THE CHANCELLOR RECOMMENDS:

that the Board of Trustees authorizes the Chair to amend the existing agreement with EC Purdy & Associates to provide architectural and administrative services related to bidding phase II of the project which includes preparation of construction plans and specifications to be utilized for estimating and published for open public bid to remove the existing custom acoustic ceiling tiles at Olive-Harvey College and replace with new ceiling tiles for an additional cost not to exceed $28,000.

VENDOR: EC Purdy & Associates
53 West Jackson Boulevard
Suite 1631
Chicago, Illinois, 60604

USER: Olive-Harvey College

TERM:
The term of the amended agreement remains the same and will be completed by December 31, 2015.

SCOPE OF SERVICES:
EC Purdy & Associates will provide architectural/engineering design, consultation and planning services to remove the existing acoustic ceiling tiles and replace them with new tiles at the Olive-Harvey main campus. EC Purdy will survey the building to determine ceiling mounted electrical devices (lights, speakers, AV devices, security devices, ceiling outlets, projectors, exit signs, heat and smoke detectors, etc.) that shall be retained or removed and reinstalled to accommodate the work. The vendor will also prepare bid documents and provide construction administration as required for removal and replacement of acoustic ceiling tiles.

In Board Report #32038, the original request was for architectural design services of the first floor of the building which was approved in FY2014 year capital project plan as phase one. It has been
determined that it is the best interests of CCC to have EC Purdy complete the drawings for all phases throughout the building. This will provide consistency in the architectural design services. The Office of Administrative and Procurement Services has negotiated the fee to be paid for the design portion of the ceiling tile replacement to be consistent with published CDB Guidelines for projects of this nature based upon a budget of $1,000,000.

**BENEFIT TO CITY COLLEGES OF CHICAGO:**
The Office of Administrative and Procurement Services has reviewed this request for services and has determined that it would be in the best interest of the District to move forward with EC Purdy & Associates as the architect of record for the planning and design of ceiling tile replacement at Olive-Harvey College, to allow its designs and plans as approved by Administrative Services, and Olive-Harvey College.

**VENDOR SELECTION CRITERIA:**
Letters of interest were sent to six architectural firms selected from the City Colleges of Chicago (CCC) Pre-Qualified Architects List as noted below with one firm non-responsive.

- Ardmore Associates (no response)            MBE Chicago, Illinois
- Altus Works, Inc.                           WBE Chicago, Illinois
- EC Purdy & Associates                      WBE Chicago, Illinois
- Harding Partners                            MBE Chicago, Illinois
- Fox & Fox                                   MBE Chicago, Illinois
- Primera Engineers, Inc.                    MBE Chicago, Illinois

Firms were evaluated based upon the following criteria:

- Prior performance of firm and its consultants
- Appropriate staff size and disciplines
- Pre-qualification with CCC
- Valid licenses to practice as an Architect or Engineer in the State of Illinois
- Prior experience with similar construction projects
- MBE/WBE Compliance

From the responses submitted, EC Purdy Associates was selected as the most qualified to provide the services for this project based on previous work successfully completed including Farnsworth School, Orr Academy High School, Phoebe Hearst School and the University of Chicago’s Math-Stat Building among other quality projects.

**MBE/WBE COMPLIANCE:**
The Office of M/WBE Contract Compliance has reviewed the requested amendment to the existing agreement and has determined EC Purdy & Associates remains in compliance with the Board Approved Participation plan by using the following vendors:
<table>
<thead>
<tr>
<th>Vendor</th>
<th>MBE or WBE</th>
<th>%</th>
<th>Participation</th>
<th>Certifying Agency</th>
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<tr>
<td>Milhouse Engineering &amp; Construction Inc.</td>
<td>MBE</td>
<td>25</td>
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<td>City of Chicago</td>
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<td>60 E. Van Buren St., Ste. 1501</td>
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<td></td>
<td></td>
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<td>Chicago, IL 60605</td>
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</tr>
<tr>
<td>EC Purdy &amp; Associates</td>
<td>WBE (Prime)</td>
<td>78.6</td>
<td>Direct</td>
<td>City of Chicago</td>
</tr>
<tr>
<td>53 West Jackson Blvd, Ste. 1631</td>
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<tr>
<td>Chicago, IL 60604</td>
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</table>

**GENERAL CONDITIONS:**
Inspector General – It shall be the duty of each party to the agreement to cooperate with the Inspector General for City Colleges of Chicago in any investigation conducted pursuant to the Inspector General’s authority under Article II, Section 2.7.4(b) of the Board Bylaws.

Ethics – It shall be the duty of each party to the agreement to comply with the applicable provisions of the Board’s Ethics Policy adopted January 7, 1993, and as amended by the Board.

Contingent Liability – Pursuant to Section 7-14 of the Illinois Public Community College Act, all agreements authorized herein shall contain a clause that any expenditure beyond the current fiscal year is subject to appropriation in the subsequent fiscal year.

**FINANCIAL:**
Total: $28,000
Charge to: Olive-Harvey College
Sources of funds: Capital Fund
FY14: 580000-92015-5005031-70000

Respectfully submitted,

Cheryl L. Hyman
Chancellor

December 12, 2013 – Office of Administrative Services and Procurement Services