

**31714**

**ADOPTED - BOARD OF TRUSTEES  
COMMUNITY COLLEGE DISTRICT NO. 508  
JANUARY 10, 2013**

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508  
COUNTY OF COOK AND STATE OF ILLINOIS**

**RENTAL OF 15-PASSENGER SEAT VANS  
ENTERPRISE LEASING COMPANY OF CHICAGO, LLC  
(RENEWAL OPTION)  
OFFICE OF ADMINISTRATIVE AND PROCUREMENT SERVICES  
DISTRICT WIDE**

**THE CHANCELLOR RECOMMENDS:**

that the Board of Trustees authorizes the Chair to exercise the option to renew the agreement with Enterprise Leasing Company of Chicago, LLC to provide 15-passenger seat vans and Americans with Disabilities (ADA) compliant vans from January 10, 2013 through December 31, 2014, at a total cost not to exceed \$100,000 annually.

**VENDOR:** Enterprise Leasing Company of Chicago, LLC  
d/b/a Enterprise Rent-A-Car  
7518 West 98<sup>th</sup> Place  
Bridgeview, Illinois 60455

**USERS:** District Wide

**ORIGINAL TERM:**

The original term of the agreement commenced on December 1, 2009 and ended on December 31, 2012.

**RENEWAL TERM:**

The renewal term of the agreement shall commence on January 10, 2013 and shall end on December 31, 2014.

**SCOPE OF SERVICES:**

Enterprise Leasing Company of Chicago, LLC (Enterprise) will provide the District with 15-passenger seat vans and ADA compliant vans for various programs, sports teams and events throughout the term of the agreement at the following rates:

Daily Rate (to include all fees)	\$99.99
Weekend Rate (to include all fees)	\$249.97
Fuel charges per gallon	50% over local pump price

Daily charge for Collision Damage Insurance	\$15.50
Daily charge for Personal Accident Insurance	\$7.00
Daily charge for Supplemental Liability Protection Insurance	\$14.99

**BENEFIT TO CITY COLLEGES OF CHICAGO:**

Utilizing Enterprise to provide these services will enable the District to continue to meet the travel needs of various programs, athletic programs and student events at a reasonable cost.

**VENDOR SELECTION CRITERIA:**

Pursuant to Board Report 29815 adopted November 2, 2009, the Board previously approved the selection of the above-mentioned vendor. Sealed Bid #MWJ0910 was prepared by District Procurement Services and publicly advertised on August 27, 2009. Thirty-six (36) vendors were sent the bid and three (3) companies submitted bids: 1) Enterprise Leasing Company of Chicago, LLC-Bridgeview, IL; 2) Allard Rental Corporation-Highland, IN; and 3) Paragon Auto Leasing Company-Chicago, IL.

The bids were reviewed by staff from the Office of Administrative and Procurement Services and the Office of Contract Compliance. Staff recommended that the rental of 15-passenger seat vans and ADA compliant vans be provided by Enterprise Leasing Company of Chicago, LLC based on its submission of the lowest and most responsive bid.

**MBE/WBE COMPLIANCE:**

The Office of M/WBE Contract Compliance has reviewed the above agreement and Enterprise Leasing Company of Chicago, LLC, has submitted the following MBE and WBE participation goals to be in compliance with the Board Approved Participation Plan.

**MBE Vendor:**

Ujamaa Construction 7744 S. Stony Island Ave. Chicago, IL 60649	Direct Participation 25%	City of Chicago
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**WBE Vendor:**

Chicago Communication 200 Spangler Ave. Elmhurst, IL 60126	Direct Participation 7%	City of Chicago
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**GENERAL CONDITIONS:**

Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**

**FY13 – FY15:** \$100,000 Annually

**Charge to:** Various Departments

**Source of Funds:** Various Funds

**Respectfully submitted,**

**Cheryl L. Hyman  
Chancellor**

**January 10, 2013 – Administrative and Procurement Services – District Wide**