

32120
ADOPTED – BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 508
DECEMBER 12, 2013

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 508
COUNTY OF COOK AND STATE OF ILLINOIS

TELECOURSE LICENSE AGREEMENT
COAST COMMUNITY COLLEGE
CENTER FOR DISTANCE LEARNING
OFFICE OF ACADEMIC AFFAIRS

THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to execute an agreement with Coast Community College to provide Coast Telecourses to the Center for Distance Learning commencing no sooner than December 12, 2013 and continuing through December 31, 2016, at a total cost not to exceed \$33,720 for the contract term.

VENDOR: Coast Community College
11460 Warner Avenue
Fountain Valley, California 92708-2597

USER: District-Wide, Center for Distance Learning (CDL)

TERM: The term of the agreement shall commence no sooner than December 12, 2013 and will continue through December 31, 2016

SCOPE OF SERVICES:

CDL offers web-based (WW) and teleweb (TW) credit courses. Coursework is completed exclusively online for the web-based courses and is combined with a video component broadcast on WYCC/TV/Channel 20 for the teleweb courses. The agreement with Coast Community College will provide broadcast rights for telecourses and associated periods for use in open-air broadcast as listed below:

Dollars & Sense: Personal Finance for the 21st Century as Business 244:

September 1, 2013 through August 31, 2016

(renewal since 1995; averages 1 section per semester with as estimated enrollment of 29 students each section; two 30-minute broadcast episodes per week)

Astronomy: Observations & Theories: as Astronomy 201:

January 1, 2014 through December 31, 2016

(renewal since 1995; averages 5 section per semester with as estimated enrollment of 29 students each section; two 30-minute broadcast episodes per week)

The total license fees to deliver the telecourses will not exceed \$2,400 and the total enrollment fee will be \$20.00 per student. The total projected enrollment fees will not exceed \$31,320 for the three year period beginning December 5, 2013 through December 31, 2016 for a total cost not to exceed \$33,720. The tuition for the courses is \$89.00 per credit hour and \$50.00 CDL licensing fee plus other student fees.

BENEFIT TO CITY COLLEGES OF CHICAGO:

Online instruction through the Center for Distance Learning (CDL) gives CCC students an alternative delivery mode in taking courses to obtain an AA, AS, AGS, or ASS degrees. CCC is currently preparing to seek approval from the Higher Learning commission to offer online degrees. In the online learning model, students learn through instructor-facilitated course delivery by various media such as the internet and television.

VENDOR SELECTION CRITERIA:

Pursuant to State Law, purchases economically procurable from a single source are exempt from the District’s competitive bidding requirements.

MBE/WBE COMPLIANCE:

The Office of M/WBE Contract Compliance has reviewed the above request and recommends a waiver of the Board Approved Participation Plan due to the nature of the services (license to provide telecourses) and the absence of subcontracting opportunities either direct or indirect.

GENERAL CONDITIONS:

Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article 2, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and an amended by the Board.

Contingent Liability – Pursuant to Section 7- 14 of the Illinois Public Community Act all agreements authorized herein shall contain a clause that any expenditure beyond the current the current fiscal year is subject to appropriation in the subsequent fiscal year.

FINANCIAL:

Total: \$33,720

Charge to: Academic Affairs and Student Services

Source of Funds: Education Fund

FY14: 540000-00003-0000122-20000

Respectfully submitted,

**Cheryl L. Hyman
Chancellor**

December 12, 2013 – Center for Distance Learning (CDL) – Office of Academic Affairs