

32244
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
APRIL 3, 2014

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY COLLEGES OF CHICAGO (WRIGHT COLLEGE)
AND
THE COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATION OF COOK COUNTY
(AMENDMENT TO BOARD REPORT #30849 APPROVED ON JANUARY 11, 2011)
(RATIFICATION)

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute a one year extension, at no additional cost, of the Memorandum of Understanding (MOU) for Wright College with the Community and Economic Development Association of Cook County (CEDA) to provide services associated with the United States Department of Education Weatherization Grant originally approved for the cost of \$304,493.

VENDOR: The Community and Economic Development Association of Cook County
208 South LaSalle Street, Suite 1900
Chicago, Illinois 60604

USER: Wilbur Wright College

ORIGINAL TERM:

The term of this agreement commenced in January 2011 and ended on September 30, 2013.

EXTENDED TERM:

The term of this agreement shall be extended for one additional year, and will end on September 30, 2014.

SCOPE OF SERVICES:

Pursuant to Board Report 30849, approved on January 11, 2011, CEDA was designated to provide services under the United States Department of Education Weatherization Grant. Under the terms of the MOU, CEDA will be responsible for the following:

- Utilization of its network of employee candidates, contractors and applicants to solicit students for the various training opportunities offered through the program.
- Development of training parameters and providing instruction where needed, including the development of internship sites that will provide field experience opportunities for students;

- Providing advice on overall instructional delivery to ensure national, state and local standards are met; and
- Assistance with any other areas of information and data submission, projected administration, workforce training and personnel tracking that may be required by the U.S. Department of Education as requested.

Wright College will provide the lab and computer facility locations and support for student in the programs as well as oversee grant administration and reporting duties.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The Office of Development and Grants has reviewed this request for a Memorandum of Understanding and has determined that the conditions of the grant require a partnership with a local economic development agency for eligibility (CEDA). Through this partnership, workers both incumbent and entry level, will be trained on federal standards for household weatherization projects. The execution of this agreement will allow home owners to use certified weatherization contractors and workers and qualify for the related tax credits.

VENDOR SELECTION CRITERIA:

CEDA was a required partner under the terms of the grant application.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the proposed amendment of the MOU with CEDA and recommends a waiver of the Board Approved Participation Plan due to the nature of the agreement (grant partnership) and the absence of subcontracting opportunities.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$304,493

Charge to: Wright College

Source of Funds: Weatherization Grant Fund

FY14: 532000-21000-7022050-10001

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

April 3, 2014—Wilbur Wright College