

32373
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
AUGUST 7, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COOK OF COOK AND STATE OF ILLINOIS

UPGRADE LICENSE IN TRANSFEROLOGY
COLLEGESOURCE
DISTRICT-WIDE
(AMENDMENT TO BOARD REPORT #32180 ADOPTED FEBRUARY 6, 2014)
OFFICE OF ACADEMIC AFFAIRS AND STUDENT SERVICES

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to amend the Board Report #32180: 1) to change the title to: Upgrade License in Transferology for City Colleges of Chicago. In the original Board report, the title was incorrect; and 2) to approve an additional \$5,000 for training at the CollegeSource conference at a total cost not to exceed of \$98,831 for the term of the agreement.

VENDOR: CollegeSource
1327 East Kemper Road Suite 3000
Cincinnati, Ohio 45246

USER: City Colleges of Chicago-Prospective Students, Currently Enrolled Students, Academic Advisors and Faculty

ORIGINAL TERM:

The original term of this agreement commenced March 31, 2014 and continues through March 31, 2017.

OPTION/RENEWAL TERM:

The renewal term of this agreement shall commence on March 31, 2015 through March 31, 2016, and then be renewed again on March 31, 2016 through March 31, 2017. The contract may be renewed annually at the discretion of City Colleges. The cost is expected to increase each year at a rate of 3%-5% and the renewal costs for years 2 and 3 are reflected with 5% increases.

SCOPE OF SERVICES:

Approximately 39% of City College students transfer courses into City Colleges. Upgrade of u.select license (name changes to Transferology in March 2014) will bring a number of new services to aid students in transferring into a City College.

Listed below are the features associated with u.select participation at the sending institution level (a.k.a., "course level"), which is the current license level that has been provided under the IBHE grant-funded statewide agreement. It is followed by a description of the participation at the receiving institution level (a.k.a., "full subscription"), which CCC is now seeking.

Course level (sending only):

- Display school logo and basic information on the “About Schools” page
- Listed as featured institution in the school search function
- Link to school catalog
- Searchable course bank
- Ability for students to build a portfolio of coursework (allows students to see how CCC courses will transfer out)
- Request Import interface available at no additional cost

Full Subscription level, in addition to the services listed above:

- Many customizable links and messages--NEW
- Display of equivalency guides as a receiving institution (allows students to see how credit will transfer in to CCC)--NEW
- Display of complete program offerings and requirements--NEW
- Availability of institution-specific u.select usage static reports--NEW

BENEFIT TO CITY COLLEGES OF CHICAGO:

City Colleges upgrade to the full subscription level license will offer the following new services on the web site:

- Prospective students will be able to search for courses offered at any City Colleges using the course finder
- Prospective students will be able to search for programs offered at any City Colleges using the program finder
- Prospective students will be able to find out if their courses from other institutions will be accepted at City Colleges and how those courses will count toward the Associate Degrees
- The upgraded license includes web pages on the site to link students to specific contacts at City colleges for Admission, Transfer Services, Financial Aid and other student service organizations
- Veterans will be able to investigate how military courses will transfer to City Colleges
- City Colleges recruitment will receive inquiries from users of the site to help boost enrollment
- Expanded usage of the site in the new functions will cause CCC students to discover the four year college resources on the site and promote transfer to four year colleges after graduation from City Colleges

VENDOR SELECTION CRITERIA:

Transferology is the sole source provider for this free web environment for Illinois institutions of higher education to exchange transfer articulation services free of charge to student users. Pursuant to state law, goods or services which are economically procurable from only one source are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above-referenced amendment request and recommends a continued waiver or the Board Approved Participation Plan due to the nature of the agreement (software license) and in turn, no opportunities for subcontracting.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community Act all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$5,000

Charge to: Office of Academic Affairs

Source of Funds: Education Fund

FY15: 540000-00003-0000123-2000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

August 7, 2014 – Office of Academic Affairs and Student Services