

31721
ADOPTED - BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
JANUARY 10, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COOK OF COUNTY AND STATE OF ILLINOIS

EDUCATIONAL BOOKS, PERIODICALS, REFERENCE BOOKS AND INSTRUCTIONAL MATERIALS
(AMENDMENT TO BOARD REPORT 31186)
OFFICE OF ACADEMIC AFFAIRS
DISTRICT WIDE

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes an amendment to Board Report 31186 adopted on August 2, 2012 to extend the issuance of additional purchase orders to the vendors listed below for educational books, periodicals, reference books, and instructional materials by the College Libraries/Learning Resource Centers District-wide through June 30, 2013. The above changes are for an extension in time only and will not increase the originally approved total cost of \$287,000.

VENDORS: Baker & Taylor
2550 West Tyvola Road
Suite 300
Charlotte, North Carolina 28217

EBSCO
P.O. Box 830625
Birmingham, Alabama 35283

Cengage Learning
10650 Toebben Drive
Independence, Kentucky 41051

ORIGINAL TERM:

The original term of this purchase was from July 1, 2012 through October 31, 2012.

EXTENDED TERM:

The term of this purchase shall be extended to June 30, 2013.

SCOPE OF SERVICES:

Library collection development is an ongoing and dynamic process. The collection development process consists of making selections based on Library faculty's college curriculum research and subject expertise; analysis of student, faculty and staff requests; and collection usability. In addition to providing ubiquitous access to online resources, all CCC Libraries must provide a balance of print and audio-visual (digital media) resources that include educational books, periodicals, reference books and other instructional materials.

BENEFIT TO CITY COLLEGES OF CHICAGO:

The majority of cost savings are realized by CCC Libraries utilizing wholesale access to the aforementioned vendors that provide up to a 15% discount on the selected titles that support the curriculum and life-long learning. As the Office of Academic Affairs through its District Library Liaison commences facilitation of the development of a new Request for Proposal (RFP) for these items, collection development at all CCC Libraries cannot be placed on hold at any time during this new RFP process. The estimated timeline for the completion of this RFP process is by June 2013.

VENDOR SELECTION CRITERIA:

Pursuant to State law, goods that are economically procurable from only one source are exempt from the District's competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above-referenced listing of sole source vendors and, as there is no opportunity to further subcontract the online services or learning resources provided by these vendors, the Office of M/WBE Contract Compliance is recommending a waiver be granted to be in compliance with the Board Approved Participation Plan.

GENERAL CONDITIONS:

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General's authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board's Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total FY13: Time extension only. No additional funds requested.

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

January 10, 2013 – Office of Academic Affairs