

31772
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 7, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

OUTDOOR POWER EQUIPMENT, ATTACHMENTS, TOOLS, SUPPLIES AND REPAIR SERVICES
RUSSO HARDWARE, INC.
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT-WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders to Russo Power Equipment to provide repair and maintenance services on outdoor power equipment, attachments, tools, and supplies for all City Colleges of Chicago facilities District Wide, for the period from March 7, 2013 through June 14, 2017, at a total cost not to exceed \$150,000 annually.

VENDOR: Russo Hardware Inc. d/b/a Russo Power Equipment
9525 West Irving Park Road
Schiller Park, Illinois 60176

USER: District Wide

TERM:

The term of this purchase shall commence on March 7, 2013 and shall end on June 14, 2017.

SCOPE OF SERVICES:

Russo Power Equipment will provide repair and maintenance services on outdoor power equipment, attachments, tools and supplies for all City Colleges of Chicago facilities District Wide on an as needed basis.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Utilizing Russo Power Equipment for the District's facilities through a joint purchasing agreement with the City of Chicago is a cost-effective method to provide expedient repair and ensure that all outdoor equipment is in proper working order for all City Colleges of Chicago (CCC) campuses.

VENDOR SELECTION CRITERIA:

The contract being utilized as part of the joint purchasing agreement has been advertised and awarded in accordance with the procurement procedures of the City of Chicago, a sister agency to CCC, under specification #104099, contract #26538 dated June 19, 2012, for Outdoor Power Equipment, Attachments, Tools, Supplies and Repair Services. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above purchase and this is an intergovernmental agreement through the City of Chicago. The City determined that there is no opportunity for direct or indirect participation. Therefore, the Office of MWBE Contract Compliance recommends that it accept the City's MWBE determination to be in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 - 18: \$150,000 - Annually

Charge To: Various Departments

Source of Funds: Operations & Maintenance Fund and Capital Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

March 7, 2013 – Office of Administrative and Procurement Services-District Office