

31884
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JUNE 6, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

WORKFORCE AND SUPPLIER DIVERSITY SERVICES
HISPANIC AMERICAN CONSTRUCTION INDUSTRY ASSOCIATION (HACIA)
MALCOLM X COLLEGE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with the Hispanic American Construction Industry Association (HACIA) to provide workforce and supplier diversity services for the new Malcolm X College campus for the period from June 7, 2013 through June 6, 2014, at a total cost not to exceed \$254,000, with an option to renew for two additional one year periods.

VENDORS: HACIA
 901 West Jackson Boulevard
 Chicago, Illinois 60607

USER: Office of Administrative & Procurement Services, Office of Community Relations
 and Malcolm X College

TERM:

The term of the agreement will begin on June 7, 2013 and end on June 6, 2014, with an option to renew for two additional one year periods.

SCOPE OF SERVICES:

HACIA, in coordination with staff from Community Relations and Administrative and Procurement Services, will be responsible for the following critical tasks:

- Coordinate networking sessions between the Minority and Women Business Enterprise (M/WBE) community and Prime contractors working on the construction of the new Malcolm X College to build teams and maximize M/WBE participation.
- Ensure the preparedness of M/WBEs interested in working on the project.
- Recruit Minority, Female and/or Community Residents that are in the trades.
- Facilitate communication with union officials for project hiring.

- Communicate the status and success of workforce hiring and supplier diversity efforts to community stakeholders.

BENEFIT TO CITY COLLEGES OF CHICAGO:

A partnership with HACIA, which has advocated for minority business inclusion in the construction industry for more than 30 years and has promoted Hispanic entrepreneurship, will provide CCC with an opportunity to leverage the organization's successes to achieve our aggressive supplier diversity goals in a project community that has a large Hispanic population.

Collaboration with HACIA will also enable CCC to take advantage of its expertise in providing technical assistance to minority businesses specifically in construction. Tapping this expertise will assist CCC in recruiting qualified MBE and WBE vendors that will have the requisite acumen to perform on a project the size and scope of Malcolm X as well other projects in CCC's five-year capital plan.

DELIVERABLES:

Deliverables include, but are not limited to:

- Host two to four vendor networking sessions
- Identify the requisite trades for the project
- Maintain a database of ready and willing candidates in the trades
- Conduct on-site employee interviews
- Facilitate meetings with other Community Based Organizations to recruit applicants and promote opportunities on the project

VENDOR SELECTION CRITERIA:

The Offices of Community Relations and Administrative and Procurement Services surveyed the landscape of Community Based Organizations that would be able to best provide the assistance needed to positively and actively engage the community surrounding the project for job placement and M/WBE utilization.

HACIA was selected based on the following:

- History of the organization and its mission;
- Previous experience with projects of similar size and scope;
- The organization's proposed execution of services and
- The proposed fees for providing the scope of services

Due to the high degree of professional and technical skill involved, pursuant to State law, professional services agreement is exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the request for execution of the

referenced agreement and recommends that a waiver of the Board Approved Participation Plan be granted due to the nature of the agreement and the lack of subcontracting opportunities. However, the agreement in and of itself will have an overarching impact on the growth of the M/WBE community at large and the achievement of the M/WBE goals at the project stage.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 – FY14: \$254,000

Charge to: Office of Administrative and Procurement Services

Source of Funds: Capital Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

June 6, 2013- Office of Administrative and Procurement Services