

**32049**  
**ADOPTED - BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**OCTOBER 2, 2013**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF TRANSIT CARDS FOR DISTRICT PROGRAMS AND GRANTS**  
**VENTRA**  
**OFFICE OF ACADEMIC AFFAIRS**  
**DISTRICT-WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees approves the issuance of purchase orders to Ventra for the purchase of regular fare Ventra cards and reduced fare Ventra cards for Middle College and District programs and grants for the period commencing no sooner than October 2, 2013 and continuing through December 31, 2017, for a total cost not to exceed \$300,000.

**VENDOR:** Ventra  
165 North Jefferson Street  
Chicago, Illinois 60661

**USER:** The following grants and programs require the purchase of Ventra transit cards for students:

Adult Ed Grant  
Career & Technical Education Grant and Programs  
Chicago Department of Children and Family Services (CYS)  
Chicago Housing Authority (CHA)  
Child Development Grants  
Dual Credit and Dual Enrollment Grants and Programs  
Employment and Training Programs and Grants  
Gear Up Program and Grant  
GED Program  
Illinois Support, Training and Employment Program for Displaced Homemakers (ISTEP)  
Upward Bound Program  
WIA Funded Grants and Programs

**TERM:**

The term of the purchase shall commence no sooner than October 2, 2013 and will continue through December 31, 2017.

**SCOPE OF SERVICES:**

Ventra fare cards are purchased and used within the District as incentives to support retention and recruitment efforts District-wide and are also used by and included in the budget of the aforementioned programs and grants.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The purchase of Ventra regular fare cards provides support services to City Colleges of Chicago students for transit transportation during enrollment in various educational and training programs and will assist in ensuring student success in retention and completion.

**VENDOR SELECTION CRITERIA:**

Ventra is the new payment system for Pace and CTA and is a dual purpose card for traveling on the City of Chicago's public transportation authority. Pursuant to State law, goods which are economically procurable from only one source are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above referenced purchase and recommends a waiver of the Board Approved Plan due to the nature of the purchase (transit cards) that are only available from a sister agency.

**GENERAL CONDITIONS:**

Inspector General - It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY14 – FY18:** \$300,000

**Charge to:** Academic Affairs – Various Departments

**Sources of Funds:** Education Fund and Restricted Funds

**FY14:** 530000-00003-X0050-30000

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**October 2, 2013- Office of Academic Affairs – District Wide**