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**APPROVED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 10, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS**

MINUTES

**COMMITTEE ON ACADEMIC AFFAIRS AND STUDENT SERVICES
WEDNESDAY, MAY 21, 2014
DISTRICT OFFICE – 226 W. JACKSON BOULEVARD, ROOM 300**

Pursuant to provisions of the Illinois Public Community College Act, as amended of the State of Illinois, County of Cook, a Committee Academic Affairs and Student Services of the Board of Trustees of Community College District No. 508 was held on May 21, 2014 at 1:00 p.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES

Marisela Lawson, Committee Chair
Darrell Griffin, Trustee
Paula Wolff, Trustee
Jacques Sarr, Student Trustee

OFFICERS OF THE DISTRICT

Craig Lynch, Chief of Staff/Enterprise Services/Information
Technology
Laurent Pernot, Executive Vice Chancellor/Institutional
Advancement

ASSISTANT BOARD SECRETARY

Candace Montgomery

CHIEF ADVISOR TO THE BOARD

Leah Heinecke-Krumhus

CHANCELLOR

Cheryl L. Hyman

PROVOST

Vernese Edghill-Walden

OTHER ATTENDEES

Mike Daigler	CCC-District Office
Preston Harden	CCC-District Office
Aja Jones Morris	CCC-District Office
Ileo Lott	CCC-District Office
Michael Mutz	CCC-District Office
Meredith Sparks Ament	CCC-District Office
Tina Watson	CCC-Kenney-King College
Marlon Haywood	CCC-Malcolm X College
Michael J.	CCC-Olive-Harvey College
Tyanna McCann	CCC-Olive-Harvey College
Shelley Lemons	CCC-Truman College
Susan Calabrese	CCC-Wright College
KaJuan Jackson	CCC-Wright College

I. CALL TO ORDER

Committee Chair Lawson called the May 21, 2014 Committee on Academic Affairs and Students Services to order at 1:10 p.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Trustee Clarisol Duque	Absent
Trustee Darrell Griffin	Present
Trustee Marisela Lawson	Present
Trustee Everett Rand	Absent
Trustee Paula Wolff	Present

Committee Chair Lawson acknowledged that in accordance with the Illinois Public Community College Act and the Illinois Open Meetings Act, there was a quorum.

III. WELCOME REMARKS

Committee Chair Lawson welcomed everyone to the quarterly Committee on Academic Affairs and Student Services.

IV. AGENDA ITEMS

The full presentation of agenda items can be viewed [here](#).

Panel of Speakers: Provost Vernese Edghill-Walden, Associate Vice Chancellor Preston Harden, Associate Vice Chancellor Claudia Mercado, Associate Vice Chancellor Ileo Lott, Director Michael Russell and Director Tyanna McCann.

1. Metrics Update

Provost Edghill-Walden provided an update on the metrics for enrollment and degree/certificate attainment.

Trustee Griffin inquired about the partnership with CPS to re-engage students seeking a GED. Provost Edghill-Walden, explained that CPS has a re-engagement center that serves former students under the age of 21 who wish to attain their GED. With this partnership, CCC would engage students over the age of 21 who do not qualify for the CPS program.

Trustee Wolff asked about data collection for GED enrollment. Provost Edghill-Walden stated that enrollment has experienced a 15% decline in enrollment, the statewide average is slightly higher at 21%.

Provost Edghill-Walden also shared remarks regarding retroactive degrees and the reverse transfer programs. These programs allow students who have transferred to 4-year institutions to retroactively receive an associate's degree while completing their bachelor's degree.

Trustee Wolff asked if retroactive degrees and reverse transfer is done nationally. Provost Edghill-Walden stated that this process is not common and that CCC has taken the lead. Trustee Wolff also inquired about the number of degrees awarded. Provost Edghill-Walden stated that 500 degrees have been awarded.

2. HBCU Tour

AVC Harden and Director McCann updated the committee on the HBCU tour. CCC students, Tina Watson and Kajuan Jackson, shared remarks regarding their experience. Both students have applied to HBCU's as a result of their exposure to these colleges and universities.

3. College Success

AVC Mercado updated the committee on college success courses and faculty training.

Trustee Wolff and Trustee Griffin asked about the length of the course. It was stated that the course is a semester long.

Committee Chair Lawson asked if the course would eventually become mandatory. Chancellor Hyman stated that not all students need the College Success course so there are no plans to make the course mandatory.

4. Career and Nursing Program Update

AVC Lott reviewed all pending certificate and degree programs.

Provost Edghill-Walden provided an update on the Nursing program consolidation. The CCC nursing leadership team is working with Civic Consulting Alliance to consolidate the District's four Associate Degree Nursing programs. The consolidation project began in May and will occur in three main phases culminating in late 2015, in time for the opening of the New Malcolm X Healthcare Center in the spring of 2016.

5. Wellness Centers

Director Michael Russell provided an overview of the Wellness Centers. He discussed the organizational structure of the program, services provided, student usage and evaluation metrics.

Committee Chair Lawson inquired about the interns working in the centers. Mr. Russell stated that the interns are graduate and PhD students from colleges and universities in the Chicago area.

This concluded the review of agenda items.

V. MOTION TO ADJOURN

Committee Chair Lawson asked for a motion to adjourn the meeting.

<Motion>Darrell Griffin
<Second>Paula Wolff

Motion Carried

Meeting adjourned at 2:44 p.m.

Larry R. Rogers, Sr.
Secretary,
Board of Trustees

Submitted by - Candace M. Montgomery, Assistant Board Secretary