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ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 11, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO.50B
COOK OF COUNTY AND STATE OF ILLINOIS

LIBRARY MANAGEMENT SYSTEM
EXLIBRIS (USA), INC.
OFFICE OF INFORMATION TECHNOLOGY
FOR OFFICE OF ACADEMIC AFFAIRS DISTRICT-WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Exlibris (USA), Inc. to provide a solution to support the Library's technical system infrastructure in the College Libraries/Learning Resource Centers District-Wide for the period from September 1, 2013 through August 30, 2016, at a total cost not to exceed \$708,003.

VENDOR: Exlibris (USA), Inc.
1350 East Touhy Avenue
Des Plaines, Illinois 60018

USER: District-Wide

TERM:

The term of the agreement shall commence on September 1, 2013 and end on August 30, 2016 with a n option to renew for an additionaltwo (2) year period.

SCOPE OF SERVICES:

The new Library Management System (LMS) will provide the Library technical system a platform to catalog and retrieve resource records and other related documentation. The new LMS will also provide a discovery platform that will allow CCC students, faculty, and staff to perform a single search across all library resources (books, journal articles, etc).

BENEFIT TO CITY COLLEGES OF CHICAGO:

Exlibris (USA), Inc. LMS will provide services for data migration, system configuration, staff training, and interface customization, to allow the seven (7) City Colleges of Chicago to have access to improved discovery (perform a single search for books and articles), better integration with other institutional and business systems, mobile access, and improved decision-making with better reporting and analytics. The cloud solution and more efficient workflows will be more cost-efficient than the current system.

VENDOR SELECTION CRITERIA:

Specifications were prepared by District Procurement staff and Request for Proposal (RFP) #SL1202 Library Management System was publicly advertised on November 16, 2012. Four (4) firms were notified. A pre-proposal meeting was conducted at Malcolm X College on November 29, 2012. Two firms responded to the RFP on January 8, 2013: 1) Innovative Interfaces, Inc.; 2)

Exlibris (USA) Inc.

All qualifications were reviewed, evaluated and ranked by staff which included Office of Academic Affairs, Library Representatives and Office of Information Technology.

The evaluation criteria included:

1. Qualification and Experience of the firm and project managers
2. Implementation Plan of action and timeline for the services
3. Past Experience with similar services for higher educational institutions with multiple sites
4. Cost per user in relation to the Scope of Services
5. M/WBE Compliance Plan

Based on the evaluation scoring, staff recommended the acceptance of the proposal from Exlibris (USA) Inc., to provide and implement the new library management system.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above agreement and, as there is no opportunity to further subcontract the technical maintenance and support provided by this vendor, it is recommending a waiver is granted in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics — It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY14 – FY16: \$708,003

Charge to: Project Access

Source of Funds: Education Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

