

**31904**  
**ADOPTED - BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JUNE 6, 2013**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**STAFF DEVELOPMENT**  
**MIDDLE COLLEGE NATIONAL CONSORTIUM**  
**OFFICE OF ACADEMIC AFFAIRS**  
**TRUMAN MIDDLE COLLEGE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the issuance of a purchase order to Middle College National Consortium for participation in its Summer Professional Development Institute for Truman Middle College staff for the period from June 28, 2013 through July 1, 2013, at a total cost not to exceed \$3,400.

**VENDOR:** Middle College National Consortium  
27-28 Thomson Avenue  
Suite 331  
Long Island City, New York 11101

**USER:** Truman Middle College

**TERM:**

The term of the purchase will commence on June 28, 2013 and end on July 1, 2013.

**SCOPE OF SERVICES:**

The Middle College National Consortium (MCNC) Summer Professional Development Institute brings together schools' staff, principals, college partners for four days to focus on pedagogy and curriculum as well as issues specific to the MCNC design principles, which include teaching and learning, student assessment, student support and professional development. Participating schools will have the opportunity to: 1) share and exchange ideas with colleagues and plan for the upcoming school year; 2) receive assistance in building a school-wide culture through discussion of latest developments in education; and 3) receive assistance in data compilation preparation.

Staff from Olive-Harvey Middle College will also be in attendance at the conference and the expenditures payable to MCNC have been approved for payment, leaving Truman Middle College without adequate spending authority to attend. Pursuant to Board Policy, expenditures to a single vendor over \$25,000 in a fiscal year require Board approval.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Truman Middle College's participation in the MCNC Summer Professional Development Institute

will provide staff with the opportunity to network with like-minded peers, review data and impact national educational agenda, engage in meaningful dialogue about teaching based on research, texts, and best practices, and develop leadership skills.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, goods that are economically procurable from only one source are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the purchase request noted above and recommends that the Board Approved Participation Plan be waived due to the nature of the contract and in turn the lack of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY13:** \$3400

**Charge to:** Truman Middle College

**Source of Funds:** Restricted Funds

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**June 6, 2013 – Office of Academic Affairs - Truman Middle College**