

32261
APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 1, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MINUTES

SPECIAL BOARD MEETING
THURSDAY, APRIL 3, 2014
DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 301

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, a special meeting of the Board of Trustees of Community College District No. 508 was held on April 3, 2014 at 11:00 a.m., District Office, 226 W. Jackson Boulevard, Room 301, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Paula Wolff, Chair
Ellen Alberding, Vice Chair
Larry Rogers, Secretary
Clarisol Duque
Marisela Lawson
Everett Rand
Timakia Hobbs, Student Trustee

OFFICERS OF THE DISTRICT

Jim Frankenbach - Chief Operating Officer
Craig Lynch - Chief of Staff/Enterprise Services/Information
Technology
Laurent Pernot – Executive Vice Chancellor/Institutional Advancement
Rasmus Lynnerup - Vice Chancellor, Strategy, Research and
Organizational Effectiveness

ASSISTANT BOARD SECRETARY

Candace Montgomery

CHIEF ADVISOR TO THE BOARD

Leah Heinecke-Krumhus

CHANCELLOR

Cheryl L. Hyman

GENERAL COUNSEL

Eugene Munin

OTHER ATTENDEES

Joel Handley Daily Whale
Mark Patoska Civic Federation

I. CALL TO ORDER

Chair Paula Wolff called the April 3, 2014 Special Board meeting to order at 11:00 a.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Chair, Paula Wolff	Present
Vice Chair, Ellen Alberding	Present
Secretary Larry Rogers, Sr.	Present
Trustee Clarisol Duque	Present
Trustee Darrell Griffin	Absent
Trustee Marisela Lawson	Present
Trustee Everett Rand	Present
Student Trustee Timakia Hobbs	Present

III. REVIEW OF AGENDA ITEMS

1. Generative, Strategic, & Fiduciary Functions of the Board

- There was discussion of the adapted version of Richard Chait's *Governance as Leadership* model
- The Board will have this framework available to review its role and conduct its work.

2. Matrix of statutory and policy responsibilities

- There was discussion of Internal Audit Committee membership. The Finance and Administrative Services Committee should examine how the board can best participate in this process.
- There was agreement to have an investment manager presentation on an annual basis to the Board in oral and written form. The staff will present to the Finance and Administrative Services Committee for its review the requirements for investments under the existing laws and policies.
- Staff will research the statute on technical/vocational directory of graduating students. There will be further discussion at the Committee on Academic Affairs based on that research which will lead to a recommendation to the Board on next steps.
- Chancellor and Board to work together on a process for the upcoming appointment of the Inspector General.

3. Committee Guidelines

- The Board reviewed the committee guidelines or charges. These will be refined as necessary by the committees when they next meet.
- There was discussion of committee memberships; members are needed for the Finance and Administrative Services Committee
- There will be a Board Audit Committee as a sub-committee of Finance and Administrative Services Committee.
- Committee meetings schedules will be based on need; whether they should occur annually, bi-annually or quarterly will be determined by workload and established by the committees.
- The Board will ask appropriate committees to recommend the best process and timing of reports; whether they should be distributed annually, bi-annually or quarterly will be determined based on need and the ability to effectively report.

4. Chancellor Assessment

- The Board reviewed the Chancellor evaluation process.

5. Board Self-Assessment

- There was agreement to create an Ad Hoc Committee on Board Principles and Operations to discuss Board principles, operations, expectations and self-evaluation evaluation guidelines. Chair Wolff, Vice Chair Alberding, Trustee Duque and Trustee Lawson agreed to participate. Chief Advisor to the Board will set a schedule for the meeting as soon as possible.
- The Chief Advisor to the Board will prepare a Trustee Handbook as a resource for board members.

IV. MOTION TO ADJOURN

Chair Wolff asked for a motion to adjourn the meeting.

<Motion>Trustee Ellen Alberding

<Second>Trustee Clarisol Duque

Meeting adjourned at 12:32 p.m.

Larry R. Rogers, Sr.
Secretary,
Board of Trustees

Submitted by – Candace M. Montgomery, Assistant Board Secretary