

32510
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 11, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

HAROLD WASHINGTON COLLEGE MASTER PLANNING ARCHITECTURAL SERVICES
URBANWORKS, LTD.
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
(AMENDMENT TO BOARD REPORT #31930 ADOPTED JULY 11, 2013)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an amendment to the existing agreement with UrbanWorks, Ltd. to extend the agreement to provide architectural services for master planning for Harold Washington College until December 31, 2015, at no additional cost.

VENDOR: UrbanWorks, Ltd.
213 West Institute Place, Suite 710
Chicago, Illinois 60610

USER: Harold Washington College

ORIGINAL TERM:

The original term of the agreement began on July 11, 2013 and will end on December 31, 2014.

EXTENDED TERM:

The extended term of the agreement shall commence no sooner than January 1, 2015 and will continue through December 31, 2015.

SCOPE OF SERVICES:

Urban Works Ltd will continue to provide the following services:

- Architectural space usage identification and analysis documentation of existing spaces
- Preliminary programming and space usage design options for interior and exterior
- Design options for ADA accessibility and optimal ingress and egress as required by City Codes
- Lighting concepts to allow visual enhancement & security
- Options for signage and branding of College to Careers program that can be used at all the Colleges
- Options to relocate some services/ departments to alternate buildings
- Plan options for tenant space

The extension is required because of the additional design services needed to ensure the Student GPS pathway is fulfilled.

The Office of Administrative and Procurement Services has negotiated the fee to be paid for master planning consistent with published CDB Guidelines for projects of this nature based upon a budget of \$9,500,000.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interests of the District to move forward with UrbanWorks, Ltd. as the architect for the Harold Washington Master Plan. With a master plan, Harold Washington will be able to better utilize its building to meet the demands of an increasing student body earning college credits of economic value.

VENDOR SELECTION CRITERIA:

Pursuant to Board Report Number 31930, the Board authorized an agreement with UrbanWorks, Ltd. to provide architectural services for master planning and schematic design for the Harold Washington College. Letters of interest were sent to five Architectural firms selected from the CCC Pre-Qualified Architects List: 1) UrbanWorks, Ltd.; 2) Architrave Ltd.; 3) Loeb, Schlossman & Hackl; 4) Doyle & Associates; and 5) IDEA Architects. Two (2) firms responded 1) UrbanWorks, Ltd.; and 2) Architrave Ltd.

Firms were evaluated based upon the following criteria:

- Prior performance of firm and its consultants
- Appropriate staff size and disciplines
- Willingness to meet the budget requirements
- Similar experience in higher education
- Familiarity with City Colleges of Chicago or similar educational facilities
- Primary business office of Architect/ Engineer located in Illinois
- Valid licenses to practice as an Architect or Engineer in the State of Illinois
- MBE/WBE Compliance

From the responses submitted, Urban Works Ltd. was selected as the most qualified to provide the services for this project based on previous master planning experience, successfully completed educational/ institutional work, and its design approach. Relevant projects include the Evanston Lakefront Master Plan, UNO Galewood Charter School, and various projects for the University of Chicago and University of Illinois at Chicago.

MBE/WBE COMPLIANCE:

The Office of Contract Compliance has reviewed the above referenced contract extension and has determined that the vendor continues to comply with the Board Approved Participation Plan as follows:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Urban Works, Ltd 213 W. Institute Pl. Chicago, IL 60610	MBE (Prime)	70	Direct	City of Chicago
Erwin Consulting 1 Omni Dr. Schaumburg, IL 60193	MBE	3	Direct	State of IL—CMS
EC Purdy & Associates 53 W. Jackson Blvd. Chicago, IL 60604	WBE	7	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: No additional cost

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

December 11, 2014 – Office of Administrative and Procurement Services