Contractor Update

Stephanie Calhoun discussed the construction progress and showed various photographs of the construction site.

There was discussion about a trustee site visit. The Board staff will work with the team to determine a date and time.

This concluded the review of agenda items.

VI. AJOURNMENT

Meeting Adjourned 2:15 p.m.

**Larry R. Rogers, Sr.
Secretary,
Board of Trustees**

Submitted by - Candace M. Montgomery, Assistant Board Secretary