

32275

**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 1, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**ANNUAL BUILDING REPAIR FOR GLASS AND MIRROR REPLACEMENTS,
GLASS FILM INSTALLATIONS, WINDOW APPLIQUES, GLAZING, ARCHITECTURAL
METALS AND BOARD-UP SERVICES
AMERICAN GLASS AND ALUMINUM ERECTORS, INC.
(RENEWAL OPTION)
DISTRICT-WIDE
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with American Glass and Aluminum Erectors, Inc. to provide glass and mirror replacements, glass film installations, window appliques, glazing, architectural metals and board-up services to maintain the facilities District Wide, for the period commencing no sooner than May 1, 2014 through May 1, 2015, at a total cost not to exceed \$350,000.

VENDOR: American Glass and Aluminum Erectors, Inc.
4549 North Milwaukee Avenue
Chicago, Illinois 60630

USERS: District Wide

ORIGINAL TERM:

The original term of this agreement commenced on March 8, 2011 and shall end on March 7, 2014. This agreement has two (2) options to renew for a period of one (1) year each.

RENEWAL TERM:

The first renewal term of the agreement shall commence no sooner than May 1, 2014 and continue through May 1, 2015.

SCOPE OF SERVICES:

The scope of services to be performed under this contract consists of non-emergency and emergency Glass and Mirror Replacements, Glass Film Installations, Window Appliques, Glazing, Architectural Metals and Board-Up Services.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to continue to work with

American Glass and Aluminum Erectors, Inc. to ensure that the glass, mirrors, glass film, window appliqué, glazing, architectural metals and board-up services are properly and professionally replaced and installed.

DELIVERABLES:

American Glass and Aluminum Erectors, Inc. shall provide glaziers, carpenters, laborers and materials to each City Colleges of Chicago site District Wide to replace and repair broken glass and windows as needed.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report # 30883, the Board authorized an agreement with American Glass & Aluminum Erectors, Inc. A public bid, #MWJ1017, was prepared and publicly advertised on November 10, 2010 and emailed to twenty-one (21) companies. Four (4) bid responses were received from the following companies: 1) American Glass & Aluminum Erectors, Inc.; 2) Hillside Industries, Inc.; 3) Glass Designers, Inc.; and 4) Midwest Contract Glazing, Inc.

The Office of Administrative and Procurement Services evaluated the bids and selected American Glass & Aluminum Erectors, Inc. based on its experience, financial position and ability to provide the lowest hourly rates overall. Additionally, American Glass & Aluminum Erectors, Inc. was the only bidder that provided a responsive bid on all required work and services.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above renewal request and has determined the firm is in compliance with the Board Approved Participation Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
PMJ Enterprises 1467 N. Elston Ave. Chicago, IL 60642	MBE	25	Direct	Cook County
MJB Decorating 119 Ridge Ave. Arlington Heights, IL	WBE	7	Direct	State of IL—CMS

GENERAL CONDITIONS:

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics - It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$350,000

Charge To: Various Colleges

Source of Funds: O& M Fund

FY14: 530000-05501-0005031-70000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

May 1, 2014 - Office of Administrative and Procurement Services