

31898
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 6, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

ADULT EDUCATION TEXTBOOKS
DISTRICT WIDE
OFFICE OF ACADEMIC AFFAIRS

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees approves the issuance of purchase orders for adult education textbooks for the period from July 1, 2013 through June 30, 2016, at a total cost not to exceed \$760,000 annually.

VENDORS:	Annual Cost
Houghton Mifflin Harcourt/Steck Vaughn 222 Berkeley Street Boston, Massachusetts 02116	\$190,000
CTB/McGraw Hill (plus subsidiaries) 20 Ryan Ranch Road Monterey, California 93940	\$260,000
Cambridge University Press 32 Avenue of the Americas New York, New York 10013-2473	\$100,000
Pearson Longman 10 Bank Street, 10th floor White Plains, NY 10606	\$100,000
New Readers Press 104 Marcellus Street Syracuse, New York 13204	\$50,000
Elsevier 225 Wyman Street Waltham, Massachusetts 02144	\$20,000
Heinle Cengage	\$20,000

10650 Toebben Drive
Independence, Kentucky 41051

Oxford University Press 198 Madison Avenue New York, New York 10016	\$20,000
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TOTAL COST	\$760,000
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USER: District Wide

TERM:

The term of this purchase will begin on July 1, 2013 and end on June 30, 2016.

SCOPE OF SERVICES:

The vendors listed above provide various textbooks to support the District's Adult Basic Education programs.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Adult education classes are required by state and federal policies to charge no tuition for most classes. Consequently, the District must purchase the textbooks it intends to use in classroom instruction. Textbooks continue to be an important part of preparing students to move on to college-level work and increasing the rigor of our curriculum.

VENDOR SELECTION CRITERIA:

The vendors listed above are the only vendors that supply the various textbooks necessary to support the District's Adult Basic Education programs without affecting the curriculum and classroom instruction. Pursuant to state law, goods or services that are procurable from only one source are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above referenced request to purchase various textbooks and, since each of the vendors is a sole source for the respective textbooks being requested by the college adult education programs, is recommending that a waiver of compliance with Board Approved Participation Plan be granted.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article II, Section 2.6.4(b) of the Board Rules for Management and Government.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY14 – FY16: \$760,000 Annually

Charge to: Office of Academic Affairs

Source of Funds: Unrestricted Funds

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 6, 2013 – Office of Academic Affairs