

**31929**

**ADOPTED - BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
JULY 11, 2013**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**DISTRICT-WIDE USE OF DEPARTMENT OF FLEET MANAGEMENT FUELING STATIONS  
INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CHICAGO  
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES  
(RENEWAL OPTION)  
(RATIFICATION)**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to execute an option to renew an the Intergovernmental Agreement between City Colleges of Chicago (CCC) and the City of Chicago, Department of Fleet Management for the purpose of providing fuel services, maintenance, upkeep and repair for all District owned and operated vehicles for the period from July 1, 2013 through June 30 2015, at a total cost not to exceed \$550,000.

**VENDOR:** Bureau of Fleet Management  
1685 North Throop  
Chicago, Illinois 60642

**USERS:** Daley College  
District Office  
Harold Washington  
Kennedy King College  
Malcolm X College  
Olive Harvey College  
Truman College  
Wright College

**ORIGINAL TERM:**

The term of this agreement commenced on July 1, 2008 and ended on June 30, 2011.

**FIRST RENEWAL TERM:**

The first renewal term of this agreement commenced on July 1, 2011 and ended on June 30, 2013.

**SECOND RENEWAL TERM:**

The second renewal term of this agreement commenced on July 1, 2013 and will end on June 30,

2015.

**SCOPE OF SERVICES:**

The City of Chicago Department of Fleet Management provides CCC with access to its fueling stations for all CCC vehicles and access to the Fleet Management Tanker to refuel the stationary generators at six CCC campuses. The Intergovernmental Agreement with the Department of Fleet Management also includes the cleaning of vehicles, scheduled inspections, and preventive maintenance services and if required, the repair of the 78 District owned and operated vehicles at 22 maintenance, upkeep and repair facilities.

All of the services provided by this agreement include services for hybrid vehicles and diesel engines. The cost includes an administrative charge assessed all agencies (The Department of Fleet Management administration and staffing is supported by the assessed charges paid by all sister agencies including Chicago Public Schools, Chicago Police Department, Chicago Housing Authority, and State of Illinois Departments in the Metro Chicago area). The vehicle services will be charged a flat rate of \$115.00 per hour for labor and parts.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The use of the City of Chicago Department of Fleet Management services will provide a consistent methodology for the repair, maintenance and other vehicle services and also increase the joint purchasing power of all participating agencies to reduce the cost of parts for the contract.

**VENDOR SELECTION CRITERIA:**

Pursuant to State law, contracts procured for goods or services from another governmental entity are exempt from the District's competitive bidding requirements.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above agreement and has determined that the Board Approved Participation Plan does not apply because it is an Intergovernmental Agreement with the City of Chicago's Department of Fleet Management for the use and maintenance of City of Chicago owned fueling stations.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics- It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability- Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY14 – FY15:** \$550,000

**Charge to:** Administrative Services and College Budgets

**Sources of Funds:** Operations and Maintenance

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**July 11, 2013 – Office of Administrative and Procurement Services**