

32345

**ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 10, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

**BANNERS, SIGNAGE AND LARGE FORMAT PRINTING
VERIO GRAPHICS
(RENEWAL OPTION)
OFFICE OF INSTITUTIONAL ADVANCEMENT
DISTRICT WIDE**

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with Verio Graphics to provide banner, signage, vehicle wrapping and other large format printing and installation services for the period commencing no sooner than July 10, 2014, and continuing through June 30, 2015, at a total cost not to exceed \$300,000.

VENDOR: Verio Graphics
3508 North Elston Avenue
Chicago, Illinois 60618

USERS: District Office
Daley College
Harold Washington College
Kennedy-King College
Malcolm X College
Olive-Harvey College
Truman College
Wright College

ORIGINAL TERM:

Pursuant to Board Report #32125 approved on December 12, 2013, the original term of the agreement commenced on December 12, 2013 and ended on June 30, 2014.

RENEWAL TERM:

The renewal term of the agreement shall commence no sooner than July 10, 2014 and end on June 30, 2015.

SCOPE OF SERVICES:

The scope of services to be delivered will be large format printing and installation, including vehicle wrapping, outdoor billboard signage and window wraps.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Institutional Advancement has reviewed this request for service and has determined that it would be in the best interest of the District to continue to work with Verio Graphics to provide large format graphics and signage to help build public awareness of City Colleges of Chicago (CCC), and its programs and to support student recruitment activities.

VENDOR SELECTION CRITERIA:

The contract being utilized is part of the joint purchasing agreement that has been advertised and awarded in accordance with the procurement procedures of the Chicago Park District, a sister agency to CCC, under specification #P-10004, dated February 23, 2011, respectively for Banners, Signage & Large Format Printing Services. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the above referenced renewal and recommends a 2% WBE waiver of the Board Approved Participation Plan. It is also recommended that the Chicago Park District’s M/WBE Participation Plan be accepted as the agreement is the result of a joint purchase arrangement with the sister agency.

The Chicago Park District has accepted the following M/WBE Plan:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Verio Graphics 3508 N. Elston Chicago, IL 60618	MBE (Prime)	95	Direct	City of Chicago
It’s a Sign, Inc. 1114 W. Madison St. Oak Park, IL 60302	WBE	5	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$300,000

Charge to Department: Various departments

Sources of Funds: Education Fund & Capital Fund

FY15: 540000-00003-0019011-80000

580000-92015-5005031-70000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

July 10, 2014 – Office of Institutional Advancement