

**32274**  
**ADOPTED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MAY 1, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**COACH BUS TRANSPORTATION**  
**THE FREE ENTERPRISE SYSTEM, INC.**  
**CHICAGO MINI BUS TRAVEL**  
**DISTRICT-WIDE**  
**OFFICE OF ACADEMIC AFFAIRS**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to execute an agreement with The Free Enterprise System, Inc., and Chicago Mini Bus Travel to provide coach bus transportation services locally and out-of-state trips for a period commencing no sooner than May 15, 2014 through May 13, 2017, at a total cost not to exceed \$650,000 annually.

**VENDOR:** The Free Enterprise System, Inc.  
One Sodrel Drive  
Jeffersonville, Indiana 47130

Chicago Mini Bus Travel  
9740 West Foster Avenue  
Rosemont, Illinois 60078

**USER:** District Wide

**TERM:**

The term of these agreements shall commence no sooner than May 15, 2014 and continue through May 14, 2017 with an option to renew for an additional two (2) one (1) year periods.

**SCOPE OF SERVICES:**

The Free Enterprise System, Inc. and Chicago Mini Bus Travel will provide coach bus transportation services throughout the year for various college programs, including travel for athletic sport teams, various conferences, student and college events, college tours and trips throughout the year for District-Wide participation.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Utilizing coach transportation services from The Free Enterprise System, Inc. and Chicago Mini Bus Travel will enable the District to meet travel needs of various student academic and athletic programs for a reasonable cost.

**VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement staff and Sealed Bid SL1401 was publicly advertised January 24, 2014. Thirteen firms were notified for the solicitation. A pre-proposal meeting was conducted on Thursday, January 30, 2014. Four (4) firms responded to the sealed bid

on Monday, February 10, 2014: 1) Olson Transportation 2) The Free Enterprise System, Inc. 3) Chicago Mini Bus Travel, Inc. and 4) Aries Charter Transportation, Inc. as detailed below:

The Free Enterprise								
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate			
<u>40 Passenger:</u>	YR1	YR2	YR3	<u>55 Passenger</u>	YR1	YR2	YR3	
1-50 MILES	\$75	\$77	\$80	Over 50 miles	\$85	\$87	\$90	
Min base on 3hr	\$500	\$520	\$550	Min Base on 3hr	\$650	\$670	\$700	
Daily Max	\$1,025	\$1,059	\$1,110	Daily Max	\$1,280	\$1,320	\$1,375	
*Additional	\$3.75	\$3.85	\$3.95	* Additional	\$4.30	\$4.40	\$4.50	
Aries Charter								
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate			
<u>40 Passenger</u>	YR1	YR2	YR3	<u>55 Passenger</u>	YR1	YR2	YR3	
1-50 MILES	\$126.80	\$130.60	\$135.00	1-50 Miles	\$126.80	\$130.60	\$135.00	Based on 5hr min
Over 50 MILES	\$3.95	\$4.00	\$4.00	Over 50 Miles	\$3.95	\$4.00	\$4.00	Based on 150 miles one-way
Chicago Mini Bus								
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate			
<u>40 Passenger</u>	YR1	YR2	YR3	<u>55 Passenger</u>	YR1	YR2	YR3	
1-50 MILES	\$90.00	\$92.50	\$94.50	1-50 Miles	\$99.00	\$102.00	\$104.50	
Over 50 MILES	\$99.00	\$101.50	\$103.50	Over 50 Miles	\$110.00	\$112.50	\$114.50	
Olson Transportation								
Coach Bus Size	Hourly Billing Rate			Coach Bus Size	Hourly Billing Rate			
<u>40 Passenger</u>	YR1	YR2	YR3	<u>55 Passenger</u>	YR1	YR2	YR3	
1-50 MILES	\$100.00	\$105.00	\$110.00	1-50 Miles	\$100.00	\$105.00	\$110.00	

Over 50 MILES	\$3.90	\$4.10	\$4.30	Over 50 Miles	\$3.90	\$4.10	\$4.30	
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Aries Charter (WBE) was deemed non-responsive due to failure to comply with the bid submittal requirements.

All bid responses were reviewed, and bid tabulations were analyzed by Procurement staff and the Offices of Academic Affairs.

The staff recommends award to the top two lowest responsive and responsible bidders, The Free Enterprise System, Inc. and Chicago Mini Bus Travel, Inc. to provide Coach Bus Services to City Colleges of Chicago campuses, District-wide on an as needed basis.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above referenced agreements and has determined that the firms are in compliance with the Board Approved Participation Plan and have committed to the following utilization plans:

**Chicago Mini Bus Travel**

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Chicago Mini Bus Travel 9740 West Foster Avenue Rosemont, Illinois 60078	MBE	93	Direct	City of Chicago
Victoria Court Reporting 29 S. LaSalle Chicago, IL 60603	WBE	7	Indirect	City of Chicago

**The Free Enterprise System, Inc.**

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Petromex, Inc. 14702 S. Hamlin Midlothian, IL 60445	MBE	25	Indirect	City of Chicago
An Executive Decision 1510 W. Wolfram Street Chicago, IL 60657	WBE	2.8	Indirect	City of Chicago
Yes Promotions 1422 West Willow Street Chicago, IL 60642	WBE	2.8	Indirect	City of Chicago
TBK Promotions 3055 West 111 <sup>th</sup> Street Chicago, IL 60655	WBE	2.8	Indirect	City of Chicago

**GENERAL CONDITIONS:**

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$650,000 Annually

**Charge to:** Various Colleges

**Source of Funds:** Education Fund

**FY14:** 53000-00003-XXXXXXX-80000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**May 1, 2014 – Office of Administrative and Procurement Services/Office of Academic Affairs**