

**32201**  
**ADOPTED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MARCH 6, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**CLASSROOM FURNITURE REPLACEMENT**  
**KAYHAN INTERNATIONAL/INLINE DESIGNS JOINT VENTURE**  
**MECCOR INDUSTRIES**  
**DISTRICT WIDE**  
**OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to execute Depends Upon Requirements (DUR) agreements with Kayhan International/Inline Designs Joint Venture and Meccor Industries to prepare furniture plans, purchase and install new classroom furniture, and dispose of existing furniture District Wide at a total cost not to exceed \$5,731,210.

**VENDOR:**

Kayhan International/ Inline Designs Joint Venture  
1475 East Woodfield Road Suite 104  
Schaumburg, Illinois 60173

Meccor Industries  
3933 Oakton Street  
Skokie, Illinois 60076

**USER:** District Wide

**TERM:**

The term of the agreement will commence no sooner than March 6, 2014 and continue through March 6, 2016 with an option to extend for two (2) additional one (1) year periods or any shorter period of time.

**SCOPE OF SERVICES:**

The Office of Administrative and Procurement Services, in partnership with a faculty advising committee and architectural firm, developed classroom furniture standards to replace the outdated tablet arm chairs throughout the campuses. The selected vendors are responsible for working with City Colleges of Chicago (CCC) to design classroom furniture layouts, purchase, assemble, and install selected furnishings, and dispose of existing furniture District Wide.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The replacement of existing tablet chairs in classrooms with more modern furniture will help create dynamic learning environments that reflect our commitment to ensure student success. Selected during the District Wide survey and standardization process, the new furnishings meet the needs of the CCC students, faculty, and staff. The universal design of the furniture accommodates the diversity of our student body, promotes collaboration, and is more flexible and comfortable.

Standardizing classroom furniture and purchasing under one contract will save CCC an average of 26% per item. The estimated cost of replacing all the existing tablet chairs with current pricing is \$4.5 million. Under this contract, the cost would be \$3.3 million, equivalent to a cost savings of \$1.2 million.

**DELIVERABLES:**

Design classroom furniture layout for each classroom based on faculty input. Purchase, assemble and install itemized classroom furniture. Disposal of existing furnishings and prepare reports of sustainable disposal and management of warranty issues.

**VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement Staff and Sealed Bid #SL1304 Classroom Furniture Replacement was publicly advertised on November 27, 2013. Nine firms were notified for the bid. A pre-bid meeting was conducted at City Colleges of Chicago District Office on Friday, December 6, 2013. On Friday, December 20, 2013, five (5) bids were received by the vendors listed below:

	<b>Vendor</b>	<b>Total Base Bid Amount</b>
<b>1.</b>	Lowery McDonnell Co.	\$ 3,136.50
<b>2</b>	Kayhan International/Inline Designs JV	\$ 3,438.09
<b>3</b>	Meccor Industries	\$ 3,696.48
<b>4</b>	Plata/Larson JV	\$ 3,983.01
<b>5</b>	Chicago United	\$ 4,069.90

Lowery McDonnell Co. was deemed non-responsive for failing to comply with the District’s M/WBE Participation Plan. Therefore, the remaining responsive bids were reviewed by the Office of Administrative and Procurement Services, and staff recommends that Kayhan International/Inline Designs JV be selected as the primary vendor and Meccor Industries be selected as the secondary vendor to provide classroom design services, furnishings and installation for the District Wide Furniture Replacement Project.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the proposed agreements referenced above and has determined that the selected vendors are in compliance with the Board Approved Participation Plan:

**Kayhan International/Inline Designs Joint Venture**

<b><u>Vendor</u></b>	<b><u>MBE or WBE</u></b>	<b><u>%</u></b>	<b><u>Participation</u></b>	<b><u>Certifying Agency</u></b>
Kayhan International 1475 E. Woodfield Road Schaumburg, Il 60173	WBE	70	Direct	City of Chicago
Inline Designs 6846 S. Paxton Aurora, IL 60503	MBE	30	Direct	City of Chicago

**Meccor Industries**

<b><u>Vendor</u></b>	<b><u>MBE or WBE</u></b>	<b><u>%</u></b>	<b><u>Participation</u></b>	<b><u>Certifying Agency</u></b>
Meccor Industries 3933 Oakton St. Skokie, IL 60076	MBE (Prime)	92.8	Direct	City of Chicago
J-MAC Associates One North 050 Gary Ave. Carol Stream, IL 60188	WBE	7.2	Direct	City of Chicago

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable Provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total:** \$5,731,210

**Charge to:** District Wide

**Sources of funds:** Capital Fund

**FY14:** 580000-92015-0005031-70000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**March 6, 2014 – Office of Administrative and Procurement Services**