

**32294**  
**APPROVED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JUNE 5, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**MINUTES**

**AD HOC COMMITTEE ON BOARD PRINCIPLES AND OPERATIONS**  
**TUESDAY MAY 6, 2014**  
**DISTRICT OFFICE - 226 W. JACKSON BOULEVARD, ROOM 301**

Pursuant to provisions of the Public Community College Act, as amended, of the State of Illinois, County of Cook, a special meeting of the Board of Trustees of Community College District No. 508 was held on May 6, 2014 at 2 pm District Office, 226 W. Jackson Boulevard, Room 301, Chicago, Illinois 60606.

**ATTENDEES:**

**TRUSTEES**

Paula Wolff, Chair  
Ellen Alberding  
Clarisol Duque  
Marisela Lawson

**ASSISTANT BOARD SECRETARY**

Candace Montgomery

**CHIEF ADVISOR TO THE BOARD**

Leah Heinecke-Krumhus

**GENERAL COUNSEL**

Eugene Munin

**I. CALL TO ORDER**

Chair Paula Wolff called the May 6, 2014 Ad Hoc Committee on Board Principles and Operations to order at 2:10 p.m.

**II. ROLL CALL**

The Assistant Board Secretary called roll:

Chair, Paula Wolff	Present
Vice Chair Ellen Alberding	Present
Trustee Clarisol Duque	Present
Trustee Marisela Lawson	Present

**III. REVIEW OF AGENDA ITEMS**

**1. Strategic Principles of CCC**

- There was a review of the District's strategic principles as cited in the 5-year plan.

**2. Operational Principles of the Board**

- There was discussion of key areas to be included as operating principles of the Board. The committee agreed on the following:
  1. Understanding of CCC strategic principles
  2. Familiarity with legal and fiduciary responsibilities
  3. Resource development
  4. Serve as ambassadors

**3. Review of Self-Evaluation Guidelines and Instruments for Boards**

- There was a review of sample self-evaluation forms and a discussion of what elements to include in CCC's Board evaluation.
- Committee members discussed how evaluations would be implemented. The overall Board self-evaluation would be administered in the first year. Peer evaluations and personal self-evaluations would follow in subsequent years.

**IV. CLOSED SESSION**

Pursuant to the Open Meetings Act, 2(c)1 Chair Wolff called for a motion to hold Closed Session at 2:59 p.m. for the discussion of personnel matters.

<Motion> Trustee Ellen Alberding

<Second> Trustee Clarisol Duque

Motion Carried

**V. RETURN FROM CLOSED SESSION**

Closed Session ended at 3:06 p.m. There was no action taken during closed session.

**VI. MOTION TO ADJOURN**

Chair Wolff asked for a motion to adjourn the meeting.

<Motion> Trustee Ellen Alberding

<Second> Trustee Marisela Lawson

Meeting adjourned at 3:07 p.m.

**Larry R. Rogers, Sr.  
Secretary,  
Board of Trustees**

**Submitted by – Candace M. Montgomery, Assistant Board Secretary**