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RECEIVED AND PLACED ON FILE - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 6, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK STATE OF ILLINOIS

AGREEMENTS APPROVED BY THE COLLEGE PRESIDENTS
AND THE CHANCELLOR

MONTHLY SUMMARY
EXPENSE INCURRED

THE CHANCELLOR

REPORTS that the following Service/Maintenance Agreement, Catering and Event Agreement, Performance Event Agreements, Honorarium Agreement, Software License Agreements, Architectural/Engineering Services Agreement, Purchase Agreement, Subcontractor Agreement, Service Agreement, and Professional Services Agreements have been approved in accordance with District purchasing and contracting policies and pursuant to legal review:

CAMPUS/ DEPT	COMPANY/CONSULTANT TYPE OF AGMT	DESCRIPTION	EXPENSE	TERM
AA	Training, Inc. National Association Software License	Vendor will provide CCC access to its web-based business simulation, JK Distributors, and its related documentation. JK Distributors is designed to teach older youth and adults the "soft" skills necessary for employment through immersion in a "culture of work" by applying for and holding positions in a virtual distribution company.	\$7,212.00	6/1/13- 5/31/14
AA	Development Cubed Software, LLC (DCS) Professional	DCS provided an online solution to help collect, manage, and coordinate graduate information for commencement participants. Graduates were able to create personal graduation messages which allowed the graduate's family to see, as well as manage online ticket reservations.	\$8,133.75	4/15/13- 5/6/13

AA	ILLINET/OCLC Renewal Services Agreement	The Illinois State Library entered into an agreement with OCLC Online Computer Library, operator of computer-assisted and electronic telecommunications. The District will utilize the bibliographic and library processes database for the Libraries at HW, TR, WR, DA, and MX.	\$18,406.00	7/1/13- 6/30/14
AS	Environmental Design Systems, Inc. Architectural/Engineering Services	Engineer will install an automatic transfer switch for WYCC. Services for installation will include but not be limited to the following: (1) Preparation of pre-purchase specifications for electrical distribution equipment, including ATS, UPS and electrical distribution equipment; (2) Electrical single line diagram for new equipment interfacing to existing normal power fed to WYCC transmitter site, and existing broadcast tenant generator at John Hancock Center.	\$20,050.00	8/1/12- 8/31/13 ¹
DO	SCS Productions Professional	Company provided video, audio staging, garage audio equipment, generator equipment, and transportation and labor for the 2013 commencement ceremony.	\$18,106.00	5/3/13- 5/3/13
DO	Satellite Technology System Professional	Company provided a satellite truck to upload the live 2013 commencement ceremony at the UIC Pavilion, and a truck operator and an uplink satellite signal on the day of the event to allow the live streaming host access to the ceremony feed.	\$6,450.00	5/3/13- 5/3/13
DO	Limelight Networks Professional	Vendor provided event support services, including, but not limited to, technical project management, encoding event planning/kickoff, war room services, and managed broadcasting off-site producer for the live streaming of the 2013 commencement ceremony.	\$10,875.00	5/3/13- 5/3/13
DO/W&ED	PayPal Service	PayPal will be established as a payment gateway to securely receive credit card payments and link our website to our processing network and merchant account.	No set up or monthly fees	No contract period

¹ In 2012, a temporary project management consultant originally was assigned to this project. Their contract ended in September before we completed the agreement. Recently, Administrative and Procurement Services added new project management staff and were able to resume work on the project.

DO/W&ED	Dolores J. Smith Subcontractor	Subcontractor will develop and deliver the following Human Resource training workshops with open enrollment: (1) Fundamentals of Employment Laws and Sexual Harassment; (2) Appreciating and Managing Diversity in a Changing Workplace; and (3) Change Management: Developing Leadership Capacity and Culture to Succeed	\$3,000.00	5/23/13-10/4/13
HW	Council for Professional Recognition Professional	Consultant will administer the Child Development Associate (CDA) Credential assessment to 10 CCC candidates. The CDA is designed to assess and credential early childhood professionals based on performance. Consultant will test, interview and assess the candidates to determine if they qualify for the CDA credential.	\$3,900.00	3/25/13-6/1/13
HW	CEP, Inc. Performance Event	CEP provided equipment and other materials for an interactive game show titled, "Intensity Game Show" for the students at the College as part of the College's <i>Spirit Week</i> , sponsored by the Student Government Association.	\$2,150.00	1/25/13 ² 1/25/13
KK	Stanley Pearson II Honorarium	Speaker delivered a motivational speech, "5 Ways to be the Best at What You Do at All Times." The purpose of the speech was to encourage and motivate students as they entered the final exam period.	\$2,000.00	4/23/13-4/23/13
MARK	Danny HSU Professional	Consultant built a tuition comparison calculator on CCC's Wordpress site. The calculator will allow a prospective student to enter information that will outline the cost of a Bachelor's degree at a four year institution vs. spending two years at CCC and two years at a four year institution.	\$2,400.00	4/12/13-4/20/13
MX	Alan Burroughs Performance Event	The Artist performed with his band for the Jazz and Poetry Café as part of Graduation Week.	\$900.00	4/25/13-4/25/13
OH	Palmer House Hilton Catering and Event	The agreement sets forth the terms and conditions for ballroom rental and catering services for the Olive-Harvey Middle College's 2013 Senior Prom.	\$5,331.46	5/30/13-5/30/13

² Because the requestor was new to CCC and was not aware that any documents needed to be signed or created before a vendor was allowed to begin work, especially since CEP was already a vendor and had recently been used by other campuses, the contract was submitted late.

OH	Certification Partners, LLC Purchase	Per the Agreement, the College will become an authorized Certified Internet Web (CIW) training provider. This will allow the College's Business and Computer Science Department the ability to provide outstanding internet technology and job-readiness training and certification for all students.	\$900.00	4/1/13-12/18/14
OH	L-3 D.P. Associates Professional	Company will move and reinstall the Commercial Drivers' License program simulators from Building 9 to the Main Building, Room L310, in preparation of Building 9's demolition.	\$3,470.96	3/25/13-7/18/13
WR	Tyco Simplex Grinnell Service/Maintenance	Vendor will provide repair and maintenance services for the Simplex wall clocks and Master Clock at the College.	\$3,208.00	5/1/13-4/30/14
WR	Gravic, Inc. Software License	The license agreement is for software technical support for the Remark Office OMR software. The software allows for the creation of plain paper forms to be printed in-house. The results are processed with an image scanner or printer.	\$1,195.00	5/1/13-4/30/14
WR	Digital Workforce Education Society Professional	Consultant will serve as project manager for the community organization partners that are identified for the DCEO Digital Divide Grant. These partners will provide low income residents (students) with 8-10 hours of basic computer literacy training. Consultant will encourage students to obtain more advanced training through the college's "Bridges to Technology Careers" program.	\$12,650.00	4/15/13-7/31/13
TOTAL EXPENSE			\$130,338.17	

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 6, 2013