

**31847**  
**ADOPTED - BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MAY 2, 2013**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**COMPUTER EQUIPMENT, SOFTWARE AND RELATED SERVICES**  
**PACE SYSTEMS, INC.**  
**(RENEWAL OPTION)**  
**OFFICE OF INFORMATION TECHNOLOGY**  
**DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to exercise the first of two options to renew with Pace Systems, Inc. to purchase on an as needed basis, computer hardware technology, various software products and related services for District Wide use for the period from July 1, 2013 through June 30, 2015, at a total cost not to exceed \$24,000,000.

**VENDOR:** Pace Systems, Inc.  
2040 Corporate Lane  
Naperville, IL 60563-9691

**USER:** District-wide

**ORIGINAL TERM:**

Pursuant to Board Report 31115, the term of the two (2) year agreement commenced on July 1, 2011 and will end on June 30, 2013.

**FIRST RENEWAL TERM:**

The agreement will renew for an additional two (2) years for the period from July 1, 2013 through June 30, 2015; one additional option to renew remains for the period from July 1, 2015 through June 30, 2017.

**SCOPE OF SERVICES:**

Pace Systems, Inc. will sell various IT products and related services to City Colleges of Chicago (CCC) at the best available Cost Plus, Direct or Educational and Institutional pricing. Products and services include desktops and laptops, monitors, projectors, digital cameras, scanners, servers, printers, various software products, infrastructure equipment services and installation as well as support services for certain hardware and technical services and sales support.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Similar to previously approved agreements with Pace Systems, Inc., also known as Micro City Computers or Micro City or MicroCity, this solution will authorize CCC to order various IT products

and related services, at the best available cost based on either Cost Plus, Direct or Educational and Institutional pricing, for its own use throughout the District.

**DELIVERABLES:**

Pace Systems, Inc. will sell at the best available prices IT products and related services to CCC that satisfy its various instructional and administrative technology requirements and IT environment specifications.

**VENDOR SELECTION CRITERIA:**

Specifications prepared by District Office Procurement staff were publicly advertised on May 4, 2011 as Request for Proposal (“RFP”) #SH1105. Said RFP was sent to fifty-nine (59) vendors and a pre-proposal conference was held on May 17, 2011, after which responsive and responsible proposals were received from the following four (4) vendors: 1) ASI System Integration; 2) Pace Systems, Inc.; 3) System Solutions, Inc; and 4) Wynndalco Enterprises. The recommended vendor was selected through a competitive procurement process that evaluated responses in the following areas:

- 1. Responsiveness;
- 2. Respondent Qualifications;
- 3. Cost Proposal; and
- 4. MBE/WBE Compliance

Subsequently, Pace Systems, Inc. ranked highest after combining all evaluation scores.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above agreement renewal request and Pace Systems, Inc. has complied with the Board Approved Participation Plan during the original term of the agreement and will continue to comply during the renewal term with the same level of participation:

**MBE Vendor:**

Pace Systems, Inc. Corporate Lane Naperville, IL 60563-9691	Direct Participation 93% Equipment and configuration	City Certification
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**WBE Vendor:**

Techserv 4513 Lincoln Ave. Lisle, IL 60532	Direct Participation 7% Installation/Programming/Service	City Certification
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**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics - It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY14 – FY15: \$24,000,000**

**Charge to:** District Wide

**Source of Funds:** Various Departments

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**May 2, 2013 - Office of Information Technology – District Office**