THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Gale Reinitz ("Consultant") to provide consulting services to attain accreditation through the National Association for the Education of Young Children (NAEYC) at Truman College and Richard J. Daley College commencing no sooner than October 2, 2013 and continuing through June 30, 2014, for a total cost not to exceed $30,000.

VENDOR:  Gale Reinitz  
1629 South Prairie Avenue  
#3011  
Chicago, Illinois 60616

USER:  City Colleges of Chicago- Truman College and Richard J. Daley College

TERM:  
The terms of the agreement shall commence no sooner than October 2, 2013 and will continue through June 30, 2014.

SCOPE OF SERVICES:  
Consultant shall: 1) use the NAEYC self-study tools in The Online Resource Center Headquarters (TORCH) to evaluate our program quality and to inform quality improvement efforts; 2) use self-assessment tools in TORCH to document that our program meets the 10 NAEYC Early Childhood Program Standards; 3) gather documentation that our program meets the NAEYC accreditation requirements; and 4) provide a hard copy and an electronic copy of the documentation.

BENEFIT TO CITY COLLEGES OF CHICAGO:  
The Consultant will provide us with the documentation required to attain NAEYC accreditation for Richard J. Daley College and Truman College for the Child Development Lab Schools.

DELIVERABLES:  
Consultant will provide classroom and program portfolios containing documentation that our program meets the 10 NAEYC Early Childhood Program Standards and ensure documentation is provided in a hard copy and an electronic copy for both Truman and Richard J. Daley College.
VENDOR SELECTION CRITERIA:
Pursuant to State law, contracts for services of individuals possessing a high degree of professional skill are exempt from District competitive bidding requirements. Gale Reinitz has extensive experience and expertise in assessing programs and she has been a NAEYC Accreditation Facilitator for several agencies. She has worked as a consultant in the past for our lab schools with extensive knowledge on assessment and compliance through many accrediting bodies and she is approved by the Department of Family Support Services, our grantee for Head Start.

MBE/WBE COMPLIANCE:
The Office of MBE/WBE Contract Compliance has reviewed the above request and recommends a waiver of the Board Approved Participation Plan due to the nature of the agreement and the absence of subcontracting opportunities.

GENERAL CONDITIONS:
Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and an amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community Act all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:
Total: $30,000
Charge to:
Sources of funds: Auxiliary Fund
FY14: 532100-07504-0016006-6300

Respectfully submitted,

Cheryl L. Hyman
Chancellor

October 2, 2013- Office of Academic Affairs