

31768
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
MARCH 7, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

ANNUAL BUILDING REPAIR CONTRACT
MECHANICAL/HVAC SYSTEMS
(AMENDMENT TO BOARD REPORT 30082 and 31715)
(RENEWAL OPTION)

OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to exercise the option to extend the agreement with Delta Heating and Air Conditioning, Inc. for Mechanical/HVAC repairs services for the period from March 10, 2013 through March 9, 2014, at a total cost not to exceed \$600,000.

VENDOR: Delta Heating and Air Conditioning, Inc.
1389 Crossen Avenue
Elk Grove, Illinois 60007

USER: District Wide

ORIGINAL TERM:

The original term commenced on March 11, 2010 and shall end on March 10, 2013, with the option to renew for an additional 1 year term.

FIRST RENEWAL OPTION:

The renewal term will commence on March 10, 2013 and shall end on March 9, 2014.

SCOPE OF SERVICES:

Delta Heating and Air Conditioning, Inc. will provide routine and emergency repairs and parts for the colleges as needed.

Based on review of past needs of the campuses and unpredictable equipment failures often needing emergency repairs and or parts, it was recommended to award the work to Delta Heating and Air Conditioning, Inc.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Each College will have access to obtain routine and emergency repairs as needed to maintain

heating air conditioning and ventilation systems within each building in a timely manner.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff, and publicly advertised on January 7, 2010 to solicit bids to provide hourly rates for the required work for a three (3) year period with an option to renew for one (1) additional year term. Fifty-two (52) firms were contacted and a pre-bid conference for DT0918 was held on January 12, 2010. Three firms responded: 1) Delta Heating and Air Conditioning, Inc., 2) Anchor Mechanical, Inc. and 3) Hill Mechanical Services.

Administrative and Procurement Services staff reviewed the bids submitted by the most responsive and responsible bidders, and reported that Anchor Mechanical Inc. and Delta Heating and Air Conditioning, Inc. met the mechanical repair specifications. The District has chosen to renew the contract only with Delta Heating and Air Conditioning, Inc.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the contract renewal request and agreement amendment and Delta Heating and Air Conditioning, Inc. remains in compliance with the Board Approved Participation Plan.

Delta Hearing and Air Conditioning, Inc.

MBE Vendors:

Mundo Development 5313 S. Natoma Ave. Chicago, IL 60638	Direct Participation 25%	City of Chicago
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Bearings & Industrial Supply, Inc. 431 Irmn Drive Addison, IL 60101	Direct Participation 25%	City of Chicago
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WBE Vendor:

Midco Electric Supply, Inc. 7237 W. 90 th Place Bridgeview, IL 60455	Direct Participation 7%	City of Chicago
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GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 – FY14: \$600,000

Charge to: District Wide

Source of Funds: Operations & Maintenance and Capital Funds

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

March 7, 2013 - Office of Administrative and Procurement Services