Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, a special meeting of the Board of Trustees of Community College District No. 508 was held on May 6, 2014 at 2 pm District Office, 226 W. Jackson Boulevard, Room 301, Chicago, Illinois 60606.

ATTENDEES:

TRUSTEES
Paula Wolff, Chair
Ellen Alberding
Clarisol Duque
Marisela Lawson

ASSISTANT BOARD SECRETARY
Candace Montgomery

CHIEF ADVISOR TO THE BOARD
Leah Heinecke-Krumhus

GENERAL COUNSEL
Eugene Munin

I. CALL TO ORDER
Chair Paula Wolff called the May 6, 2014 Ad Hoc Committee on Board Principles and Operations to order at 2:10 p.m.

II. ROLL CALL
The Assistant Board Secretary called roll:

Chair, Paula Wolff Present
Vice Chair Ellen Alberding Present
Trustee Clarisol Duque Present
Trustee Marisela Lawson Present

III. REVIEW OF AGENDA ITEMS
1. Strategic Principles of CCC
   • There was a review of the District’s strategic principles as cited in the 5-year plan.
2. **Operational Principles of the Board**
   - There was discussion of key areas to be included as operating principles of the Board. The committee agreed on the following:
     1. Understanding of CCC strategic principles
     2. Familiarity with legal and fiduciary responsibilities
     3. Resource development
     4. Serve as ambassadors

3. **Review of Self-Evaluation Guidelines and Instruments for Boards**
   - There was a review of sample self-evaluation forms and a discussion of what elements to include in CCC’s Board evaluation.
   - Committee members discussed how evaluations would be implemented. The overall Board self-evaluation would be administered in the first year. Peer evaluations and personal self-evaluations would follow in subsequent years.

IV. **CLOSED SESSION**

Pursuant to the Open Meetings Act, 2(c)1 Chair Wolff called for a motion to hold Closed Session at 2:59 p.m. for the discussion of personnel matters.

<Motion> Trustee Ellen Alberding  
<Second> Trustee Clarisol Duque  
Motion Carried

V. **RETURN FROM CLOSED SESSION**

Closed Session ended at 3:06 p.m. There was no action taken during closed session.

VI. **MOTION TO ADJOURN**

Chair Wolff asked for a motion to adjourn the meeting.

<Motion>Trustee Ellen Alberding  
<Second>Trustee Marisela Lawson

Meeting adjourned at 3:07 p.m.

Larry R. Rogers, Sr.  
Secretary,  
Board of Trustees

Submitted by – Candace M. Montgomery, Assistant Board Secretary