Pursuant to provisions of the Illinois Public Community College Act, as amended of the State of Illinois, County of Cook, an Ad Hoc Construction Committee meeting of the Board of Trustees of Community College District No. 508 was held on June 19, 2014 at 1:00 p.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES
Paula Wolff, Chair
Clarisol Duque

CHIEF ADVISOR TO THE BOARD
Leah Heinecke-Krumhus

ASSISTANT BOARD SECRETARY
Candace Montgomery

CHANCELLOR
Cheryl L. Hyman

GENERAL COUNSEL
Eugene Munin

OFFICERS OF THE DISTRICT
Craig Lynch, Chief of Staff
Jim Frankenbach, Chief Operating Officer
Diane Minor, Vice Chancellor, Administrative Services/Procurement
Joyce Carson, Vice Chancellor of Finance/ Business Enterprise
Laurent Pernot, Executive Vice Chancellor/Vice Chancellor of Institutional Advancement
Rasmus Lynnerup, Vice Chancellor of Strategy, Research and Organizational Effectiveness
Jerrold Martin, Vice Chancellor Information Technology

COLLEGE PRESIDENTS
President Anthony Munroe, Malcolm X College
President Angelia Millender, Olive-Harvey College
I. CALL TO ORDER

Chair Paula Wolff called the June 19, 2014 Ad Hoc Construction Committee meeting to order at 1:03 p.m.

II. ROLL CALL

The Assistant Board Secretary called roll:

Chair, Paula Wolff Present
Vice Chair, Ellen Alberding Absent
Trustee Clarisol Duque Present
Trustee Marisela Lawson Absent
Trustee Everett Rand Absent

III. WELCOME REMARKS

Chair Wolff welcomed the non-trustee members of the Ad Hoc Construction Committee; Mark Patoska and Ashlee Gabrysch-Civic Federation, Alicia Berg-Civic Federation Board of Directors, Nim Chinniah-University of Chicago and James Alexander-Illinois Action for Children.

IV. CHANCELLOR’S REMARKS

Chancellor Hyman provided an overview of the agenda items. She noted that Malcolm X College is on track and on budget. However, Olive-Harvey College has experienced a few delays and is currently scheduled to be completed in October 2015.
V. AGENDA ITEMS

The full presentation of agenda items can be viewed [here](#).

Speakers: Deputy Chief Operating Officer, David Sanders, President Anthony Munroe, President Angelia Millender, Vice Chancellor Diane Minor, Adam Keyzers-Jacobs, Renauld Mitchell-Moody-Nolan, Earl Lee-Moody-Nolan, Stephanie Calhoun-CMO and Andre Kirby-CMO.

1. Olive-Harvey TDL Center Update

Vice Chancellor Diane Minor provided a construction update and reviewed the time and project schedule.

Chair Wolff asked if the project delays were solely associated with purchasing and contractual issues as opposed to physical issues. Vice Chancellor Minor stated that physical issues were not associated with delays. She noted that site preparations occurred before the team turned the project over to the construction manager. However, the team did not account for inclement weather during the winter months. Chancellor Hyman agreed that the timing of the bid packages were the main cause of delays.

Trustee Duque inquired about the impact delays would have on students who begin classes in the fall. Deputy COO Sanders stated that he is working with President Millender on a plan to phase in occupancy for lab work. Classroom work will occur in the existing buildings.

Mr. Alexander commented on the location for day care evacuation. Vice Chancellor Minor stated that it is the closest site with the facility requirements for a child care center to be used on a temporary emergency basis.

2. New Malcolm X College Project Update

Adam Keyzers discussed phase I and II of the utility relocation. He also provided an overview of the quality assurance/quality control processes and procedures.

Chair Wolff inquired about the construction managers noted in the presentation. David Sanders stated that these individuals are CCC staff who are assigned to oversee the project on a daily basis or as needed.

Chair Wolff asked if it is standard practice to use software such as Latista and Multivista for quality assurance/quality control. Mr. Chinniah stated that digital technology is used in some instances. Ms. Berg commented that she is impressed by the technology but wonders how quality control is managed on the Olive-Harvey site. The team stated that it is managed manually on the Olive-Harvey site through various checks and balances.

Diane Minor discussed MBE/WBE participation and community hiring.
3. New Malcolm X College Architect Update

Renauld Mitchell discussed the procurement and installation milestones.

Earl Lee discussed branding and design components.

Trustee Duque inquired about the level of technology available to students via the interactive kiosks. Chancellor Hyman stated that team is looking into the needs of students. Right now, platforms will be created to allow for more technology integration to help students navigate the system.

4. New Malcolm X College General Contractor Update

Stephanie Calhoun provided pictures to show visual progress of the site and outlined significant milestones for the coming months.

Andre Kirby presented an update on community involvement and intern placement.

This concluded the review of agenda items.

VI. AJOURNMENT

Meeting Adjourned 2:23 p.m.

Larry R. Rogers, Sr.
Secretary,
Board of Trustees

Submitted by - Candace M. Montgomery, Assistant Board Secretary