

**31839**  
**ADOPTED - BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**MAY 2, 2013**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**AUTOMATIC TRANSFER SWITCH INSTALLATION AT JOHN HANCOCK TOWER**  
**SHARLEN ELECTRIC CO.**  
**WYCC/KENNEDY KING COLLEGE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to execute an agreement with Sharlen Electric Co. to provide an Automatic Transfer Switch installation at John Hancock Center for WYCC/Kennedy King College, for the period from May 15, 2013 through December 2013, at a total cost not to exceed \$56,180.

**VENDOR:** Sharlen Electric Co.  
9101 South Baltimore  
Chicago, Illinois 60617

**USER:** WYCC PBS Chicago

**TERM:**

The term of the agreement will begin on May 15, 2013 and will continue until the earlier of the date of completion of the construction work specified in the drawings or December, 2013.

**SCOPE OF SERVICES:**

WYCC PBS Chicago at Kennedy-King College is required to comply with the Emergency Broadcasting System (EBS) requirements of the Public Broadcasting System (PBS). The EBS requires that all affiliate stations maintain generator back-up power that enables them to stay on the air for 72 continuous hours in the event of a power failure. Consequently, there is a need for the existing generator at WYCC to be replaced with one providing greater capacity.

The installation of the new Automatic Transfer Switch (ATS) at the John Hancock Center (location of WYCC's transmitter) is a related and critical component required to support the proper functioning of the emergency back-up system. Currently, WYCC is not connected to the John Hancock Center (JHC) generator, and has no capability to transmit upon loss of power at JHC. This project will allow for connection to the emergency generator via a new Automatic Transfer Switch, and ensure the WYCC is compliant with all PBS EBS requirements. The entire project must be completed by July 15, 2013 for the allocated Warning Alert and Response Network (WARN) grant to be applicable.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

WYCC is the recipient of the WARN grant which will provide partial funding to upgrade the emergency back-up power supply to provide the required power capacity in the event of power supply disruptions. The upgrades to the electrical infrastructure and distribution systems at the station and the John Hancock Center will enable continuous broadcasting of the Emergency Broadcasting System at WYCC and will meet the requirements of PBS.

**DELIVERABLES:**

Per Specification #DK1301, addendum and project schedule, Sharlen Electric Co. will install, connect, test, and place into operation an automatic transfer switch (ATS) along with the conduit, wire, and all accessories associated with the ATS. Work must be completed by July 15, 2013.

**VENDOR SELECTION CRITERIA:**

On March 13, 2013, a Request for Sealed Bids #DK1301 was publicly advertised by City Colleges of Chicago (CCC) and posted on CCC’s website. On April 1, 2013, four bids were received for WYCC the Automatic Transfer Switch Installation at John Hancock Center. Sharlen Electric Co. was selected as the lowest most responsive and responsible contractor.

	<b>Vendor</b>	<b>Total Bid Amount</b>
<b>1</b>	Sharlen Electric	\$ 56,180.00
<b>2</b>	D&D Electric	\$ 75,215.00
<b>3</b>	Peak Electric	\$ 94,900.00
<b>4</b>	Broadway Electric	\$158,900.00

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above proposal and Sharlen Electric Co. is in compliance with the Board Approved Participation Plan.

**MBE Vendor:**

Express Electric Supply 11535 183 <sup>rd</sup> Pl. Orland Park, IL 60467	Direct Participation 25%	City Certification
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**WBE Vendor:**

Evergreen Electric Supply 9901 S. Torrence Ave. Chicago, IL 60617	Direct Participation 7%	City Certification
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**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY13 – FY14:** \$56,180.00

**Charge to:** Kennedy King College – WYCC Television Station

**Sources of Funds:** Capital Fund

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**May 2, 2013 – Office of Administrative and Procurement Services – District Office**