

**31946**  
**ADOPTED - BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JULY 11, 2013**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**RENTAL OF PARKING SPACES**  
**INTERPARK**  
**OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees approves the issuance of purchase orders to InterPark for thirty (30) administrative parking spaces for the District Office for the period from July 1, 2013 through June 30, 2015, at a total annual cost of \$77,148 and a total cost not to exceed \$154,296 for the 2 year term. This represents a cost savings of \$11,391 annually from the previous contract.

**VENDOR:** InterPark  
91144 Collection Center Drive  
Chicago, Illinois 60693

**USER:** District Office  
Harold Washington College

**TERM:**  
The term of the agreement will commence on July 1, 2013 and end on June 30, 2015.

**SCOPE OF SERVICES:**  
The Office of Administrative Services staff negotiated a rate of \$210 per month per vehicle for twenty-eight (28) parking spaces with Traders Self Park located at 326 S. Wells Street for use by the District Office. All employees of the District are eligible for the \$210 rate or may also purchase discount parking coupons at a rate of \$14.00 per day.

The Office of Administrative Services also negotiated a rate of \$260 per month per vehicle for one (1) parking spaces at the Wabash/Randolph Self Park located at 20 E. Randolph Street and \$289.00 per month for one (1) parking space for the 15 passenger van at Government Center Self Park located at 181 N. Clark Street for use by Harold Washington College.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**  
The Office of Administrative and Procurement Services has determined that it is in the best interest of the District to continue to provide parking spaces for administrative vehicles within close proximity to the District Offices at 226 W. Jackson, and Harold Washington College, at 30 E. Lake Street and where feasible.

**DELIVERABLES:**

The total cost of the parking spaces is as follows:

<b>Parking Spaces</b>	<b>Number of Spaces</b>	<b>Annual Cost</b>
District Office - Parking Spaces Traders Self Park - 326 S. Wells St.	28	\$70,560
Harold Washington College – Parking Spaces Wabash/Randolph Self Park- 20 E. Randolph St. and Government Center Self Park - 181 N. Clark St.	2	\$ 6,588
<b>Total Annual Parking Cost</b>		<b>\$77,148</b>

**VENDOR SELECTION CRITERIA:**

The Office of Administrative and Procurement Services conducted an informal survey of parking facilities within a two (2) block radius of the District Office. Based on the proximity of the parking facility and competitive pricing structure, InterPark was selected as the vendor to provide District parking facility services.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above request and recommends the Board Approved Participation Plan be waived due to the nature of the agreement (lease of parking spaces) and in turn the lack of subcontracting opportunities.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY14-15:** \$77,148 annually for total not to exceed amount of \$154,296 for the 2 year term

**Charge to:** District Office Plant Management and Harold Washington College Business Office  
**Sources of Funds:** Operations and Maintenance Fund

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**July 11, 2013 - Office of Administrative and Procurement Services - District Office and Harold Washington College**