

**32206**  
**ADOPTED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MARCH 6, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**DISTRICT OFFICE STONE REPAIR AND STABILIZATION**  
**WISS, JANNEY AND ELSTNER ASSOCIATES, INC.**  
**OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to execute an agreement with Wiss, Janney and Elstner Associates, Incorporated to design and observe the isolated repairs and stabilization efforts for the granite lintels at the District Office Property for the period from March 6, 2014 through March 30, 2015, at a total cost not to exceed \$75,129.

**VENDOR:**           Wiss, Janney, Elstner Associates, Inc. (WJE)  
                          10 South LaSalle Street, Suite 2600  
                          Chicago, Illinois 60603

**USER:**               District Office

**TERM:**

The term of this agreement shall commence no sooner than March 6, 2014 and continue through March 30, 2015.

**SCOPE OF SERVICES:**

Cracks have gradually appeared in the three overhead granite panels above the Jackson Boulevard entrance of the District Office building. WJE previously performed an investigation of panel no. 1 (westernmost granite, soffit panel) from the top side through an existing opening in the masonry wall that separates the plenum above the lobby hung plaster ceiling and the crawl space over the panel. WJE documented the existing conditions of the previous stabilization that had been installed. Based on the findings of this investigation, a proposal has been received from WJE to prepare construction documents and perform construction-period observation services to repair the soffit.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Dating back to 1904, the District Office Building is a significant historic building within the context of the quality of the architecture as well as the important events that have taken place within this building, such as the Union Pacific Exchange, contributing to the growth and prosperity of the City of Chicago. Working within well-established preservation guidelines and standards, WJE architectural, structural and conservation professionals balance the need to provide practical, long-term solutions with the ability to sensitively conserve a structure's historic fabric. From planning and investigation through implementation, no firm is better qualified to respond to the technical and aesthetic needs of significant historic structures.

**VENDOR SELECTION CRITERIA:**

The contract being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, a sister agency to CCC, under contract #16372 to perform building forensic and stabilization services. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District’s competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of MBE/WBE Contract Compliance has reviewed the proposed agreement and has determined that the vendor is in compliance with the Board Approved Participation Plan and will utilize the following vendors:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Delta Engineering 111 West Jackson Chicago, IL 60604	MBE	25.58	Direct	City of Chicago
Branco Notch Engineering 627 Maple Avenue Chicago, IL	WBE	7	Direct	City of Chicago

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics- It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability- Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$75,129

**Charge to:** Administrative Services

**Source of Funds:** Capital Fund

**FY14:** 530000-92015-0005031-70000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**March 6, 2014 – Office of Administrative and Procurement Services**