

31775
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 7, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

VANTAGE WORKFLOW TOOL
AVI SYSTEMS, INC.
WYCC PBS CHICAGO
KENNEDY-KING COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to AVI Systems, Inc. to provide equipment to streamline the workflow for broadcast, mobile and internet platforms for the period from March 11, 2013 through March 10, 2014, at a total cost not to exceed \$28,260.

VENDOR: AVI Systems, Inc.
621 Busse Road
Bensenville, Illinois 60106

USER: WYCC PBS Chicago – Kennedy King College

TERM:

The term of this purchase will commence on March 11, 2013 and end on March 10, 2014.

SCOPE OF SERVICES:

The equipment requested through AVI Systems, Inc., allows WYCC PBS Chicago to streamline the workflow for broadcast, mobile, and internet platforms. It also allows the station to extract a closed-captioning file from a video file to ensure the station remains in compliance with the Federal Communications Commission (FCC) for the PBS online video player.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The equipment purchase will streamline workflow and reduce the need to process content separately for multiple platforms. Utilizing this equipment will enable WYCC to extract a closed-captioning file, which will reduce operating costs for sending content out to a vendor to provide the same file. This product will also assist WYCC in launching on the Roku and Xbox platforms or other digital media receivers that allow customers to access internet streamed audio or video services through the television, thereby enabling WYCC to reach viewers via alternate platforms and attract a younger, more diverse demographic.

DELIVERABLES:

AVI Systems, Inc. will ship and install a Vantage product that will streamline workflow and enable WYCC to process content for multiple platforms. In addition, one day of on-site training will be provided for the WYCC Engineering Department and Media Management. Also included is one year of 9 a.m. – 5 p.m. telephone support and one year of software updates.

VENDOR SELECTION CRITERIA:

Pursuant to State law, purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above purchase and there are no subcontracting opportunities for these services. The Office of M/WBE Compliance recommends that a waiver of MBE and WBE participation be granted in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 – FY14: \$28,260

Charge To: WYCC Plant Management

Sources of Funds: Capital Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

March 7, 2013 – WYCC PBS Chicago – Kennedy-King College