THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Verio Graphics to provide banner, signage, vehicle wrapping and other large format printing and installation services for the period commencing no sooner than December 12, 2013 and continuing through June 30, 2014, at an annual total cost not to exceed $300,000.

VENDOR: Verio Graphics
3508 North Elston Avenue
Chicago, Illinois 60618

USERS: District Office
Daley College
Harold Washington College
Kennedy-King College
Malcolm X College
Olive-Harvey College
Truman College
Wright College

TERM:
The term of the agreement shall commence no sooner than December 12, 2013 and shall continue through June 30, 2014, with a one year option to renew.

SCOPE OF SERVICES:
The scope of services to be delivered will be large format printing and installation, including vehicle wrapping, outdoor billboard signage and window wraps.

BENEFIT TO CITY COLLEGES OF CHICAGO:
The Office of Institutional Advancement has reviewed this request for service and has determined that it would be in the best interest of the District to work with Verio to provide large format graphics and signage to help build public awareness of City Colleges of Chicago (CCC), and its programs and to support student recruitment activities.

VENDOR SELECTION CRITERIA:
The contract being utilized is part of the joint purchasing agreement that has been advertised and awarded in accordance with the procurement procedures of the Chicago Park District, a sister agency to CCC, under specification #P-10004, dated February 23, 2011, respectively for Banners,
Signage & Large Format Printing Services. Pursuant to State law, contracts for goods and services procured from another governmental entity are exempt from the District’s competitive bidding requirements.

**MBE/WBE COMPLIANCE:**
The Office of Contract Compliance has reviewed the above referenced agreement and recommends a 2% WBE waiver of the Board Approved Participation Plan. It is also recommended that the Chicago Park District’s M/WBE Participation Plan be accepted as the agreement is the result of a joint purchase arrangement with the sister agency.

The Chicago Park District has accepted the following M/WBE Plan:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>MBE or WBE</th>
<th>%</th>
<th>Participation</th>
<th>Certifying Agency</th>
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<tr>
<td>Verio Graphics</td>
<td>MBE (Prime)</td>
<td>95</td>
<td>Direct</td>
<td>City of Chicago</td>
</tr>
<tr>
<td>3508 North Elston</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Chicago, IL  60618</td>
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<tr>
<td>It’s a Sign, Inc.</td>
<td>WBE</td>
<td>5</td>
<td>Direct</td>
<td>City of Chicago</td>
</tr>
<tr>
<td>1114 W. Madison St.</td>
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<td></td>
<td></td>
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<tr>
<td>Oak Park, IL  60302</td>
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</tbody>
</table>

**GENERAL CONDITIONS:**
Inspector General- It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**
Total FY14: $300,000
Charge to Department: Various departments
Sources of Funds: Education Fund & Capital Funds
FY14: 540000-00003-0019011-80000  
      580000-92015-5005031-70000

Respectfully submitted,

Cheryl L. Hyman  
Chancellor

December 12, 2013 – Office of Institutional Advancement