

**31720**  
**ADOPTED - BOARD OF TRUSTEES**  
**COMMUNITY COLLEGE DISTRICT NO. 508**  
**JANUARY 10, 2013**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508**  
**COUNTY OF COOK AND STATE OF ILLINOIS**

**PURCHASE OF COSMETOLOGY MANNEQUINS**  
**MARIANNA INDUSTRIES, INC.**  
**COSMETOLOGY PROGRAM**  
**TRUMAN COLLEGE**  
**OFFICE OF ACADEMIC AFFAIRS**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the issuance of purchase orders to Marianna Industries, Inc. to provide cosmetology mannequins to Truman College for the period from January 10, 2013 through January 9, 2016, at a total annual cost not to exceed \$25,580.60.

**VENDOR:** Marianna Industries, Inc.  
11222 "I" Street  
Omaha, Nebraska 68137

**USER:** Truman College

**TERM:**

The term of the purchase shall commence on January 10, 2013 and end on January 9, 2016, with an option to renew for an additional two (2) year period.

**SCOPE OF SERVICES:**

Marianna Industries, Inc. will supply and deliver cosmetology mannequins for the Cosmetology Program for students enrolled in Classes 101, 102 and 201 at Truman College.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

The Truman College Cosmetology Program has reviewed this request for mannequins and has determined that this purchase will afford the City Colleges an opportunity to provide professional instruction in hair styling training which includes sculpting/cutting, hair coloring, perms and relaxing techniques.

**DELIVERABLES:**

Description	Estimated Qty.	Discounted Unit Price/Total Cost	Total Cost
Item 1 - Cosmetology 101	340	\$16.25	\$5,525.00
Item 2 - Cosmetology 102	420	\$25.06	\$10,525.20
Item 3 - Cosmetology 201	120	\$79.42	\$9,530.40
			<b>\$25,580.60</b>

**VENDOR SELECTION CRITERIA:**

Specifications were prepared by District Procurement Staff and Sealed Bid #MWJ1212 was publicly advertised on November 1, 2012. Ten (10) companies were contacted. Three (3) companies responded to the Bid on November 15, 2012; 1) Marianna Industries, Inc.-Omaha, NE; 2) The Burmax Co., Inc.-Holtsville, NY; and 3) Charlene Products, Inc.-Bolingbrook, IL.

All bids and mannequins samples were reviewed by staff from Truman College, the Office of Administrative and Procurement Services and the Office of Contract Compliance. Truman College is recommending that the Cosmetology Mannequins be provided by Marianna Industries, Inc. based on its submission of the lowest and most responsive bid and the quality of the samples.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the purchase and Marianna Industries, Inc., has requested a waiver. Marianna is a major wholesaler that deals directly with the manufacturer of the items shipped directly from its warehouses and shipped from a contracting trucking firm in New York with delivery nation-wide. The manufacturer only supplies to schools, dealers and correctional facilities. There are no subcontracting opportunities with this service. The Office of M/WBE Compliance recommends that a waiver of Direct Participation in M/WBE Compliance with the Board Approved Participation Plan be granted.

**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**Total FY13 – FY17: \$25,580.60**

**Charge to:** Truman College

**Source of Fund:** Education Fund

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**January 10, 2013 - Office of Academic Affairs - Truman College**