Academic Affairs
Board Committee Update
AGENDA

1. Metrics Update
2. HBCU Tour
3. College Success
4. Career & Nursing Program Update
5. Wellness Centers
Enrollment

Total Enrollment

- FY14 Target
- Remaining to Target
- FY14 Preliminary

<table>
<thead>
<tr>
<th></th>
<th>FY14 Preliminary</th>
<th>Remaining to Target</th>
<th>FY14 Target</th>
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<tr>
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% to Target

- DA 105%
- HW 92.6%
- KK 101%
- MX 97.8%
- OH 119%
- TR 98.1%
- WR 98.8%
- CCC 101%

Credit

- FY14 Target
- Remaining to Target
- FY14 Preliminary

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% to Target

- DA 99.7%
- HW 98.0%
- KK 98.7%
- MX 102%
- OH 102%
- TR 93.6%
- WR 101%
- CCC 99.0%

Source: Decision Support, as of 5/11/2014
Enrollment (cont.)

**Adult Ed**

*FY14 Target*  [Remaining to Target]  [FY14 Preliminary]

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% to Target

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**Continuing Education**

*FY14 Target*  [Remaining to Target]  [FY14 Preliminary]

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% to Target

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Fall Enrollment, District

- Overall: Fall 2013 - 4,703, Fall 2014 - 6,946 (48% increase)
- Credit: Fall 2013 - 4,687, Fall 2014 - 6,946 (48% increase)

*Data as of May 18, 2014 enrollment
*Data pulled from PeopleSoft AMR on May 19, 2014
Summer Enrollment, District

*Data as of May 18, 2014 enrollment
*Data pulled from PeopleSoft AMR on May 19, 2014
Adult Education Detail – Summer 2013 vs. 2014

- Down 16% New
- Down 10% Returning
Adult Education Detail – Summer 2013 vs. 2014 (cont.)

Source: Open Book 5/19/2014
Actions taken to increase enrollment

- Additional Latino radio spots added and first Spanish-language TV spots have begun airing
- June Board will approve resources to assist with higher GED cost
- CCC Community Relations working on new off-site locations for Fall 2014
- CCC seeking CPS partnership with their re-engagement efforts targeting older students seeking a GED
- CCC just reached agreement to have information/recruitment presence at Mexican consulate
- Call Center has launched call campaign targeting previously enrolled AD ED students encouraging them to return.
Total Awards (Degrees + Certificates)

- **Target, FY14**
- **Number Remaining to Target after Projections**
- **Projected Additional Awards from 2014SP**
- **Total Awards as of 2013SU + 2013FA**

Current and projected awards

(Difference from Target + Projection)

- **DA**: 995 (773) +46
- **HW**: 1,074 (561) +24
- **KK**: 1,160 (575) +39
- **MX**: 958 (435) +6
- **OH**: 2,390 (529) +835
- **TR**: 998 (543) +400
- **WR**: 1,629 (858) +90
- **CCC**: 9,815 (5,041) +1361
Total Degrees

- **Target, FY14**
- Projected Additional Degrees from 2014SP
- Number Remaining to Target after Projections
- Total Degrees as of 2013SU + 2013FA*

### Current and Projected Degrees

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<th>Projected Additional Degrees</th>
<th>Difference from Target+Projection</th>
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Total Certificates

- **Target, FY14**
- **Number Remaining to Target after Projections**
- **Projected Additional Certificates from 2014SP**
- **Total Certificates, as of 2013SU + 2013FA**

### Current and projected certificates

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<th>Location</th>
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AGENDA

1. Metrics Update
2. HBCU Tour
3. College Success
4. Career & Nursing Program Update
5. Wellness Centers
Transfer Tour Programs

**IVY LEAGUE TOUR**
- FY2012-13: 21 students attended and (2) students accepted and (2) pending for Fall 2014 admittance

**HBCU TOUR**
- FY2014: 35 students attended and (3) accepted as of May 15th
- All participants are required to apply to at least (3) HBCU’s

**FUTURE TOUR FY 2014-2015**
- Continue to grow the college tour program encouraging students to transfer after completing at City Colleges of Chicago
- Continue to communicate City Colleges has a vibrant Colleges Transfer culture and build new articulation agreements
- Annual budget plans that dedicate dollars for college tours
HBCU Tour: Strategies for Success

• Prospective students had to complete the HBCU application process:
  ➢ Letter of Recommendation from Faculty/Administrator
  ➢ Complete Essay on their transfer goals and why they should be selected
  ➢ Must have 2.5 or higher GPA and have Education Plan
  ➢ Good Academic standing

• Required attendance to the HBCU tour orientation

• Attendance to the Transformation conference, transfer fairs and various workshops

• Students were required to research all (7) HBCU colleges/universities

• Transfer Directors tagged all students in Grades First and worked very closely with cohort of selected students to ensure students understood the HBCU expectations

• Students and Transfer Directors reviewed and signed the HBCU Expectation document prior to tour.
HBCU Tour: Outcomes

• Increase the rate of transfer to bachelor’s degree program following CCC graduation

• 3 students received acceptance letters to HBCU as of May 15th

• Students must apply to at least (3) HBCU college/universities and complete a give-back project to City Colleges of Chicago

• Opportunity to see and experience HBCU campuses first-hand, hear from administrators/students and ask questions to learn more about HBCU admission requirement process

• Exposure and awareness to HBCU colleges and universities outside of Illinois

• Student engagement, networking and making connections with peers

• Opportunity to apply and learn about scholarships/Financial Aid opportunities
AGENDA

1. Metrics Update
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College Success Course & Training

At a glance:
*College Success course at CCC is a part of overall retention efforts intended to assist students with increasing familiarity with college support resources, success skills, and academic and career planning.

1. **District Wide Training, past version**
   - College Success course training was required for new instructors only.
   - Past trainings had 40-50 instructors in attendance.
   - Curriculum updates were not completed.

2. **District Wide Training, May 12-13th**
   - College Success course training is required for new and returning instructors
   - 242 instructors attended, 107 new
   - Curriculum updates completed and aligned with CCC initiatives

3. **CCC Initiatives**
   - Training provided from student services including Veteran Services, Disability Access Centers, Transfer Centers, Wellness Centers and Advising Office.
   - Training aligned with completion initiatives such as Early Alert interventions, career exploration through Focus 2, Focus Areas, GPS and Education Plans.
AGENDA

1. Metrics Update
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4. Career & Nursing Program Update
5. Wellness Centers
At a glance:
* College to Careers curriculum development ongoing; All new/revised programs have embedded “soft-skills”
* Faculty and industry partners remain engaged in approval process
* New PAC process policy being submitted June CCC Board approval; New process is more efficient
* AA, AS, and AAS degrees have been aligned to ICCB standards, enhancing opportunities for completion

**Transportation**
- Diesel pathway (BC, AC, AAS) being reviewed by ICCB
- CDL Class C Driver Training (BC) pending June CCC Board; next step ICCB

**Health Science**
- Exercise Science/Personal Trainer (BC)
- Community Health Care Worker (BC)
- Nephrology (AC)
- Physical Therapist Assistant (AAS)  
- Surgical Assistant (AC/AAS) pending June CCC Board
- Surg. Tech/Sterile Proc. (AAS) being reviewed by ICCB
- Clinical Lab Technician (AAS) under ICCB review
- Massage Therapy (AC)

**Information Technology**
- Web Development (AAS) being reviewed by ICCB
- Network Technology (AAS) pending June CCC Board; next step ICCB

**Hospitality**
- Hospitality Management (AC) being reviewed by ICCB
- Hospitality Management (AAS) being reviewed by ICCB

**Business and Professional Services**
- Accounting Pathway revision is complete. *Beginning approval process in FA14.*

**Manufacturing**
- In the process of including Process Technology in pathway mix.
CCC Nursing Program Consolidation Update

CCC Nursing leadership team is working with Civic Consulting Alliance to consolidate the four Associate Degree Nursing programs (RN). The goal is to leverage the best practices, strengths of the programs and the expertise of the Nursing faculty as we create The City Colleges of Chicago School of Nursing at Malcolm X College. The consolidation, which begins now, is in preparation for the opening of the CCC School of Nursing by January, 2016.

On May 2, 2014 the IL Dept. of Finance and Professional Regulation (IDFPR) State Board of Nursing granted the continued approval of the MXC and Daley Nursing programs. The Board of Nursing also approved the CCC request to consolidate the four CCC Nursing programs (Truman, Malcolm X, Daley, Wright Colleges).

• We will be combining four CCC programs into one.
• CCC will have the largest Nursing program in Illinois.
• Director of TR program is now the Dean of Nursing for CCC
Nursing Program Consolidation Actions

Plans for consolidating the CCC programs are underway:

• Plans for teaching out the Daley College Nursing Program are underway and effective Fall 2014.
• First year ADN students admitted for Fall 2014 will be to TR; RN Bridge students will matriculate at MXC.
• CCC ADN students and nursing faculty have been notified of teach out and relocation plans
• Developing a unified nursing faculty culture
  - District wide nursing faculty meetings
  - Establishing best practices in instruction, admissions, retention and completion policies
  - Ensuring common curriculum and student learning outcomes have been established
• Convening student town hall meetings to ensure students are given updated information on the nursing programs and can provide feedback
• CCC is communicating with ICCB, HLC and Accreditation Commission for Education in Nursing (ACEN) regarding the teach out and consolidation plans
The consolidation of healthcare programs is a very large, complex project that will require full management attention for 18 months.

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<td>C.N.A.</td>
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<td>DA, WR, KK, MX, OH, TR</td>
<td>IL Dept of Public Health (IDPH)</td>
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<td>BC</td>
<td>DA, WR, KK, MX, TR</td>
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<td>Nursing</td>
<td>AC-AAS</td>
<td>TR, WR-HP, DA, MX</td>
<td>Illinois Department of Financial and Professional Regulation (IDFPR), Accreditation Commissions for Education in Nursing (ACEN)</td>
<td>R</td>
<td>C</td>
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<tr>
<td>Medical Terminology</td>
<td>BC</td>
<td>KK</td>
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<tr>
<td>Medical Admin Asst</td>
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<td>TR</td>
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</tr>
</tbody>
</table>

**KEY:**
- A = Add
- C = Continue
- R = Relocate
Healthcare consolidation project will happen in three main phases

<table>
<thead>
<tr>
<th>Deliverables</th>
<th>Phase 1: Diagnose current state</th>
<th>Phase 2: Define future state</th>
<th>Phase 3: Implement future state</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-work</td>
<td>• Define work streams and CCC vision</td>
<td>• Detailed overview of all planning elements</td>
<td>• Tactical implementation plan (TIP)</td>
</tr>
<tr>
<td>Timeline</td>
<td>• Apr-May 2014</td>
<td>• Jun-Aug 2014</td>
<td>• Sep-Dec 2014</td>
</tr>
<tr>
<td>Programs</td>
<td>• Get overview of all programs affected</td>
<td>• Define program issues</td>
<td>• Plan move timeline</td>
</tr>
<tr>
<td>Partners</td>
<td>• Engage selected partners at executive level</td>
<td>• Engage partners (e.g., for clinical rotation requirements)</td>
<td>• Workshops with partners, faculty, staff</td>
</tr>
<tr>
<td>Students</td>
<td>• Overview of student facts (enrollment, etc.)</td>
<td>• Understand student geographic flow requirements</td>
<td>• Engage recruiters, current students, and prospective students</td>
</tr>
<tr>
<td>Personnel</td>
<td>• Engage selected faculty/admin members for input/consultation</td>
<td>• Include faculty/administrators in framing of issues to be addressed</td>
<td>• Workshops with partners, faculty, staff</td>
</tr>
<tr>
<td>Project mgmt.</td>
<td>• Recruit pro bono partner</td>
<td>• Recruit executive on loan</td>
<td>• Define Tactical Implementation Plan (TIP)</td>
</tr>
<tr>
<td></td>
<td>• Define ‘executive on loan’ program and start recruiting</td>
<td>• Recruit/include CCC team members in work over the summer</td>
<td>• Define PMO, tools, and meeting infrastructure</td>
</tr>
</tbody>
</table>
Healthcare consolidation project is highly complex and will require assistance from Civic Consulting Alliance.

<table>
<thead>
<tr>
<th>Activity</th>
<th>2014</th>
<th>2015</th>
<th>Milestones</th>
</tr>
</thead>
</table>
| **Phase 0: Pre-work**           |      |      | • Engage CCA  
• Recruit executive on loan                                                |
|                                 |      |      | **Consolidation announcement**                                            |
| **Phase 1: Diagnose**           |      |      | • Develop detailed overview of all planning elements  
• Outline hypotheses and plans for workshops  
• E.g., clinical rotations for CCC students                                  |
| • Programs                      |      |      | • Hold joint workshops  
• Develop detailed Tactical Implementation Plan (TIP)                       |
| • Partners                      |      |      | • Execute implementation plan                                             |
| • Students                      |      |      | • Ongoing management                                                      |
| • Personnel                     |      |      | • Project management                                                      |
| **Phase 2: Develop solutions**  |      |      |                                                                           |
| **Phase 3: Implement future state** |      |      |                                                                           |
| **Phase 4: Ongoing operations** |      |      |                                                                           |
AGENDA

1. Metrics Update
2. HBCU Tour
3. College Success
4. Career & Nursing Program Update
5. Wellness Centers
MISSION

Provide best-practices mental health and psycho-social services to students, faculty, and staff to:

• Further students’ psycho-social well-being and personal development
• Support academic persistence and completion
• Enhance the psychological health and safety of the CCC learning and work environment
• Provide encouragement and hope to those whose life circumstances pose serious barriers to their personal well-being and academic success

SERVICES

• Crisis intervention
• Case management with linkage to community-based resources and public aid programs (TANF, LINK, ACA, etc.)
• Individual counseling
• Support groups
• Evaluation for learning disabilities
• Wellness education and outreach
• Consultation and training for faculty and staff
COLLEGE-LEVEL ORGANIZATIONAL STRUCTURE

District Director

Deans of Students

7 Managers

46 Interns/Practicum Students

The Chicago School of Prof. Psychology
The Adler School of Prof Psychology
Argosy – IL School of Prof Psychology
Roosevelt University
Loyola University
Midwest University
Wheaton College
UIC – Jane Addams School of Social Work

36,000 hours of service
STUDENT USAGE: UNDUPLICATED "WALK-INS"

AY 2011-12: Securing space and hiring of staff

AY 2012-13: 1st full AY with all centers open

9,888 users (KPI=9,600)

AY 2013-14: 2nd full AY cycle

13,000+ users (KPI=11,371)

< 5,000 users

9,888 users (KPI=9,600)

13,000+ users (KPI=11,371)

Walk-ins

30% Ref & Info
70% Intensive
## OUTREACH: Academic Year 2013-14

<table>
<thead>
<tr>
<th>Programs</th>
<th>Contacts</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1106 OUTREACH PROGRAMS</strong></td>
<td>390 classroom presentations on “The Wellness Center” (8,511 service contacts)</td>
</tr>
<tr>
<td></td>
<td>121 classroom presentations on key wellness topics (i.e., time &amp; stress mgt., healthy relationships, safer sex practices, etc.) (2,406 service contacts)</td>
</tr>
<tr>
<td></td>
<td>224 table presentations by staff and 175 by outside agencies (11,721 service contacts)</td>
</tr>
<tr>
<td><strong>28,422 OUTREACH CONTACTS</strong></td>
<td>9 health insurance enrollment events with 678 participants and 472 enrollments</td>
</tr>
<tr>
<td></td>
<td>48 HIV/STI Screenings with 1,201 students tested</td>
</tr>
</tbody>
</table>
Collaboration

Public Health Perspective

- Supportive Intervention Teams (SITS)
  - 7 SITS
  - Threat assessment teams
  - 62 persons of concern reports

- Faculty & Staff Consultation & Training
  - 174 f+s consultations
  - Classroom mgt.
  - Verbal de-escalation w/Security
  - MH 101
  - FDW

- Other Student Services Departments
  - DAC & Vets
  - Support w/discipline
  - Medical withdrawal
  - SGA

- HR Consultation
  - MH referrals

Data from AY 13-14

- 62 persons of concern reports
- DAC & Vets
- Support w/discipline
- Medical withdrawal
- SGA
OUTCOMES
• Personal level: Were we able to help the student? (PHQ-9, CQ45, CSS)
• Programmatic level: Are we being effective in serving students across a range of presenting problems?
• Institutional goal level: Are the Wellness Centers contributing to academic persistence and completion?

CHALLENGES
• Magnitude of the number of measurement variables and volume of data
• Federal and state laws regarding confidentiality of mental health information

SOLUTIONS
• Titanium record-keeping software and Counseling Center Assessment of Psychological Symptoms (CCAPS)
• OpenBook
Titanium Schedule Software

- HIPAA-compliant electronic record keeping
- Automatic data capture & report generation
- Includes CCAPS interface
- Greater ability to securely link data to PeopleSoft records

CCAPS

- Measure of distress with 8 subscales: depression, anxiety, academic distress, substance use, social anxiety, hostility, eating concerns, family distress
- Administered at intake and at regular intervals
- Shared with the student – increases engagement

Center for Collegiate Mental Health

- Consortium of 200 college counseling centers
- CCAPS data sent to CCMH in aggregate (no identifying data)
- Effectiveness of Wellness Center services versus other centers nationally
- Tracks prevalence of presenting problems
- Supports tailoring programming to better meet student needs
- Supports targeted professional development

Evaluation
HBCU Tour: Student Experience