

32306
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 5, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

WORKFORCE AND SUPPLIER DIVERSITY SERVICES
HISPANIC AMERICAN CONSTRUCTION INDUSTRY ASSOCIATION (HACIA)
(RENEWAL OPTION)
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
MALCOLM X COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with the Hispanic American Construction Industry Association (HACIA) to provide workforce and supplier diversity services for the new Malcolm X College campus for the period commencing no sooner than June 7, 2014 through June 6, 2015, at a total cost not to exceed \$254,000 with an option to renew for an additional one year period.

VENDOR: HACIA
901 West Jackson Boulevard
Chicago, Illinois 60607

USER: Office of Administrative & Procurement Services, Office of Community Relations
and Malcolm X College

ORIGINAL TERM:

The term of the agreement began on June 7, 2013 and will end on June 6, 2014, with an option to renew for two additional one year periods.

FIRST RENEWAL TERM:

The first renewal term of the agreement will begin on June 7, 2014 and end on June 6, 2015, with an option to renew for an additional one year period.

SCOPE OF SERVICES:

HACIA, in coordination with staff from the Offices of Community Relations and Administrative and Procurement Services, will be responsible for the following critical tasks:

- Conducting on-site visits to interview employees and verify payment of prevailing wages.
- Conducting on-site visits to confirm that scheduled Minority and Women Business

Enterprises (M/WBEs) are performing commercial independent functions in accordance with the Board Approved Plan.

- Coordinating networking sessions between the Minority and Women Business Enterprise (M/WBE) community and prime contractors working on the construction of the new Malcolm X College to build teams and maximize M/WBE participation.
- Ensuring the preparedness of M/WBEs interested in working on the project.
- Recruiting Minority, Female and/or Community Residents that are in the trades.
- Reporting the status and success of workforce hiring and supplier diversity efforts to CCC stakeholders as required.
- Providing weekly site visits reports for comparison against certified payroll reports.
- Providing monthly status reports.

BENEFIT TO CITY COLLEGES OF CHICAGO:

A partnership with HACIA, which has advocated for minority business inclusion in the construction industry for more than 30 years and has promoted Hispanic entrepreneurship, will provide CCC with an opportunity to leverage the organization’s successes to achieve our aggressive supplier diversity goals in a project community that has a large Hispanic population.

Collaboration with HACIA will also enable CCC to take advantage of its expertise in providing technical assistance to minority businesses specifically in construction. Tapping this expertise will assist CCC in recruiting qualified MBE and WBE vendors that will have the requisite acumen to perform on a project the size and scope of Malcolm X as well other projects in CCC’s five-year capital plan.

DELIVERABLES:

Deliverables include, but are not limited to:

- Host two to four vendor networking sessions
- Identify the requisite trades for the project
- Maintain a database of ready and willing candidates in the trades
- Conduct on-site employee interviews
- Facilitate meetings with other Community Based Organizations to recruit applicants and promote opportunities on the project

VENDOR SELECTION CRITERIA:

The Offices of Community Relations and Administrative and Procurement Services surveyed the landscape of Community Based Organizations that would be able to best provide the assistance needed to positively and actively engage the community surrounding the project for job placement and M/WBE utilization.

HACIA was selected based on the following:

- History of the organization and its mission

- Previous experience with projects of similar size and scope
- The organization's proposed execution of services
- The proposed fees for providing the scope of services

Due to the high degree of professional and technical skill involved, pursuant to State law, this professional services agreement is exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the request for execution of the above-referenced renewal agreement and recommends that a waiver of the Board Approved Participation Plan be granted due to the nature of the agreement and the lack of subcontracting opportunities. However, the agreement in and of itself will have an overarching impact on the growth of the M/WBE community at large and the achievement of the M/WBE goals at the project stage.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$254,000

Charge to: Office of Administrative and Procurement Services

Source of Funds: Capital Fund

FY14 – FY15: 580000-92015-3005031-70000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 5, 2014- Office of Administrative and Procurement Services