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ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 6, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

EXPANSION OF PAYMENT GATEWAY SERVICES AND NEW HOSTING AGREEMENT
TOUCHNET INFORMATION SYSTEMS, INC.
OFFICE OF INFORMATION TECHNOLOGY

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Touchnet Information Systems, Inc. to move the student payment gateway from City Colleges of Chicago property to the Touchnet Data Center, and to add online payment options for non-students, at a total cost not to exceed \$238,225 for the contract term.

VENDOR: TouchNet Information Systems, Inc.
15520 College Boulevard
Lenexa, Kansas 66219

USER: District Wide

TERM:

The term of this agreement will commence on April 1, 2014 and continue through May 31, 2019.

SCOPE OF SERVICES:

Touchnet will install the Touchnet software in its data center, migrate City Colleges of Chicago (CCC) data, and provide 24x7 monitoring and support. In addition to the student payment gateway, Touchnet will provide CCC with up to 10 online “storefronts” to allow CCC to accept online payments from anyone with whom the City Colleges does business. Touchnet is our existing payment gateway. Given our legacy PSSA system, which is no longer supported by Oracle, we cannot contract with a new student payment gateway until we implement PeopleSoft Campus Solutions in February 2015.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The District requires a third party tool to provide and maintain a student payment gateway system for credit card and ACH payments. Touchnet has provided this service to the City Colleges of Chicago since 2000. In the last year, 12,000 transactions worth over 7 million dollars were processed through the current gateway.

Moving the student payment gateway to the PCI-compliant Touchnet Data Center reduces the risk associated with storing sensitive payment data on campus, provides a greater level of support and

maintenance, and greatly reduces PCI self-audit efforts.

In addition, City Colleges of Chicago will be able to host up to 10 online “stores” to accept online payments from anyone needing to do business with CCC, be that a parent of a child in our Child Development Lab Center, a Chicago resident wanting to attend a training class, or a community organization wanting to rent space at CCC.

VENDOR SELECTION CRITERIA:

Pursuant to State law, all contracts for the purchase and delivery of data processing equipment, software and services are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of MBE/WBE Compliance has reviewed the proposed agreement and recommends a waiver of the Board Approved Participation Plan due to the nature of the agreement (online payment processing) and the exemption from competitive bidding.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$238,225

Charge to: District Office – Office of Information Technology

Source of Funds: Education Fund

FY14: 530000-00003-0023003-80000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

March 6, 2014- Office of Information Technology