Pursuant to provisions of the Illinois Public Community College Act, as amended of the State of Illinois, County of Cook, an Ad Hoc Construction Committee meeting of the Board of Trustees of Community College District No. 508 was held on Thursday, August 29, 2013 at 3:00 p.m., District Office, 226 W. Jackson Boulevard, Room 300, Chicago, Illinois 60606.

ATTENDEES

TRUSTEES
Paula Wolff, Chair
Ellen Alberding, Vice Chairperson
Marisela Lawson (absent)
Everett Rand (absent)

OFFICERS OF THE DISTRICT
Jim Frankenbach, Chief Operating Officer (absent)
Craig Lynch, Chief of Staff and Enterprise Services
Melanie Shaker, Vice Chancellor Finance Chief Financial Officer
Diane Minor, Vice Chancellor, Administrative Services/Procurement
Joyce Carson, Vice Chancellor, Business Enterprise
Thomas Wheeler, Vice Chancellor, Safety and Security
Laurent Pernot, Vice Chancellor, Institutional Advancement
Rasmus Lynnerup, Vice Chancellor of Strategy, Research and Organizational Effectiveness

ASSISTANT BOARD SECRETARY
Candace Montgomery

CHANCELLOR
Cheryl L. Hyman

GENERAL COUNSEL
Eugene Munin

INSPECTOR GENERAL
John Gasiorowski

COLLEGE PRESIDENTS
President Anthony Munroe, Malcolm X College
President Craig Follins, Olive-Harvey College

OTHER ATTENDEES
I. **CALL TO ORDER**

Chair Paula Wolff called the August 29, 2013 Ad Hoc Construction Committee meeting to order at 3:00 p.m.

II. **ROLL CALL**

The Assistant Board Secretary called roll:

- Chair, Paula Wolff Present
- Vice Chair, Ellen Alberding Present
- Trustee Marisela Lawson Absent
- Trustee Everett Rand Absent

Chair Wolff acknowledged that in accordance with the Illinois Public Community College Act and the Illinois Open Meetings Act, there was a quorum.

III. **WELCOME REMARKS**

Chair Wolff welcomed everyone, recognized the non-trustee members of the committee Roland Calia, Rebecca McAlpine and Alicia Berg and outlined the agenda for the day.
IV. **CHANCELLOR’S REMARKS**

Chancellor Hyman stated that site preparation for the Malcolm X project would begin September 6th. She shared that 10 out of the 28 graduates from the job training program will begin working on the project at that time. The site preparation contractor agreed to hire the additional members of the cohort as the project moves forward.

Chancellor Hyman noted the upcoming presentation from Moody-Nolan and commended the team for creating a dynamic space. She also noted that the architectural renderings shared during the meeting are not set in stone and are a work in progress.

V. **AGENDA ITEMS**

The full presentation of agenda items can be viewed [here](#).

Panel of Speakers: Deputy Chief Operating Officer, David Sanders, President Anthony Munroe, President Craig Follins, Vice Chancellor Diane Minor, Vice Chancellor Melanie Shaker, Associate Vice Chancellor Sharod Gordon, Mohammad Siddiqi-Jacobs Construction, Renauld Mitchell-Moody-Nolan, Earl Lee III-Moody-Nolan, Eileen Goodman-Moody-Nolan, Michael Kelly-Tilton, Kelly and Bell and Dave Frigo-Hitchcock Design Group

1. **Olive-Harvey Transportation, Distribution and Logistics (TDL) Center Update**

   Vice Chancellor Diane Minor provided an update on the Olive-Harvey project. Site preparation has been completed. The team has been working with the Architect of Record, FGM and the Construction Manager, Gilbane. The general contractor will be selected in late September.

   President Craig Follins discussed strategies to procure vehicles for the TDL programs.

2. **Malcolm X College Design-Bid-Build, RFP, Bond and Parking Update**

   Vice Chancellor Diane Minor discussed the Design-Bid-Build timeline, highlighting the RFP process for selecting the general contractor.

   Vice Chancellor Melanie Shaker provided an update on the bond plan. She discussed the make-up of the alternate bond underwriter team and the schedule for the alternate bond transaction.
Vice Chancellor Diane Minor discussed the comprehensive alternative parking plan for Malcolm X students, faculty and staff.

3. Malcolm X College Community Affairs Plan

Associate Vice Chancellor Sharod Gordon provided an update on the community jobs program. 28 students completed the program and will work on site preparation.

4. Malcolm X College Construction Manager Update

Renauld Mitchell discussed the latest updates on the construction plan and highlighted key activities to include the official building permit submission in early October and 100% construction drawings in mid November.

5. Malcolm X College Interior Design Presentation

The architectural team provided an interior design review to include color inspiration, lighting, materials, environmental graphics and branding designs.

This concluded the discussion of agenda items.

VI. MOTION TO ADJOURN

Chair Wolff asked for a motion to adjourn the meeting.

<Motion>Ellen Alberding
<Second>Paula Wolff  Motion Carried

Meeting Adjourned 4:41 p.m.

Larry R. Rogers, Sr.
Secretary,
Board of Trustees

Submitted by - Candace M. Montgomery, Assistant Board Secretary