

32314
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 5, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

COMPUTER SECURITY AND FORENSIC INVESTIGATION
SOFTWARE UPGRADES, LICENSING, TRAINING, AND TECHNICAL ASSISTANCE
C2C INFORMATION TECHNOLOGY INITIATIVE
GUIDANCE SOFTWARE
WRIGHT COLLEGE
(RATIFICATION)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Guidance Software to provide forensic software to Wright College for the period from April 1, 2014 through March 31, 2015, at a total cost not to exceed \$8,688.36.

VENDOR: Guidance Software
 23741 Network Place
 Chicago, Illinois 60673-1213

USER: Wilbur Wright College

TERM:

The term of the agreement commenced on April 1, 2014 and will end on March 31, 2015.

SCOPE OF SERVICES:

Guidance Software will provide students and faculty with access to forensic software used to perform digital investigations. The software package includes EnCase v7 Deployment Upgrade, EnCase Forensic V7 Upgrade from V6, EnCase v7 SMS Upgrade and One-Year License, Enterprise v7Platform Software, TD2 Forensic 1:2 Duplicator Kit, Passport Renewal Program, and EnCase Forensic SMS 306. Guidance Software will also provide training and technical support to Wright College's Information Technology College to Careers (C2C) Initiative.

The District currently has an existing agreement with Guidance Software for other services. As a result, the total cost of \$8,688.36 requested by Wright College will exceed the \$25,000 vendor limit in a fiscal year and requires Board Approval.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Deploying the updated EnCase v7 software will allow students and faculty access to industry leading computer and smartphone forensics software for the college's C2C Information Technology initiative. Upgrading the software and training programs will afford each student hands-on

experience using forensic software that is currently installed on more than 20 million endpoints worldwide from law enforcement, government agencies, and enterprise corporations. Since Guidance Software has provided training for more than 50,000 digital investigations professionals world-wide, Wright College students and faculty will also receive cutting edge training on enterprise investigations, e-discovery, computer security incident response, and digital forensics as well.

VENDOR SELECTION CRITERIA:

Guidance Software is the sole source vendor for the acquisition of this EnCase software, licensing, training, and technical support. Pursuant to State Law, goods that are economically procurable from only a single source are exempt from the District's competitive bidding requirements.

MBE/WBE CONTRACT COMPLIANCE:

The Office of MBE/WBE Contract Compliance has reviewed the above request and recommends a waiver due to the sole source exemption and the lack of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.6.4 (b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$8,688.36

Charge to: Wilbur Wright College

Sources of Funds: Perkins Grant Fund

FY14-15: 530000-21000-7010000-10000

540000-21000-7010000-10000

550000-21000-7010000-20000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 5, 2014 – Wright College