

31855

RECEIVED AND PLACED ON FILE - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MAY 2, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK STATE OF ILLINOIS

AGREEMENTS APPROVED BY THE COLLEGE PRESIDENTS
AND THE CHANCELLOR

MONTHLY SUMMARY
EXPENSE INCURRED

THE CHANCELLOR

REPORTS that the following Software License Agreement, Telecourse License Agreement, 1st Amendment to Professional Services Agreement, Maintenance Agreements, Performance Event Agreement, Service Agreement, Honorarium Agreement, and Professional Services Agreements have been approved in accordance with District purchasing and contracting policies and pursuant to legal review:

CAMPUS/DEPT	COMPANY/CONSULTANT TYPE OF AGMT	DESCRIPTION	EXPENSE	TERM
AA	Software Secure, Inc. Software License	Software purchased from the vendor will be used as a remote proctor for online testing. This will allow the College to authenticate the student's identity and control the student's computer while watching and listening to the exam environment.	\$5,040.00	7/1/13-6/30/15
AA	NILRC (Network for Illinois Learning Resources in Community Colleges) Telecourse License	The Center for Distance Learning will present seven (7) courses owned by NILRC. The courses will be available to students via non-broadcast/cassette and through open-air broadcast.	\$14,700.00 (\$2,100 for each course)	9/1/13-8/31/16

AA	Bilingual Consultant Services, Inc. 1 st Amendment to Professional Services Agreement	The Consultant will provide training and workshops to staff and parents for the childcare centers at KKC, Truman, MX, and Daley relating to Mental Health concerns.	\$8,200.00	10/1/12-11/30/13 ¹
AS	Mail Safety Device, LLC Maintenance	Vendor will provide maintenance, including parts and labor, for the service of the Powdersafe System located in the District Mail Center	\$3,600.00	4/1/13-3/31/14
DO	Erasing the Distance Professional	Consultant researches real-life stories of college students confronting mental illness and life hardships and moves the stories to the stage with actors performing students' personal narratives. Discussion session at end of performance with students reduces stigma around mental health issues and encourages students to seek support from Wellness Centers. The Wellness Center will create tie-ins with faculty who will bring their classes to the performance or offer extra credit for attendance.	\$7,000.00	3/11/13/14/13

¹ Bilingual Consulting Services is contracted to provide mental health services at Daley and MXC Child Development sites. Due to the resignation of a consultant, Bilingual Consulting will also provide services at Truman and KKC for the remainder of the contract term which began 10/1/12 and ends 11/30/13.

HR	Inside Higher Ed Professional	The Office of Human Resources will utilize the website of Consultant to post job openings. There is no limit to the number of individual accounts from CCC, the usage of the site by each account, the amount of text for each job posting, or the amount of time each posting can remain online.	\$6,250.00	4/1/13-3/31/14
KK	Jones Equipment Company Maintenance	The vendor will provide maintenance, which includes filter and parts replacement, for the Spray Tech spray booth used in the Collision Technology Program at the College	\$2,469.02	4/8/13-4/7/14
KK (DAW)	American National Red Cross Professional	American National Red Cross, a proven standard in the aquatic community, will provide certification for the CPR, Lifeguard, and Swimming courses.	\$500.00	2/25/13-2/24/14
KK	Lechner and Sons Professional	Vendor will rent and maintain the mats at the entrance to the building at KKC.	\$11,824.80	1/1/13-12/31/15
MKTG	Dan Machnik Professional	Consultant will provide professional photography services for an eight (8) hour, one day, photo shoot to be used in CCC promotional materials.	\$2,300.00	3/15/13-3/27/13

MX	R3Environmental Management, Inc. Professional	Vendor will provide disposal services to the Chemistry Department at MXC, including the necessary labor, equipment and supplies to characterize, package, transport and dispose of chemical waste.	\$2,350.00	11/12/12-11/11/13 ²
MX	Harland Technology Services Service	Harland was hired to provide maintenance services for two Scantron testing machines located at the College and West Side Learning Center	\$1,692.00 (\$846 for each machine)	5/1/12-4/30/13 ³
MX	Calvin King Performance Event	Mr. King presented "CROSSED," a live stage performance at the College in celebration of Black History Month.	\$2,925.00	2/28/13-2/28/13
	Educational Policy Improvement Center (EPIC) Professional	EPIC will conduct a four-hour workshop presented to Olive-Harvey and Truman Middle College instructors titled "Increasing Exposure to the KCS (Key Cognitive Skills). The workshop provides an overview of the KCS and the skills that can be written into the curriculum to reinforce	\$4,200.00	1/1/13-3/13/13

² The College advises they began gathering information for this agreement in November, 2012. The contract was delayed due to the Christmas holidays and the time it took to get the required signatures of the Department Chair and Dean. The agreement was delivered to the campus Business Office in February and to the Legal Department in March, 2013.

³ The following explanation was given for the delay in reporting the contract. The Adult Education budgets were loaded November, 2012, and the renewal contract from Harland Technology was received in December, 2012. The requisition and contract were generated and entered December, 2012 by Adult Education. From that point, the Business Office took over.

OH		them throughout the year.		
TR	Sylvia Rayfield & Associates Honorarium	Speaker will lead a one-day workshop titled "NCLEX [™] and the Need for Change" designed for nursing faculty. It will provide understanding and relevancy to the test plan blueprint from the research study conducted by the National Council State Board of Nursing.	\$2,000.00	4/2/13-4/2/13
WR	Harland Technology Services Maintenance	Harland will provide maintenance services for the Scantron equipment, an Optical Mark Reader, located in the College's Nursing department.	\$368.00	3/21/13-3/20/14
WR	Harland Technology Services Maintenance	Harland will provide maintenance services for the Scantron equipment, an Optical Mark Reader, located in the College's Social Science Department	\$504.00	4/7/13-4/6/14
WR	Harland Technology Services Maintenance	Harland will provide maintenance services for the Scantron equipment, an Optical Mark Reader, located in the College's Business Department	\$709.00	5/2/13-5/1/14
WR	Harland Technology Services Maintenance	Harland will provide maintenance services for the Scantron equipment, an Optical Mark Reader, located in the College's Adult Education Department	\$897.00	4/1/13-3/31/14

WR	Guidance Software Software License	The agreement will upgrade the College's outdated stand-alone instructor license so that it matches the network version. The software is used by the College to train students enrolled in the Computer Security and Forensic Investigation Certificate Program.	\$1,450.00	4/1/13-3/31/14
TOTAL EXPENSES			\$78,978.82	

Respectfully submitted,

Cheryl L. Hyman
Chancellor

May 2, 2013