

**32243**  
**ADOPTED – BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**APRIL 3, 2014**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**PREPARATION AND DELIVERY OF MEALS**  
**CHILD DEVELOPMENT LABORATORY SCHOOLS**  
**COMPASS GROUP, USA**  
**(RENEWAL OPTION)**  
**OFFICE OF BUSINESS ENTERPRISE**  
**(RATIFICATION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with Compass Group, USA to provide: preparation and delivery of meals for the Child Development Laboratory Schools for the period from December 16, 2013 through December 19, 2014 at a total cost not to exceed \$264,000.

**VENDOR:** Compass Group, USA  
188 West Industrial Drive  
Elmhurst, Illinois 60126

**USER:** Daley College  
Arturo Velasquez Institute  
Olive Harvey College  
Truman College  
Malcolm X College

**ORIGINAL TERM:**

The term of this agreement was from November 1, 2012 through October 3, 2013.

**1<sup>st</sup> RENEWAL TERM**

The first renewal term of this agreement was from October 2, 2013 through December 14, 2013, with an option to renew for an additional four (4) one (1) year periods.

**2<sup>nd</sup> RENEWAL TERM:**

The agreement for the preparation and delivery of meals for the Child Development Laboratory Schools for the period from December 16, 2013 and shall continue through December 19, 2014 with an option to renew for an additional three (3) one (1) year periods.

**SCOPE OF SERVICES:**

Compass Group USA, Inc. shall prepare and deliver hot and cold family style meals daily for

breakfast, lunch and supplement/snacks to the Child Development Laboratory Schools and comply with the Illinois State Board of Education-Child and Adult Food Program (CACPF) requirements. City Colleges of Chicago's Child Development Laboratory Schools at Truman College, Malcolm X College, Olive Harvey College, Daley College and the child care center at Arturo Velasquez Institute are in need to contract for the following services:

Colleges	Daley College	Malcolm X College	Olive-Harvey College	Truman College	Arturo Velasquez Institute	Totals
Maximum # of Children	60	37	60	56	55	268
Maximum # of Service Days	238-245	238-245	238-245	238-245	238-245	
Breakfast	Yes	Yes	Yes	Yes	Yes	
Lunch	Yes	Yes	Yes	Yes	Yes	
Supplement/Snack	No	Yes	Yes	Yes	Yes	

#### **BENEFIT TO CITY COLLEGES OF CHICAGO:**

During the time that our contract expired, Group USA, Inc. continued to provide preparation and delivery of meals for the Child Development Laboratory Schools from December 16, 2013 through present, performed to the satisfaction of City Colleges of Chicago and adhered to the city's health and safety standards. In addition, Compass Group USA, Inc. continues to provide the following items as part of the contract cost: 1) on location preparation of food; 2) staff that have a Food Service Certification; 3) utilization of the Compass kitchen that meets state requirements; 4) family style serving; and 5) staff who maintain and sanitize the kitchen.

#### **DELIVERABLES:**

Compass Group USA, Inc. shall prepare and deliver hot and cold family style meals daily for breakfast, lunch and supplement/snacks to the Child Development Laboratory Schools; the meals will meet the Head Start Performance Standards, Child and Adult Care Food Standards, and State of Illinois and City of Chicago Licensing requirements for children ages 3-5 years old at Malcolm X College, Olive Harvey College, Daley College and AVI and for children ages 2-5 years old at Truman College.

#### **VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement staff, publicly advertised, and sent to nineteen firms to provide cafeteria and vending services for the District. Proposals were received from: 1) Compass Group; 2) Classic Vending, Inc.; and 3) Clark Catering, Inc. The staff coordinated a District-wide evaluation of the proposals received on the basis of quality of service, and quantifiable financial return consisting of commission on gross vended sales, advanced annual fee, and capital investment upgrades, and determined that Compass Group submitted the most favorable proposal.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above referenced agreement and has determined that the Compass Group is in compliance with the Board Approved Participation Plan by utilizing the following vendors:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Participation</u>	<u>Certifying Agency</u>
Thompson Hospitality 1741 Business Center Dr. Ste. 200 Reston, VA 20190	MBE	25%	Direct	CMBDC
Balton Corporation 8016 S. South Chicago Ave. Chicago, IL 60617	WBE	7%	Direct	City of Chicago

**GENERAL CONDITIONS:**

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:****Revenue**

Approximately \$89,438.00-\$140,396.00 – ISBE Account

**Expense**

**Total:** \$264,000

**Charge to:** Various Campuses

**Source of Funds:** Auxiliary Fund

**FY14:** 530000-07504-X065000-60000

**Respectfully submitted,**

**Cheryl L. Hyman**  
**Chancellor**

**April 3, 2014 – Office of Business Enterprise – District Office**