

31770
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 7, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

TRAFFIC AND PARKING ENGINEERING IMPACT STUDIES
ARCHITECTURAL / ENGINEERING DESIGN SERVICES
STV INCORPORATED
OLIVE-HARVEY COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with STV Incorporated, to provide architectural/engineering design services for the Olive-Harvey Traffic and Parking Engineering Impact Studies to support the development of the new Transportation, Distribution, and Logistics facility, including the preparation of plans and specifications to be utilized for estimating and construction, for the period from execution of the agreement by the parties through December 30, 2013, at a total cost not to exceed \$43,270.

VENDOR: STV Incorporated
200 West Monroe Street Suite 1650
Chicago, Illinois 60606

USER: Olive-Harvey College

TERM:

The term of the agreement with STV Incorporated, will begin upon execution of the agreement by the parties and will end on the earlier of the date of completed construction or December 30, 2013.

SCOPE OF SERVICES:

STV Incorporated will provide a Traffic Study and a Parking Accumulation Study to support the design development of the new Transportation, Distribution, and Logistics (TDL) facility. The objective of the traffic study is to document existing and future traffic conditions without the proposed new buildings in place, as a baseline against which the impacts of the new TDL facility can be measured. The objective of the parking accumulation study is to make an approximate determination of the future demand for parking based on the projected impact of the new TDL facility.

BENEFIT TO CITY COLLEGES OF CHICAGO:

After performing both the Traffic Study and Parking Accumulation Study, City Colleges of Chicago will have better information upon which to make critical TDL budget and design decisions regarding parking space requirements, road design within the new TDL property, and investments in road and signage changes exterior to the property as may be required by Chicago Department of Transportation or the Illinois Department of Transportation.

VENDOR SELECTION CRITERIA:

Pursuant to Section 2.6 of the Board Policies and Procedures, Letters of Interest were sent to three engineering design firms selected from the CCC Pre-Qualified Architects List: 1)Parson Engineering; 2) STV Incorporated; and 3) Primera Engineering. Only two of the firms responded: Primera Engineering and STV.

Firms were evaluated based upon the following criteria by the Office of Administrative and Procurement Services and Olive-Harvey College staff:

- Prior performance of firm and its consultants
- Appropriate staff size and disciplines
- Prior experience with similar projects
- Familiarity with CCC or similar educational facilities
- MBE/WBE Compliance

From the responses submitted, STV Incorporated, was selected as the most qualified to provide services for this project based, in part, on its recent experience designing parking facilities and roadways for City Colleges.

The Office of Administrative and Procurement Services has negotiated the fee to be paid on the design portion of the approved Olive-Harvey Traffic and Parking Engineering Impact Study based on guidelines for projects of this nature.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above proposal and STV Incorporated is in compliance with the Board Approved Participation Plan.

MBE Vendors:

Milhouse Engineers 60 E. Van Buren, Suite 1501 Chicago, IL 60605	Direct Participation 25%	City Certification
--	-----------------------------	--------------------

WBE Vendors:

EJM Engineers 411 S. Wells, Suite 800	Direct Participation 7%	City Certification
--	----------------------------	--------------------

Chicago, Illinois 60607

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 – FY14: \$43,270

Charge to: Olive Harvey College

Sources of Funds: Capital Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

March 7, 2013 – Office of Administrative Services – District Office