

31931
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JULY 11, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

SECURITY ACCESS CONTROL SYSTEM
ARCHITECTURAL / ENGINEERING DESIGN SERVICES
WIGHT & COMPANY
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Wight & Company to provide architectural and engineering design services for the installation of a lobby security access system across the District, including the preparation of plans and specifications to be utilized for estimating and publishing for open public bid, for the period from July 11, 2013 through June 31, 2014, at a total cost not to exceed \$195,000.

VENDOR: Wight & Company
211 North Clinton Street
Suite 3N
Chicago, Illinois 60661

USER: Truman College
Wright College

TERM:

The term of the agreement will begin July 11, 2013, and will end on the earlier of either the date the construction is completed or June 30, 2014.

SCOPE OF SERVICES:

The scope of services includes the installation of new turnstile security access systems at various lobby locations in Wright College, Truman College main building and the McKeon Student Services Center. The security access system will include swipe cards for staff and students. Modifications will include reconfiguration of various entrances to architecturally direct students and staff through the access points. Wight & Company will develop and prepare the mechanical, electrical and architectural plans and specifications, prepare construction documents for public bidding, and provide construction administration as required for the project.

BENEFIT TO CITY COLLEGES OF CHICAGO:

This project will enhance the environment for staff, students and faculty by greatly improving their safety and security. Also, implementation of this project will improve the security monitoring ability for the security staff.

VENDOR SELECTION CRITERIA:

Letters of Interest were sent to three engineering design firms selected from the CCC Pre-Qualified Architect/Engineering Design Services List: 1) V3 Companies of Illinois, Ltd.; 2) #9 Design, LLC; and 3) Wight & Company. One response was received from Wight & Company.

The firms were evaluated based upon the following criteria:

- Prior performance of firm and its consultants
- Appropriate staff size and disciplines
- Prior experience with similar projects
- Familiarity with CCC or similar educational facilities
- MBE/WBE Compliance

Wight & Company was selected as the most qualified to provide services for this project. The Office of Administrative and Procurement Services has negotiated the fee to be paid on the design portion of the approved security access control installation based on published CDB Guidelines for projects of this nature, and based on a budget of \$2,500,000.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the proposal for the agreement referenced above and has determined that Wight & Company is in compliance with the Board Approved Participation Plan and has committed to utilizing the following MBE/WBE firms:

<u>Vendor</u>	<u>MBE or WBE</u>	<u>%</u>	<u>Direct or Indirect</u>	<u>Certifying Agency</u>
Primera Engineering 100 S. Wacker Dr. Chicago, IL 60606	MBE	34	Direct	City of Chicago
Pace Systems 2040 Corporate Ln. Naperville, IL 60543	MBE	6	Direct	Chicago Minority Supplier Development Council
Drucker Zajdel Engineering	WBE	5	Direct	City of Chicago

55 S. Main St. Naperville, IL 60540				
Kaltsouni Mehdi, Inc. 407 S. Dearborn Chicago, IL 60605	WBE	2	Direct	City of Chicago

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics- It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability- Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13 – FY14: \$195,000

Charge to: Truman College

Sources of Funds: Capital Fund

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

July 11, 2013 – Office of Administrative and Procurement Services – District Office